

AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
July 13, 2021
1:00 pm
**** Council Chambers**

- A. ADOPTION OF AGENDA
- B. DELEGATIONS
- C. MINUTES/NOTES
 - 1. Council Committee Meeting Minutes
 - June 22, 2021
 - 2. Council Meeting Minutes
 - June 22, 2021
- D. BUSINESS ARISING FROM THE MINUTES
- E. UNFINISHED BUSINESS
- F. COMMITTEE REPORTS / DIVISIONAL CONCERNS
 - 1. Councillor Quentin Stevick – Division 1
 - Chinook Arch eNewsletter
 - [Summer 2021 Page Turner](#)
 - 2. Councillor Rick Lemire – Division 2
 - 3. Councillor Bev Everts– Division 3
 - 4. Reeve Brian Hammond - Division 4
 - Crowsnest Pincher Creek Landfill Association
 - Minutes of April 21, 2021 & May 19, 2021
 - 5. Councillor Terry Yagos – Division 5
- G. ADMINISTRATION REPORTS
 - 1. Operations
 - a) Operations Report
 - Report from Administration and Public Works dated July 6, 2021
 - Call Log
 - 2. Finance
 - a) Q2 Financial Summary
 - Report from Director of Finance, dated July 7, 2021
 - b) Public Auction – Conditions and Reserve Bids
 - Report from Director of Finance, dated June 30, 2021
 - 3. Planning and Development
 - a) AES Monthly Reports
 - Report for June 2021
 - Report for July 2021
 - Call Log
 - b) Update from Crowsnest Pass RCMP
 - 4th Quarter Stats for the Crowsnest Pass Detachment
 - Detachment Boundaries
 - c) Road Closure Bylaw No. 1331-21, NE 12-7-3 W5M
 - Report from Director of Development and Community Services, dated July 7, 2021
 - d) Southern Alberta Land Trust Society - Conservation Easement – Ripley
 - Report from Director of Development and Community Services, dated July 7, 2021
 - e) Request to Place Irrigation Pipe Within Road Allowance (RR 30-2A)
 - Report from Director of Development and Community Services, dated July 7, 2021
 - f) Request to Harvest Timber on MD Road Allowances
 - Report from Director of Development and Community Services, dated July 7, 2021

- g) Update of Policy C-AES-001 License of Occupation
 - Report from Director of Development and Community Services, dated July 7, 2021

4. Municipal

- a) Chief Administrative Officer Report
 - Report from CAO, dated July 7, 2021
 - Shared Goal Progress

H. CORRESPONDENCE

1. For Action

- a) Concerns on Safety at Blue Bridge
 - Letter of Concern from Brent Barbero
- b) Request from RMA
 - Seeking Input - AER Directive XXX: Licensee Lift-cycle Management
- c) Letter of Concern on Eastern Slopes Mining
 - Letter from Kathleen and John Hancock
- d) Request for Support for Small, Rural Businesses
 - Letter from Ponoka Town Council
- e) Pincher Creek Emergency Services Commission Funding Formula
 - Letter from Town of Pincher Creek
- f) Survey on a Draft Pan-Canadian Rural Crime Strategic Framework
 - Reeve Request to Complete
- g) Pincher Creek Rodeo Parade – Request to Participate Saturday, August 21, 2021
 - *Official ask is coming, but due to meeting schedule, want to ensure Council is aware*

2. For Information

- a) Letter from STARS
 - Thank you for donation
- b) Letter from Minister of Transportation Ric McIver
 - Confirmation of Strategic Transportation Infrastructure Program (STIP)
- c) Letter from Minister of Environment Jonathan Wilkinson
 - Response to our letter concerning the protection of Rock Mountains eastern slopes and watersheds
- d) Introduction of proposed Alberta Trails Act
 - Email from Director Land and Environmental Planning, Alberta Environment and Parks
- e) City of Mississauga Resolution
 - Changes to Canada Day celebration
- f) Letter of Support RCMP
 - Town of Fairview
 - County of Forty Mile No. 8
 - Village of Standard
 - Lac La Biche County
 - Turner Valley
 - Village of Holden
 - Village of Rockyford
 - Town of Viking
 - Town of Thorsby
 - Town of Beaverlodge
 - Cypress County
- g) Action on Smoking and Health – Update
 - Update on New Provincial Vaping Regulations

I. NEW BUSINESS

J. CLOSED MEETING SESSION

- a) Indian Farm Creek Stabilization Request for Funding – FOIP Sec 17
- b) Closed Road Purchase Request – FOIP Sec 17
- c) Road Closure for Lease Request – FOIP Sec 17

K. ADJOURNMENT

MINUTES
COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
Tuesday, June 22, 2021 9:00 am
Via GoToMeeting

Present: Reeve Brian Hammond, Deputy Reeve Rick Lemire, Councillors Terry Yagos, Quentin Stevick and Bev Everts.

Staff: CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie and Executive Assistant Jessica McClelland.

Reeve Brian Hammond called the meeting to order, the time being 9:00am.

1. Approval of Agenda

Councillor Bev Everts

Moved that the agenda for June 22, 2021 be approved as presented.

Carried

2. Update from Coal Policy Committee

Council and administration discussed the potential meeting with the Coal Policy Committee in July, as well as the request to Council for support on proposed letter on Alberta coal restriction policy. Council will defer motions to the afternoon session for approval.

3. Closed Session

Councillor Quentin Stevick

Moved that Council move in to closed session to discuss the following, the time being 9:38 am:

- a) Planning Process Discussion – FOIP Sec 19
- b) Actuals vs Budget in Public Works – FOIP Sec 17
- c) Pincher Creek Emergency Services Mediation Update – FOIP Sec 17
- d) Rural Health Care Information – FOIP Sec 17

Councillor Terry Yagos

Moved that Council open the Council meeting to the public, the time being 11:15 am.

4. Adjournment

Councillor Quentin Stevick

Moved that the Committee Meeting adjourn, the time being 11:16 am.

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
JUNE 22, 2021

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, June 8, 2021, at 1:00 pm, via GoToMeeting.

PRESENT Reeve Brian Hammond, Deputy Reeve Rick Lemire, Councillors Terry Yagos, Quentin Stevick and Bev Everts.

STAFF CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, and Executive Assistant Jessica McClelland.

Reeve Brian Hammond called the meeting to order the time being 1:00 pm.

A. ADOPTION OF AGENDA

Councillor Quentin Stevick 21/270

Moved that the Council Agenda for June 22, 2021 be amended to include:

- Correspondence – Action
 - c) Heritage Acres Invitation
 - d) RMA Vaccination Information and Mobile Vaccination Units
- New Business
 - a) High River's Letter on Proposed Alberta Coal Restriction Policy
 - b) Budget Repurposing – Public Works

And that the agenda be approved as amended.

Carried

B. DELEGATIONS

C. MINUTES

1. Committee Meeting Minutes

Councillor Bev Everts 21/271

Moved that the Minutes of the Committee Meeting on June 8, 2021 be approved as presented.

Carried

2. Council Meeting Minutes

Councillor Terry Yagos 21/272

Moved that the Minutes of the Council Meeting on June 8, 2021 be approved as presented.

Carried

D. BUSINESS ARISING FROM THE MINUTES

a) Lee Lake Paddling Center

Chuck Lee, the person spearheading the Lee Lake Paddling Center, advised that they are no longer pursuing the project.

E. UNFINISHED BUSINESS

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Quentin Stevick – Division 1

a) Pincher Creek Regional Library

2. Councillor Rick Lemire – Division 2

3. Councillor Bev Everts – Division 3

a) Castle Lift Line Magazine

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- b) FCSS
- 4. Reeve Brian Hammond - Division 4
 - a) Crowsnest Pincher Creek Landfill
- 5. Councillor Terry Yagos – Division 5
 - a) Pincher Creek Emergency Services Commission
 - b) ASB

Councillor Rick Lemire 21/273

Moved to accept the Committee Reports and information.

Carried

Public Works Superintendent Eric Blanchard attended the meeting at this time to discuss the call logs.

G. ADMINISTRATION REPORTS

1. Operations

a) Operations Call Log

Councillor Terry Yagos 21/274

Moved that Council receive the Operations report, which includes the call log, for the period June 8, 2021 to June 22, 2021 is received as information.

Carried

b) 2021 Capital Project – Bruder Hill

Councillor Quentin Stevick 21/275

Moved that Council approve an increase in funds for the Bruder Hill capital project, in the amount of \$60,000, for a total of \$530,000, with the said funds coming from the Municipal Sustainability Initiative Grant.

Carried

c) Water and Sewer Connections – To and On Private Property

Councillor Terry Yagos 21/276

Moved that Council approve the \$14,720 capital project for costs incurred up to the property line, and for the project to be funded from the Water and Wastewater Infrastructure Reserve (6-12-0-758-6740).

Carried

2. Finance

a) 2020 Grant In Place of Taxes (GIPOT) Write Off

Councillor Bev Everts 21/277

Moved that Council write-off the 2020 uncollectable grant in place of taxes, in the amount of \$7,740, with the funds coming from the tax rate stabilization reserve.

Carried

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b) Property Tax Write Off – SanLing Energy Ltd.

Councillor Terry Yagos 21/278

Moved that Council write off the property taxes owing from SanLing Energy Ltd. in the amount of \$802.37 through the Tax Rate Stabilization Reserve (6-12-0-735-6735).

Carried

3. Development and Community Services

a) Agricultural Environmental Services Monthly Report

Councillor Quentin Stevick 21/279

Moved that the Agricultural Environmental Services Monthly Report for May and June 2021 be received as information.

Carried

b) Request for Funding – Fishburn Recreational Park

Councillor Rick Lemire 21/280

Moved that Council authorize funding to the Fishburn Park Recreation Society for the requested maintenance to the existing facility in an amount up to \$2500, with said funds coming from the Public Reserve Trust;

AND FURTHER THAT the MD supply one truck and pup load of gravel for the park.

Carried

4. Municipal

a) Chief Administrative Officer Report

Councillor Bev Everts 21/281

Moved that Council receive for information, the Chief Administrative Officer's report for the period of June 8, 2021 to June 22, 2021.

Carried

b) Council Summer Meeting Schedule

Councillor Quentin Stevick 21/282

Moved that the regularly scheduled Council Committee Meetings and Council Meetings of July 27 and August 10, 2021, be cancelled;

AND THAT the Agricultural Service Board meeting scheduled for August 4, 2021, be cancelled;

AND THAT the Subdivision Authority and Municipal Planning Commission meetings scheduled for August 3, 2021, be cancelled;

AND FURTHER THAT if there is an emergent need to have a meeting during this time that an appropriate date and time be set.

Carried

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H. CORRESPONDENCE

1. For Action

a) Request for Letter of Support - Pincher Creek and District Food Center

Councillor Bev Everts 21/283

Moved that a letter of support be written for the Pincher Creek and District Food Center in their application for the Canada Healthy Communities Initiative.

Carried

b) RMA Member Visit

Council discussed RMA's invitation to meeting in person on August 23, 2021 from 11 to 2, and directed Administration to confirm the meeting.

c) Heritage Acres Request

Councillor Rick Lemire 21/284

Moved that the Reeve be authorized to attend the Grand Opening of Heritage Acres new working Blacksmith Shop on Saturday July 10, 2021 at 1pm.

Carried

d) Vaccination Information and Mobile Vaccination Units – RMA

Councillor Bev Everts 21/285

Moved in an effort to support RMA that Administration be directed to share the Vaccination Information and Mobile Vaccination Units, the 19 to Zero program, on our social media.

Carried

2. For Information

Councillor Rick Lemire 21/286

Moved that the following be received as information:

- a) Letter of Support RCMP
 - Village of Milo
 - Village of Caroline
 - Red Deer County
 - Village of Lougheed
 - Town of Nanton
 - City of Fort Saskatchewan
- b) Oldman River Water Allocation Order
 - Letter from MLA Roger Reid
- c) Chinook Arch System Agreement
 - Information for Council
- d) Proposed Clem Geo-Energy Wind Farm West of Pincher Creek
 - Letter from Kathleen M Day
- e) SASCI Fund Development Specialist
 - RFP
 - Advertisement
- f) Livingstone Ski Academy
 - Thank you Letter
- g) Grant Specialist Report
 - May 2021
- h) Alberta Health Letter
 - Letter from Minister of Health, Tyler Shandro

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- i) STARS
 - Letter of Thanks
- j) Notice of AGM
 - SASCI Invitation

Carried

I. NEW BUSINESS

a) High River's Letter on Proposed Alberta Coal Restriction Policy

Councillor Bev Everts

21/287

Moved that the MD of Pincher Creek endorse the rationale in the letter from High River, mainly the three principles of the Alberta Coal Restriction Policy as follows:

1. The inherent value of the Eastern Slopes only exists with the landscape remaining intact.
2. The headwaters and landscapes of the Eastern Slopes are critical to the future of our province. Our communities, agriculture production, food production, tourism and recreation all rely on these landscapes existing and their watersheds producing clean water. Water is a limited resource that we all require to exist. The Town is strongly opposed to any activity that increases the likelihood of water contamination. Once a waterway has been contaminated by coal mining, this action cannot be reversed. Our future generations depend on us protecting this resource.
3. The negative impacts on the environment, human health, animal health and existing economies far outweigh the new jobs, taxes, royalties or economics that may be generated as a result of coal development in this area.

Carried

Councillor Bev Everts

21/288

Moved that the MD residents that requested the MD support High Rivers Letter be advised of the MD's position on the Alberta Coal Restriction Policy, and our endorsement of the rationale.

Carried

b) Budget Repurposing

Councillor Terry Yagos

21/289

Moved that Council repurpose funds marked for gravel royalties, crushing and reclamation, in the amount \$1,025,000;
 AND FURTHER THAT Council allocate \$75,000 to gravel pit reclamation (2-32-0-219-2260);
 AND FURTHER THAT Council allocate \$25,000 to additional culverts (2-32-0-530-2530);
 AND FURTHER THAT Council allocate \$10,000 IT expenses (2-12-0-511-2511);
 AND FURTHER THAT Council allocate \$20,000 to Water Services (2-45-0-260-2260);
 AND FURTHER THAT Council allocate \$350,000 for capital work for the transfer station (2-43-0-759-2759);
 AND FURTHER THAT Council allocate \$235,000 for capital work for the standpipes (2-45-0-759-2759);
 AND FURTHER THAT Council allocate \$310,000 to transfer to the road reserve (2-32-0-764-2764);
 AND FURTHER THAT Council request Administration to bring forward final plans and engineered estimates on the new bulk water and transfer station prior to proceeding.

Carried

J. CLOSED SESSION

Councillor Bev Everts

21/290

Moved that Council move in to closed session to discuss the following, the time being 3:00 pm:

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Regular Council Meeting
Municipal District of Pincher Creek No. 9
June 22, 2021

a) Agreement for Lease of Equipment and Service – FOIP Sec 17

Carried

Councillor Rick Lemire 21/291

Moved that Council open the Council meeting to the public, the time being 3:17 pm.

Carried

a) Agreement for Lease of Equipment and Service

Councillor Rick Lemire 21/292

Moved that the MD of Pincher Creek sign the Agreement for Lease of Equipment and Service in conjunction with the Town of Pincher Creek and the Crowsnest/Pincher Creek Landfill Association.

Carried

K. ADJOURNMENT

Councillor Terry Yagos 21/293

Moved that Council adjourn the meeting, the time being 3:19 pm.

Carried

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REEVE

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CHIEF ADMINISTRATIVE OFFICER

**THE CROWSNEST/PINCHER CREEK LANDFILL ASSOCIATION
MINUTES
May 19, 2021**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held at 9:30 am
Wednesday May 19, 2021 it was a Virtual Zoom Meeting

Present: Brian Hammond, Municipal District of Pincher Creek #9
Dean Ward, Municipality of Crowsnest Pass
Doreen Glavin, Municipality of Crowsnest Pass
Dave Filipuzzi, Municipality of Crowsnest Pass
Brian McGillivray, Town of Pincher Creek
Mary Kittlaus, Village of Cowley
Emile Saindon, Landfill Manager
Dean Bennett, Landfill Manager in Training
Jean Waldner, Landfill Office Supervisor

AGENDA

Brian Hammond

Moved the agenda be adopted with additions 5 d, Update on the Incinerator Appeal.
6 e, Closed in camera session for the Director’s only. Carried. 05.19.21-1388

MINUTES

Brian McGillivray

Moved the minutes of April 21, 2021 be adopted as circulated. Carried. 05.19.21-1389

MANAGER’S REPORT

1. The Landfill Manager in training purchase 4 used recycle bins from a local recycling company, Saving the Landfill \$40,000. There are 3 more bins on order. We should be ready to go For July.
2. Opening up to smaller groups for Paper Picking has helped the Landfill control refuge paper Immensely. The neighboring fields are looking good again.
3. The MSW has been consistent and busy for this time of year.
4. The Industrial cell has had a few little jobs, there has been some quotes given on some bigger jobs.
5. Met with a company last week that thinks they will be able to shred the windmill blades. If he is successful we will be able to take them again and at this time no other landfills are. So it could be lucrative for us.

Dave Filipuzzi

Moved that the Manager’s report be accepted as information. Carried. 05.19.21-1390

FINANCIAL REPORT

The Income Statement and Balance sheet to May 13, 2021 was reviewed. Administration went over the reports and answered all the financial questions. A question was asked on the vacation payable in the current liabilities on the balance sheet. Admin explained it but said she would ask MNP for a more detailed explanation and send a report to the Director's. Management will look into the current policy in our Employee Handbook/Contract and make the recommended changes requested by the Director's.

Brian McGillivray

Moved the financial statements be accepted as information and Management/Administration to research this matter further and report back to the Director's Carried. 05.19.21-1391

RECYCLING UPDATES (DISCUSS AB RECYCLING ELECTRONIC PILOT PROGRAM)

We are on track to start July 1, 2021 with our recycling program in both the Pincher Creek and Crowsnest Pass. Locations of the bins have been decided. Brian McGillivray inquired about the AB Recycling Electronic Pilot Program. It was explained on how the program works and that we have been collecting small electronics for this program since last October.

Dave Filipuzzi

Moved the recycling update be accepted as information. Carried. 05.19.21-1392

REVIEW OF OUR DONATION POLICY

The Chairman of the Landfill Board would like to review our current donation policy, he asked the Director's their opinions to possibly change the policy to included Family and community events again. Brian McGillivray offered to rewrite the policy and bring it back to the next board meeting.

Brian Hammond

Moved the updated Donation Policy be reviewed at our next board meeting. Carried. 05.19.21-1393

REVIEW OF OUR SCHOLARSHIP POLICY

Management of Landfill discussed their concerns with the limitations of our Environmental Science & Technology Scholarship. They would like to see our scholarship be opened up more to help a wider variety of students. The Directors accepted Administration request to rewrite this policy and bring it back to our next meeting.

Brian McGillivray

Moved that Administration rewrite our Scholarship Policy and bring it back to the next board meeting for possible approval. Carried. 05.19.21-1394

UPDATE ON THE LANDFILL INCINERATOR APPEAL

The Landfill Manager explained that a final decision was made from the Environmental Appeals board, they are allowing the Landfill to keep the proposed incinerator in the Landfill approval. So that if In the future the Landfill Board of Director's change their minds and want to pursue operating an incinerator all the research will not have to be collected again.

A copy of the final appeal approval will be sent to each Director for information.

Brian Hammond

Moved this incinerator update be accepted as information.

Carried. 05.19.21-1395

DONATION REQUEST FROM CNP MINOR SOCCER

A donation request was made from The CNP Minor Soccer for operating funds this year. The Board of Director's ask administration to respond and tell the club we will revisit this request next month, they would like to see if covid restrictions will be lifted before supporting future skill building events, tournaments etc.

DONATION REQUEST FROM THE CROWNEST PASS LITERACY FOUNDATION

A donation request from the Crowsnest Pass Literacy Foundation for their 1 Book, 5 School program to support Family Literacy.

Brian McGillivray

Moved that \$500.00 be donated to the Foundation for their Family Literacy Program.

Carried. 05.19.21-1396

DONATION REQUEST FROM THE CNP BRIGHTER FUTURES PROGRAM FOR THEIR THINKING OUTSIDE THE BOOK PROGRAM

A donation request from the Crowsnest Pass Brighter Futures for their Thinking outside the book StoryWalk campaign. To promote community reading.

Brian Hammond

Moved that \$1000.00 be donated to their Thinking outside the book StoryWalk campaign.

Carried. 05.19.21-1397

REQUEST BY LANDFILL MANAGER IN TRAINING TO MOVE INTO A CLOSED SESSION

Brian Hammond moved to go into a closed session at 10:26 am

Carried. 05.19.21-1398

Brian McGillivray moved to come out of this closed session 10:50

Carried. 05.19.21-1399

REQUEST BY DIRECTORS TO MOVE INTO A CLOSED SESSION

Brian McGillivray moved to go into a closed session at 11:00 am
Brian Hammond moved to come out of this closed session 11:01

Carried. 05.19.21-1400
Carried. 05.19.21-1401


NEXT MEETING DATES

June 16, 2021	October 20, 2021
July 21, 2021	November 17, 2021
August 18, 2021	December 15, 2021
September 15, 2021	


ADJOURNMENT

Mary Kittlaus
Moved the meeting adjourn at 11:02 am

Carried. 05.19.21-1402



CHAIRMAN



ADMINISTRATION

**THE CROWSNEST/PINCHER CREEK LANDFILL ASSOCIATION
MINUTES
April 21, 2021**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held at 9:37 am
Wednesday April 21, 2021 it was a Virtual Zoom Meeting

Present: Brian Hammond, Municipal District of Pincher Creek #9
Dean Ward, Municipality of Crowsnest Pass
Doreen Glavin, Municipality of Crowsnest Pass
Dave Filipuzzi, Municipality of Crowsnest Pass
Brian McGillivray, Town of Pincher Creek
Emile Saindon, Landfill Manager
Dean Bennett, Landfill Manager in Training
Jean Waldner, Landfill Office Supervisor

AGENDA

Brian McGillivray

Moved the agenda be adopted with additions 6 b, Donation policy review. 6 c, Closed in
camera session for the Director's only. Carried. 04.21.21-1381

MINUTES

Brian McGillivray

Moved the minutes of March 24,2021 be adopted as circulated. Carried. 04.21.21-1382

MANAGER'S REPORT

1. Recycling is moving forward, we met with both the MD and Town of Pincher Creek representatives to go over details regarding the temporary site at the Pincher Creek CO-OP parking lot. We also talked to the CNP COA and have the 1st recycling bin location organized. We've ordered 7 new bin's, the lead time looks to be about 4 weeks.
2. Management has commissioned the local high schools to come and paint our recycling machinery, and tour our facility. We hope by educating our youth they can help us promote recycling in our area. Also help them understand the Landfills dedication and commitment towards improve recycling in all our regions keeping our communities clean and beautiful.
3. The MSW has been busy.
4. Industrial cell has been slow, but that is expected this time of year.
5. Employee evaluations are halfway completed.
6. Working with Civil Tracker, he is the owner of the drone flying package we are using to survey the Landfill. We are looking forward to learning this new technology to improve our surveying abilities to help reduce costs

Brian McGillivray

Moved that the Manager's report be accepted as information. Carried. 04.21.21.1383

FINANCIAL REPORT

The Income Statement and Balance sheet to April 15th, was reviewed. Administration went over the reports and answered all the financial questions. A financial update on the CPR Potash spill was discussed.

Brian Hammond

Moved the financial statements be accepted as information. Carried. 04.21.21-1384

DONATION REQUEST FROM CNP MINOR SOCCER

A donation request was made from The CNP Minor Soccer for operating funds this year. The Board of Director's ask administration to respond and tell the club we will revisit this request next month, they would like to see if covid restrictions will be lifted before supporting future skill building events, tournaments etc.

REVIEW OF OUR DONATION POLICY

The Chairman of the Landfill Board would like to review our Donation Policy. The board agreed to review this policy and administration was requested to forward our current policy to all board members for review next meeting.

Dave Filipuzzi

Moved to have this topic scheduled on our board meeting May 19, 2021. Carried. 04.21.21-1384

REQUEST BY DIRECTORS TO MOVE INTO A CLOSED SESSION

Dave Filipuzzi moved to go into a closed session at 9:54 am Carried. 04.21.21-1385

Brian McGillivray moved to come out of this closed session 10:02 Carried. 04.21.21-1386


NEXT MEETING DATES

May 19, 2021	September 15, 2021
June 16, 2021	October 20, 2021
July 21, 2021	November 17, 2021
August 18, 2021	December 15, 2021

ADJOURNMENT

Doreen Glavin

Moved the meeting adjourn at 10:03 am Carried. 04.21.21-1387



CHAIRMAN



ADMINISTRATION



M.D. OF PINCHER CREEK NO. 9 OPERATIONS REPORT

Current Public Works Activity

- Road Maintenance – Roads are being graded in all Divisions. Public Works has five (5) graders out on the roads doing maintenance and getting ready for the gravel and dust control Program.
- Dust control Program to start June 21st 2021 in division 1. Division 1 and 2 are completed. Crew are making their ways through division 3 and 4 as areas are ready to be sprayed.
- Gravel program started May 25, 2021 in Division 1 at Pine Creek Pit. Division 1, 2 and 3 are now completed. The crew is now loading from the 510 pit along Hwy 510 in Division 4. Expected completion date, July 15, 2021.
- 2 Cattle Guards replacement schedule July 12-15, 2021 on Wildcat Ranch road off Hwy 22.
- Maintenance work on Maycroft to start July 14 with the help of Riviere's construction for approximately 10 days.
- Drainage improvement and road repair to take place at the end of July north of the hall in Willow Valley.
- Roadside Mowing expected to begin Monday July 19, 2021 in Division 2 and 3.
- 2 – 12' cattle guard on Carbondale road has been replace with one 18' and one 20' cattle guard June 28 and 29, 2-21
- Line painting project at the Administration building and on all MD Highways has been completed June 18, 2021 by Marshall Line 2000LTD
- MRF Lidar collection program still ongoing. Training took place in Calgary June 01, 2021 and field data collection has started June 07, 2021. Expected completion July 8, 2021
- Maintenance work to take place on the Old Airport Road has been completed. Road expected to be re-graveled July 12-15 2021
- Hard pavement repair on Hwy 3A (Landfill and Airport) and on Tower road to be completed by McNally Contracting Mid July.
- Heavy Maintenance crew to start filing pothole and overlay repair on cold mix surface at several location throughout the MD July 12, 2021.
- Bridge Deck and Guard rail cleaning has started May 27, 2021 and will be ongoing for most of the season.
- Working on call log items daily.

Capital Projects Update - Bridges

- **Bridge File 75009 – Wild Cat Ranch**
 - Tender awarded to NL Smith and Sons at \$257,977.50 (Budget \$580,000)
2nd East Butte Contracting Ltd
3rd Don Boyce Contracting Ltd
 - Land negotiations are ongoing, agreement on the exchange of land has been reached, documents are being prepared.
 - Construction set for July – Sept 15

Once date is determined with contractor – media and resident notifications will go out

- The contractor is preparing their Eco and Traffic accommodation plans for approval

- **Bridge File 75377 – Local Road over Screwdriver Creek**

- Tender awarded Ossa Terra Ltd at **\$266,704.29 (Budget \$370,000.00)**
 - 2nd Don Boyce Contracting Ltd
 - 3rd East Butte Contracting Ltd

- Construction set for Aug 15 – Sept 01 (fish window) Access to private land adjacent to the bridge has been negotiated.

Once date is determined with contractor – media and resident notifications will go out

- o All environment and DFO permits secured.

- The contractor is preparing their Eco and Traffic accommodation plans for approval

- **Bridge File 74119 – Pony Truss Bridge**

- Tender awarded JA Building Systems at **\$163,107.50 (Budget \$170,500.00)**
 - 2nd Nitro Construction
 - 3rd Volker Stevin

- **Bridge File 2224 – Lank Bridge**

- Tender awarded – JA Building Systems at **\$258,604.25 (Budget \$198,000.00)**
 - 2nd Nitro Construction
 - 3rd Volker Stevin

Additional funds req'd & approved by Council on Apr 13, 2021

Apr 13 Council approved additional funds for BF2224 to meet the low bid required for work to be completed.

- Construction was set for completion by September 31 for both projects until the contractor's supplier was unable to supply wood for the project. Once the contractor has a supplier lined up a new construction date will be determined. Wood has been secured for the project to continue as initially tendered

Once a new date is determined with contractor – media and resident notifications will go out

- The contractors Eco and Traffic accommodation plans have been submitted for approval and are being reviewed and start up meeting was held at MD office on June 25.

- **Bridge File 75265 – Local Road over Heath Creek**

- Tender awarded for engineering in 2021

Roseke Engineering at **\$52,162.00 (Budget \$53,000.00)**

- Have requested updated proposed construction costs to be ready for September for 2022 budget discussions

- the contractor has indicated that work is underway.

- Construction set to commence in 2022

- **Bridge File 7743 – Local Road over Gladstone Creek**
 - Tender awarded for engineering in 2021
Roseke Engineering at \$45,015.00 (Budget \$46,000.00)
 - Have requested updated proposed construction costs to be ready for September for 2022 budget discussions
 - the contractor has indicated that work is underway.
 - Construction set to commence in 2022

- **Bridge File 2488 – Fisher Bridge**
 - Engineering to be completed in 2021 due to change in rating since first inspected
 - Construction/replacement/removal options to be presented to Council for action in 2022
 - After April 27th meeting with Council additional options have been sought and we are currently sourcing material, engineering and build cost options for Council. Recycling a longer used bridge from Alberta Transportation has been ruled out. A forestry style bridge with 50 + years of life expectancy could be installed for an estimated \$600,000.
 - Proposals for a longer term, lower cost option are being received on Friday June 4, 2021.
 - ISL Engineering has been retained to do design engineering for the project. A project start-up meeting was held on June 18, 2021 and the Geo-Technical work has been completed.

Roads

- **Lundbreck – 1st, 2nd, & 3rd Street – Construction Summer 2021**
 - Design was completed and approved April 29, 2021
 - Tender for construction in 2021 has been awarded to Silver Ridge construction LTD at \$452,954.76 + ISL Engineering at \$23,750.00 for a total of \$476,704.76 (Budget \$605,000.00)
 - Silver Ridge Construction started work July 5, 2021. Expected completion date, July 25, 2021.
 - Notification letter has been sent and hand delivered to affected resident by the contractor. Notification has also been posted on social media and MD Website.

- **Bruder Hill - Construction Summer 2021**
 - Wood Engineering provided Final design April 29, 2021.
 - Pre Tender meeting has been held on site Thursday May 27, 2021
 - Tender opening has been completed June 7, 2021. Lowest qualifying Tender is Dennis Dirtworks LTD at \$427,617.60
 - Council approved recommendation to increase budget to \$530,000 June 22, 2021
 - Award Letter has been sent to Dennis Dirtworks Ltd June 23, 2021
 - Waiting on final contract to be sign to finalize mobilization and start date.
 - Estimated project completion date Sept 15, 2021
 - Once date is determined with contractor – media and resident notifications will go out.

- **Gladstone Road – Construction Summer 2021 (August – September)**
 - The proposed road construction on the road is to happen in the summer of 2021. Drainage improvement on east ditch. Road surface to be ripped, material will be windrow to the side, Rock picker to remove rock from windrow, lay material back, compact with grid and smooth drum, Re-gravel and apply MG 30 as a stabilizer. Once dates are determined – media and resident notifications will go out
- **Cabin Hill Road - Engineering only for 2021**
 - Wood Engineering to design the Local Road - Design option have been reviewed.
 - I approved SC#2 to include post construction legal survey. Topographic survey was completed April 8-9 and Geotechnical drilling was completed April 15-16
 - Detailed design and C-estimate has been received June 23rd 2021.
- **Hucik Hill Road – Construction Summer of 2021 (July 12 – July 30)**

The work is located at Range Road 1-4 and would be to excavate, add a French drain, Ditch grading and stabilize the slope on the east side of the road. Though Country Excavation (Don Boyce) has been hired to assist with the work and equipment combine with the MD Equipment. Waiting on water to stop coming out of the hill to set a start date.

Once date is determined – media and resident notifications will go out

Transfer Station

- Joint meeting planned for May 28th with Town Council and Admin.
- MPE has been hired to complete drawings for submission to Min of Environment. Engineered drawings and project costs are to be presented to Council on July 13th.

Large Capital and other Water Projects

- **Lundbreck Lagoon Aerated System**
 - Tender awarded – Riteline Electric at \$38,229.81 (Budget \$195,000.00)
 - 2nd Nitro Construction
 - 3rd Tregenna Investments
 - Construction complete – Commissioning was May 27th. - **Operational**
- **Beaver Mines Water Distribution, Collection System.**
 - The MD has requested a budget update from our consultants regarding possible adjustments due to rising material costs. These are coming in and will be updated for Budget discussions.
 - Tender packages are ready for the Waste system and are out for the Distribution and Collection System. Tender closes July 15th with a tentative extension til the 20th.
 - Construction start date is being reviewed. Distribution and Collection may be able to start late Summer '21, or early Fall based on the successful contractor availability and the availability of supplies.

- **Beaver Mines Waste Facility/System**
 - The MD has requested a budget update from our consultants regarding possible adjustments due to rising material costs. These are coming in and will be updated for Budget discussions.
 - Tender packages are ready for the Waste Facility/System.
 - Waste System will not started be until 2022 at the earliest to allow for the AEP Approval Process to run its course.

- **Beaver Mines Forcemain & Lift Station**
 - The tender packages are ready
 - Construction start date is being reviewed.

Draft Approval Granted on May 12th. This was followed by numerous meetings with both engineering firms and AEP to clarify the language and the terms to ensure we are on the same page when Final Approval is granted. Revised terms and conditions was submitted to AEP on May 28 and this will be followed up with another meeting with AEP prior to Final being granted if any terms or conditions require further dialogue. With our revisions in and being reviewed we are currently awaiting the next steps from AEP. AEP has already asked for a few little things during the process but no full sit down meeting as of yet. Very fluid communication is being enjoyed at this time.

In essence, the system and project are approved, we are just agreeing to the terms upon which we will be measured going forward so there are no surprises after Approval is granted. Two additional submissions have taken place, complete with all of the drawings for the distribution and collection have now been submitted.

25 June, 2021 - Draft Approval returned to AEP with signed LOU (Letter of Understanding) which is the legal document that binds us to the conditions of the approval.

13 July, 2021 – Updated Project Forecast presented to Council. Project currently stands at 380k over previous due to protracted AEP Approval, design changes to further address SOC's, legal and commodity cost increases. (3.6% increase in the budget).

- **Lead Management Plan - Lundbreck**
 - Randy is working with AEP to set up sample collection, resident and media engagement
 - Lead Mgmt plans are now a requirement of AEP for drinking water.
 - letters were mailed out with invoices on May 17. Only 2 letters has been received so far. Additional social media requests are being made and possible door knocker campaign.
 - June 24th email request sent to Lundbreck Citizens to circulate to its members as well as members of the Patton Park Society and the Gardening Club.

- **Dam Study**
 - RFP for Dam Safety Review Closed at 1400, April 20, 2021
 - The MD received seven (7) proposals prior to the deadline. We will be putting a three member Project Evaluation Board together to review the proposals. Panel has made their selection and are beginning the work.
 - Tender awarded to
 - SNC Lavalin inc. at \$54,027 (Budget \$90,000)
 - 2nd WSP Canada Inc.
 - 3rd Golder Associates Ltd

Start-up Meeting with SNC was June 11^h.

Site visit and inspection of all 5 PRFA dams on Monday June 14.

Two engineers with SNC-Lavalin Inc., Dam Safety Operation and Infrastructure officer from AEP, MD's Agriculture Fieldman, Safety Coordinator and myself.

Waiting for preliminary comments from engineers. Will be bringing final report to Council when received in September for direction on the future of the dams and budget considerations for 2022.

- **Standpipes (Cowley, PC and new site in BM)**

- Prices are coming in for Cowley and Pincher location and negotiations are taking place for the land to develop a new site near the Hamlet of Beaver Mines. Planning to all have the two sites converted to card readers, instead of coin operated and the new site operational by mid to end of Sept.

- MPE hired to provide engineered drawings and cost estimates for presentation to Council on July 13th.

- With the costs now determined, it is Admin's proposal that the PC Standpipe gets relocated and upgraded this year and the Cowley Standpipe gets upgraded. Due to the costs and the limited funds repurposed from Ops being used for the other projects, that the new location in BM be part of the 2022 Budget and Capitalized.

Operational Notes:

Coal Policy Committee Engagement Session is slated for July 12^h.

Recommendation:

That the Operations report for the period June 23, 2021 to July 13, 2021 is received as information.

Prepared by: Eric/Roland/Troy



Date: July 06, 2021

Submitted to: Council

Date: July 13, 2021


	DIVISION	LOCATION	APPROACH NUMBER	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UPDATE	COMPLETION DATE
3000	Division 2	SE07 T5 R28 W4	-	Feels the south side of bridge needs rip wrap put in before flooding season so creek doesn't turn direction	Eric /Bob M	-	October 30, 2020	Need to install 30 CM of Rip Rap on the West side of the South Abutment. Will be completed outside the RAP (Aug 16-31)	Aug 16-31 2021
3002	Division 1	NE26 T4 R30 W4	#3015 TWP4-5	No maintenance on snow fence for years, Bison in field Bison no longer there,RQ maintenance RR30-1	Tony N	To Be completed	March 15, 2021	Roger asked us to wait later this summer has the field stay wet.	June-July
3003	Division 3	SE25 T5 R1 W5	RR1-0	Wanting gravel & grading on TWP1-0 & RR5-4	Shawn	Completed	March 16, 2021	Assessed and grader not able to get in as too muddy	June
3004	Division 4	WC Ranches	by Glider Strip	To put in another approach & possible culvert	Jonathan	-	March 31, 2021	will be completed when available, not a priority	-
3006	Division 1	NE35 T5 R29 W4	-	Water is running under culvert Road to field and would like approach widened & culvert longer	Jonathan	-	April 26, 2021	been assess, waiting for one call.	-
3008	Division 5	NE12 T7 R3 W5	1st approach on left going in to Rainbow acres	Would like gravel on their approach/Red Bridge sign broken	Eric	Completed	May 6, 2021 &30 June	Bob repaired sign at bridge	June 28, 2021
3009	Division 1	NE36 T4 R29 W4	3/4 mile west	Signs missing Gap road south of TWpline road RR	Eric	Completed	May 6, 2021	Sign missing on south side of the road. One call will be put in place	June 24, 2021
3010	Division 3	SE15 T6 R2 W5	-	Premanent snow fence needs repair	Eric	-	May 19, 2021	On the Permanent snow fence list, Tony N to assess.	-
3015	Division 4	SE13 T7 R29 W4	RR2-9 by goat farm	Bush needs to be taken out of ditch North to Brocket	Jonathan	-	May 31, 2021	will be assessed, cant mulch now due to nesting	-
3018	Lundbreck	South going to the dump	-	Snow fence has boards off & on the ground with nails sticking up dangerous for livestock	Jonathan	Completed	May 31, 2021	To be completed	June 22, 2021
3020	Division 1	St Henrys	-	Brush need cutting / Maintenance	Jonathan	-	June 3, 2021	talk to him, told him we would do it in the winter	-
3022	Division 4	NE24 T8 R1 W5	-	Big pothole in road by cross roads and east	Jonathan	-	June 4, 2021	Cold mix, will be added to the patching list	-
3026	Division 4	-	-	GRAVEL 60 yds (20Yrds spread on driveway/40 stockpile)	Gravel Crew	Completed	June 8, 2021	Will get Jim Fitzpatrick to haul it for him	July 6, 2021
3027	Division 1	SW19 T4 R29 W4	-	Would like Gravel on his approach	Jonathan	-	June 9, 2021	-	-
3030	Division 5	-	-	Re gravel for driveway	Jonathan	Completed	June 10, 2021	Jon talk to him and his wife, Gave him price for gravel and dust Control	June 17, 2021
3034	Division 3	Beaver Mines	-	Pickle Ball Court needs lines re-painted	Eric	Completed	June 14, 2021	-	June 30, 2021
3036	Division 5	NW15 T5 R30 W4	RR30-3	Culvert concerns	Jonathan	-	June 14, 2021	Culvert will need cleaning and rip rap, would be done in August	-
3038	Division 2	-	-	Gravel on road, he would like it graded	Kent	Completed	June 16, 2021	-	June 17, 2021
3039	Division 3	Gladstone Road	-	Upset with the condition of Gladstone Road. Big rock on shoulders	Jonathan	Completed	June 17, 2021	Jon talk to him, Operator went and clean this up the next day	June 18, 2021
3040	Division 2	SW10 T6 R29 W4	#6101 RR29-3	Gravel crew should be using water trucks, very dusty	Jonathan	Completed	June 17, 2021	water truck already on the crew	June 17, 2021
3041	-	-	-	Question, should the gravel trucks not use tarps to cover load	Jonathan	Completed	June 17, 2921	not a Bylaw in the MD	June 17, 2021
3042	Division 4	NE18 T8 R28 W4	#8301 HWY785	RQ Driveway	Shawn	Completed	June 17, 2021	-	June 17, 2021

	DIVISION	LOCATION	APPROACH NUMBER	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UPDATE	COMPLETION DATE
3043	Division 3	SE26 T5 R2 W5	5414	Wants to remove trees from ditch N.End of road past gas line	Jonathan	-	June 18, 2021	Tony N. will assess July 06, 2021	-
3044	Division 4	SE28 T8 R29 W4		Requesting roadside grass mowing	Mowers	-	June 21, 2021	would be added to the mowing list	-
3045	Division 3	SE15 T5 R1 W5	Christie Mines Rd	RQ to have his road graded by the end of chritie Mine	Eric	-	June 21, 2021	Will be added to Glen List when gravel is completed	-
3046	Division 4	NW27 T7 R29 W4	#7429 RR29-3	RQ to have driveway graded	Shawn	Completed	June 22, 2021	Unable to do & advised	June 23, 2021
3047	-	BeaverMines	-	Branches not picked up re spring cleanu/Pickle Ball Court lines to be repainted, grass needs to be cut	Eric	Completed	June 23. 2021	-	June 24, 2021
3048	Division 5	SE27 T7 R2 W5	#2219	Driveway grading and Driveway mowing	Eric	-	June 23. 2021	will be added to mowing list	-
3049	Lundbreck	-	-	Need barricades for graduation ceremony	Eric	Completed	June 23. 2021	-	June 24, 2021
3050	-	Hidden Valley Estates #2	-	Snow fence did not get removed	Eric	Completed	June 23, 2021	Snow fence Removed	June 24, 2021
3051	-	NW13 T6 R1 W5	#1026 Hwy 507	Gravel trucks are too noisey coming from McRae pit on to Hwy 507 and going too fast not stopping	Jonathan/Eric	Completed	Junme 23, 2021	-	June 23, 2021
3052	Division 3	SE15 T5 R1 W5	#5204 RR1-0A	Neighbor of Tom Liscombe and want his driveway done as well	Eric	-	June 24, 2021	Will be added to Glen List when gravel is completed	-
3053	Division 3		Near accidenta	Contractor gravel trucks are being very dangerous coming out of McRae pit on to Hyw 507 too fast and not stopping.	Jonathan	Completed	June 24, 2021		June 24, 2021
3054	Division 3	NW35 T5 R1 W5	#1125 TWP6-0	Driveway request for grading	Eric/Jonathan	-	June 23, 2021	-	-
3054	Division 4	NW31 T7 R1 W5	-	Would like a load of gravel to widen approach	Eric/Jonathan	-	June 28, 2021	-	-
3055	Lundbreck	SE265 T7 R2 W5	#7411 RR2-1	Does not want trucks in their field sorking on Lagoon manholes	Eric	Completed	June 29, 2021	Re-schedule truck for after hay season	June 29,2021
3056	Division 4	NW10 T9 R1 W5	#9127 RR1-3	Snake Trail wanting gravel for driveway & to call first (Canmore)	Brian	-	June 30, 2021	Incorrect phone number, trying to reach him	-
3057	Division 2	NW32 T5 R29 W4	#5511 RR29-5	Has new gravel and would like driveway graded	Kent	Completed	July 5, 2021	-	July 6, 2021
3058	Division 2	-	-	Gratful to have the extra dust control but is worried the high traffic will damage the application	Eric	Completed	July 5, 2021	Talk to him the same day, will apply more product after hauling season if needed.	July 6, 2021
3059	Division 4	SE28 T8 R1 W5	-	DOES NOT want Dust control on the MD road she built and paid for in 1995 - road running N/S	Eric	Completed	July 5, 2021	talk to her July 06 and explained that we will put dust control on the hill even if she disagree.	July 6, 2021
3060	Division 4	Cabin Creek Hill	-	Does not want big trucks using and wrecking his road	Eric /Brian	-	July 5, 2021	Trying to reach Dan, He was blocking the road when gravel crew tried to gravel the road	-
3061	Division 3	NW16 T5 R2 W5	#2329	Concerned as to when the Gladstone road will be worked on	Eric	Completed	July 6, 2021	Told him we will be in Gladstone in a couple week to do lots of improvement	July 6, 2021

	DIVISION	LOCATION	APPROACH NUMBER	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UPDATE	COMPLETION DATE
				Indicates Completed					
				Indicates Defered to Spring					
				indicates On the To Do List					

Recommendation to Council

G2a

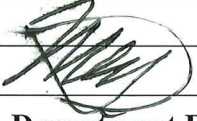

TITLE: Q2 Financial Summary	
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PREPARED BY: Meghan Dobie	DATE: July 7, 2021
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DEPARTMENT: Finance

			ATTACHMENTS:
Department Supervisor	Date		<ol style="list-style-type: none"> 1. Actual vs Budget – June 30, 2021 2. Reserves – June 30, 2021

APPROVALS:

 _____ Department Director	<i>July 8, 2021</i> _____ Date	 _____ CAO	<i>08 July, 2021</i> _____ Date
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RECOMMENDATION: That Council receive the Q2 Financial Summary as information.

BACKGROUND: <ul style="list-style-type: none"> Financial information is to be provided to Council quarterly, with the exception of Q1.

<u>FINANCIAL IMPLICATIONS:</u> N/A

Municipal District of Pincher Creek No 9.
Actual vs Budget
June 30, 2021

	2021 Actual	2021 Budget	Variance	% of Budget Remaining	Comments
Wages					
Council	(66,876)	(170,800)	103,924	60.8%	
Administration	(629,926)	(1,440,120)	810,194	56.3%	
AES	(113,574)	(299,300)	185,726	62.1%	
Public Works	(1,062,448)	(2,560,830)	1,498,382	58.5%	
Taxes and Requisitions	14,649,293	12,569,040	2,080,253	-16.6%	Timing - Tax Revenue is recorded in May; however the MD has not made requisition payments of \$1.46M to ASFF, DIP and PCESC. Additionally, the MD is seeing high revenue as result of penalties on outstanding taxes (\$500k).
Investment Income	9,575	256,000	(246,425)	96.3%	Investment income for bonds is a year end entry
Council	(1,229)	(95,750)	94,521	98.7%	Favorable due to less travel, training, hotels, etc. as a result of COVID-19 and subscriptions not yet paid.
Administration	(421,134)	(1,096,660)	675,526	61.6%	Spending is on track at this point. An additional 10k was allocated here for cloud conversion and eSend.
Fire	(61,296)	(61,960)	664	1.1%	Immaterial - Contribution made to search and rescue and transfer to reserve. Fire nets to 0 as invoice is billed to rate payer
Emergency Management	(8,249)	(73,860)	65,611	88.8%	Favorable due to PCREMO being transferred to PCESC. PCREMO full budget is shown here. It is shared between the Town (49%) MD (49%) and Cowley (2%).
Bylaw	(17,866)	(157,800)	139,935	88.7%	Favorable due to timing - we have not yet paid the Q2-Q4 province-wide police initiative.
Public Works	(2,842,383)	(4,758,390)	1,916,007	40.3%	See note (A) below
Lundbreck	(6,338)	(112,600)	106,262	94.4%	Due to the labour allocation from PW done at year end (budget 75k) and timing as result of minimal repair and utility costs thus far.
Airport	(22,158)	(66,900)	44,742	66.9%	Favorable due to minimal repair and utility costs thus far and the PW labour allocation not yet posted (40k), offset slightly by regional airport committee contributions not yet received and contracted services almost fully spent from line painting. This was a coding change and should offset it PW.
WasteWater	8,467	22,800	(14,333)	62.9%	Unfavorable due to timing - service fees and charges still need to be billed in Q2-Q4, and timing a result of minimal repair costs to date.
Waste Management	(114,355)	(332,680)	218,325	65.6%	Landfill charges are on track to be within budget. To date, 5 months of actuals recorded here.
Regional Water	(400,793)	(606,060)	205,267	33.9%	Favorable due to labour allocation from PW (115k), remaining debenture payments (50k), and Dam Study (90k) not yet booked, offset slightly by Q2-Q4 water billing not yet complete. An additional 20k was allocated here for generator installation and potable water storage tank inspection.
Cemetery - Town of Pincher Creek	-	(55,140)	55,140	100.0%	2021 contribution not yet made.
Planning	35,278	(106,400)	141,678	133.2%	Favorable mainly due to timing - have not yet been fully invoiced or incurred expenses for the Municipal Development Plan Subdivision Policy review, ORSCC, IDPs and Superior Safety Codes.
Agricultural and Environmental Services	(31,937)	21,280	(53,217)	250.1%	Timing - have not yet received the annual ASB grant (123k) offset by favorable spending. We have not yet incurred substantial charges for pesticides, fuel, contracted services and various other costs.
Recreation	(134,987)	(539,930)	404,943	75.0%	Favorable mainly due to timing. Have not yet made the ICF contribution (\$320k) to recreation.
Comm. Services	(303,872)	(333,940)	30,068	9.0%	Favorable mainly due to timing. Have not yet made the ICF contribution (\$55k) to the community investment fund or other quarterly payments to community organisations.
	-	-	-		
Deficiency of Revenue over Expenses Before Other	8,431,844	-	8,431,844		

Transfers to and from reserves are not recorded on the statement of operations under Generally Accepted Accounting Principles (GAAP) until the expense is incurred. For tracking purposes they are included in the above summary.
Q1: Jan - Mar; Q2: Apr- Jun; Q3: Jul - Sep; Q4: Oct - Dec

Note A Public Works

Labour Allocation to other segments (entry done at YE)	(251,000)
Gravel Reclamation - Change in accounting process - partially repurposed	185,000
Favorable Gravel Hauling due to timing - 50% through budget	142,515
Budget is inclusive of a engine or large component replacement that has not yet been required.	139,268
Favorable Gravel Crushing - No longer required - Repurposed	527,500
Favorable Gravel Royalties - No longer required - Repurposed	268,660
Favorable Dust Control and Cold Mix Products (Q2 invoices not yet received, bulk done in Q3)	648,000
Favorable Fuel and Grease (on track to be within budget - 60% remaining)	262,336
P.W. - Inventory Change	(241,426)
Debenture payment/revenue (landfill) not yet recorded	68,730
Other	166,424

****Confirmed with PW that spending is forecasted to remain within budget.**

Reserve Summary

June 30, 2021

GL ACCOUNT STRING	Reserve (Restricted Surplus) Accounts	Opening Balance	Transfer To Reserves*	Transfer From Reserve	Ending Balance	Notes
6-12-0-740-6740	Airport	329,771	-	-	329,771	
6-12-0-742-6740	Bridge	2,309,872	400,000	(9,927)	2,699,944	(A)
6-12-0-751-6740	Building	200,000	-	-	200,000	
6-12-0-762-6740	Dam (Water Storage)	-	75,000	-	75,000	
6-12-0-752-6740	Equipment	2,682,182	850,000	(184,461)	3,347,721	(B)
6-12-0-746-6740	Emergency Management	53,091	7,910	-	61,001	
6-12-0-753-6740	Next Year Completions	101,552	-	(645)	100,907	(D)
6-12-0-761-6740	PCESC Equipment	50,000	50,000	-	100,000	
6-12-0-763-6740	Regional Airport Development	-	25,000	-	25,000	
6-12-0-757-6740	Road Infrastructure	2,526,101	660,000	(18,843)	3,167,258	(E)
6-12-0-755-6740	Recycle Equipment	89,388	-	-	89,388	
6-12-0-754-6740	Regional Community Initiatives	195,474	133,430	(100,000)	228,904	(F)
6-12-0-744-6740	Seniors Housing	200,000	-	-	200,000	
6-12-0-735-6735	Tax (Mill) Rate Stabilization	1,205,292	169,285	(146,452)	1,228,125	(G)
6-12-0-758-6740	Water and Wastewater Infrastructure	704,560	436,674	(157,917)	983,318	(H)
6-12-0-759-6740	Wastewater Infrastructure	378,534	4,197	(382,731)	-	Combined to Water and Wastewater Infra.
		11,025,817	2,811,496	(1,000,977)	12,836,337	

*Transfers to Reserves are all the 2021 budgeted Transfers unless stated otherwise below

(A) Bridge Reserve

Bridge File Name

Bridge File #7743 Local Road over Gladstone Creek
Bridge File #75265 Local Road Over Heath Creek

Transfer In	Transfer Out	Budget
	947	46,000
	8,980	53,000
-	9,927	99,000

(B) Equipment Reserve

Purchases

AES Spray Truck (Res 21/198 + 15k)
Excavator (Res 21/199 + 8.5k)
Gooseneck Dump Trailer
Tri-Axle Pup
Scissor Neck Trailer
Disc Harrow
Wobbly Compactor
Air Compressor and Lines
Truck mounted intelligent sprayer
Two 3/4 Tonne Truck

Purchase Price	Budget
13,920	-
40,000	40,000
20,304	25,000
31,502	35,000
78,735	90,000
	25,000
	25,000
	25,000
	20,000
	100,000
184,461	385,000

(D) Next Year Completion Reserve

Admin Artwork
Admin Safety Vests
Planning Documents

Recreation - Ag Society Roof

AES MRF Setup
Chart of Accounts Project
Rounding

Opening Balance	Transfer To Reserves	Transfer From Reserve	Ending Balance	Notes
9,611			9,611	Carryforward - Art Committee
443			443	Carryforward -
47,500			47,500	Municipal Development Plan - To be complete 2021
5,000			5,000	Res: 17/435 Contribution to Ag Society for roof repairs, 2018 - MD Supports Grant Application for new roof. Keep reserve if grant not given
19,000			19,000	
20,000		(645)	19,355	
(2)			(2)	
101,552	-	(645)	100,907	

(E) Road Infrastructure Reserve

Project Name

Lundbreck Road Improvements
Landfill Road
Hucik Hill
2021 Budget Transfer
Additional Transfer (Res 21/)

Transfer In	Transfers Out	Budget
	18,843	605,000
		20,000
		50,000
350,000		
310,000		
660,000	18,843	675,000

(F) Regional Community Initiatives Reserve

Contribution to PCCELC

100,000

(G) Tax (Mill) Rate Stabilization Reserve

Houston Oil and Gas Write Off (Res 21/125)
GIPOW Write Off (Res 21/277)
2020 Snake Trail Fire Write-Off (Res 21/267)
SanLing Write Off (Res 21/278)

73,640
7,740
64,270
802
146,452

(H) Wastewater and Water Infrastructure Reserve




Project Name

Lundbreck Lagoon
Water Plant Generator (Res 21/199 + 60k)
Transfer to Combine Water and Waste Water Reserve
Budgeted Transfer
Base Rate Transfer

Transfer In	Transfers Out	Budget
	101,944	180,000
	55,973	
378,534		
58,140		
436,674	157,917	180,000

Recommendation to Council

G2b

TITLE: Public Auction – Conditions and Reserve Bids		
PREPARED BY: Meghan Dobie		DATE: June 30, 2021
DEPARTMENT: Finance		
		ATTACHMENTS:
Department Supervisor	Date	<ol style="list-style-type: none"> 1. Public Auction – Terms and Conditions 2. Opinion of Value – From MD Assessor
APPROVALS:		
	<u>JUNE 30, 2021</u>	
Department Director	Date	CAO
		<u>30 June, 2021</u> Date

RECOMMENDATION:

That Council approve the Terms and Conditions for the 2021 Public Auction as presented; and further

That Council set Thursday, November 18, 2021 at 9:00am as the public auction date; and further

That Council establish the following reserve bids for the properties currently being offered for sale at the 2021 Public Auction:

Roll Number - 1879.000
Legal Description - Plan 3682EZ; Lot 2, Block 15, Plan 0610438
Reserve Bid - \$400,000

Roll Number - 2256.000
Legal Description - NW 27-03-30 W4M
Reserve Bid - \$710,000

Roll Number - 2257.000
Legal Description - SW 27-03-30 W4M
Reserve Bid - \$642,920

Recommendation to Council

BACKGROUND:

As required by the Municipal Government Act, a municipality must annually prepare a tax arrears list showing the parcels of land on which there are tax arrears for more than one year at March 31st. Any parcel of land that is shown on the 2020 tax arrears list which remains in arrears as of March 31, 2021 must be offered for sale at public auction. When there is a need for a public auction, Council is required to set an auction date and a minimum sale price for the properties.

Currently, there is three property on the MD's 2020 tax arrears list. The property owner has up until the property is declared sold to pay the tax arrears and avoid the auction.

Administration would like to schedule the auction date for November 18, 2021 at 9:00am in the Administration Building – Council Chambers, which will be advertised as per the MGA. Council must set a minimum bid price. Our assessor has provided his opinion on the value of the property.

FINANCIAL IMPLICATIONS:

2021 - Public Auction – Terms and Conditions

1. A parcel of land offered for sale may be redeemed by payment of all arrears, penalties and costs by guaranteed funds at any time until the property is declared sold.
2. Each parcel of land offered for sale will be subject to a reserve bid and to the reservations and conditions contained in the existing certificate of title.
3. The lands are being offered for sale on an “as is, where is” basis, and the municipality makes no representation and gives no warranty whatsoever as to the state of the parcel nor its suitability for any intended use by the successful bidder.
4. The auctioneer, councillors, the chief administrative officer and the designated officers and employees of the municipality must not bid or buy any parcel of land offered for sale, unless directed by the municipality to do so on behalf of the municipality.
5. The purchaser of the property will be responsible for property taxes for the current year.
6. The purchaser will be required to execute a sale agreement in form and substance provided by the municipality.
7. The successful purchaser must, at the time of sale, make payment in cash, certified cheque or bank draft payable to the municipality as follows:
 - a. The full purchase price if it is \$10,000 or less; OR
 - b. If the purchase price is greater than \$10,000, the purchaser must provide a non-refundable deposit in the amount of \$10,000 and the balance of the purchase price must be paid within 20 days of the sale.
8. GST will be collected on all properties subject to GST.
9. The risk of the property lies with the purchaser immediately following the auction.
10. The purchaser is responsible for obtaining vacant possession.
11. The purchaser will be responsible for registration of the transfer including registration fees.
12. If no offer is received on a property or if the reserve bid is not met, the property cannot be sold at the public auction.
13. The municipality may, after the public auction, become the owner of any parcel of land that is not sold at the public auction.
14. Once the property is declared sold at public auction, the previous owner has no further right to pay the tax arrears.

Memorandum

To: Joyce Mackenzie Grieve, Admin Tax Clerk

From: Doug Jensen, Property Assessor

Date: June 24, 2021

Subject: Opinion of value on a parcel of land. For tax recovery purposes. Roll # 1879.000

Legal Description: N.E. of Section 4 TWP. 7 Range 29 West of the fourth Meridian containing 17.07Acres. It is south of the CPR R/W and North of Highway #3.

This valuation is based on comparable sales in the area.

The property has a 1983 built 1093ft² Bi Level Home with a few out buildings.

Estimated value = \$400,000

Doug Jensen

M.D. Of Pincher Creek No.9 Assessor

Memorandum

To: Joyce Mackenzie Grieve, Admin Tax Clerk

From: Doug Jensen, Property Assessor

Date: June 24, 2021

Subject: Opinion of value on a parcel of land. For tax recovery purposes.

Legal Description: N.W. of Section 27 TWP. 3 Range 30 West of the fourth Meridian containing 160.00 acres. There is also a 784ft² Cabin on the parcel. Roll #2256.000

This valuation is based on the value per acre of quarter section sales in the area.

The average value per acre in the area is \$4,000.00 per acre.

$160.00 \times \$4,000.00 = \$640,000 + \$70,000 \text{ cabin value} = \$710,000$

Doug Jensen

M.D. Of Pincher Creek No.9 Assessor

Memorandum

To: Joyce Mackenzie Grieve, Admin Tax Clerk

From: Doug Jensen, Property Assessor

Date: June 24, 2021

Subject: Opinion of value on a parcel of land. For tax recovery purposes.

Legal Description: S.W. of Section 27 TWP. 3 Range 30 West of the fourth Meridian containing 160.73 acres. Roll #2255.000

This valuation is based on the value per acre of quarter section sales in the area.

The average value per acre in the area is \$4,000.00 per acre.

$160.73 \times \$4,000.00 = \$642,920$

Doug Jensen

M.D. Of Pincher Creek No.9 Assessor

AES, June, 2021

- June 1 – 30, about 5 days of moisture, May 20 – 25, averaging 2" generally, will change a few items but was very welcome all over Alberta and Saskatchewan
- June 1 – 30, one crew will mow & maintain the Admin Building & Airport grounds. When done they'll spray weeds etc. for the rest of the week.
- June 1 – 30, rental equipment is usually steady this time of year but I'm anticipating it won't be as busy as previous years. Moving it into the front yard has generated calls though
- June 1, Common Tansy (CY) inspections & control (Crownsnest River), Field Scabious (FS) inspections & control, gravel pit weed control
- June 2, PW Safety Meeting, ASB Meeting, crews inspecting Forestry and their Divisions for Ox-eye Daisy (OD), Yellow Buttercup (YB) as well as any Hawkweeds (a bit early though)
- June 3, 10, 17, 24, Premix pickups and sales, mapping and spray records (geo-referencing, accuracy of data), rental equipment, weed of the week
- June 3, Hoary Cress (HC), Wild Caraway (WC) spraying (multiple crews, roadside units), Sweet Clover control on Hwy #510 (maintain sightlines)
- June 7, CPR inspection (Spotted Knapweed [SKW] & Blueweed [BW] mostly), reporting, contracts (with Province), general office, start of Highways spraying training and safety
- June 8, AES Safety Meeting, first aid kit/fire extinguisher inspections, Dames Rocket (DR) spraying (roadside with divisional crews)
- June 9, JHS meeting, Sweet Clover control on Hwy #507 west (maintain sightlines), Division #4 inspection, highways training & work
- June 10, divisional inspections, brush inspections/spraying, HC/WC/DR spray efficacy inspections, start with Orange Hawkweed (OHW) inquiries/spraying
- June 14, 15, five crew taking First Aid
- June 14, divisional weed inspections and spraying (all weeds, all divisional roads), Dalmatian Toadflax (DT) Biocontrol (sweeping for and moving)
- June 15, Pincher Creek Blueweed (BW) inspections, visits and control (from Alberta Ranch to Oldman River), crop report
- June 16, gravel pit weed inspections and spraying, weed inspections and spraying on Highways (HC, BW, Queen Anne's Lace [QA], SKW, Yellow Hawkweeds [YH])
- June 17, SWIM Meeting, Alberta Parks inspections and control, Division #5 inspection
- June 21, Drywood/Yarrow Conservation group joint inspection/spraying, Shell (Pieridae) area inspections
- June 22, deadstock, Division #3 inspection, Summerview inspection, ASB package, Oldman River inspections/control
- June 23, equipment, reporting, dams, Oldman River Recreation Area weed inspections & control,
- June 24, Waterton River inspections/control, Division #1, 2 inspections, will start to take a look at grasshoppers & damage in Division #4
- June 28, Crownsnest River inspections/control, reporting, emergency procedures training
- June 29, Castle River inspections/control, Scentless Chamomile (SC) control
- June 30, Roadside spraying, SKW & BW spraying/picking & inspections

Sincerely,
Shane Poulsen, Agricultural Fieldman

AES, July, 2021

- July 1, STAT – July is shaping up to be typical, and we're lucky that our little corner of the province is typical! Timely rains (again) have made most (some hail) crops successful, hay was not terrible, and compared to most of the rest of Western Canada we will do quite well.
- July 1 – 31, Summer Weed Program – Prohibited Noxious – please refer to acronyms on page #3. **Spot spraying** – **SKW** has been a focus from the start of the year and will continue to be, with it having done well in known areas, mostly on Provincial Lands. It will flower from July 7 – 20, depending on elevation and moisture, but most has been sprayed so picking and fall spraying will be focussed on unknown areas. **OHW** is blooming as of June 30, in scattered patches in Divisions #1 & #3 & Beaver Mines, mostly, and will be a focus in Castle Provincial Park areas. **NTH & PTH** are starting to bolt on schedule, with both in small amounts but **NTH** being spread over a large area. **DKW** will be scattered in it's usual area (sprayed patches of it July of last year), but will mostly be hard to spot until August when we comb the area and pick it. **RKW, SCF & BKW** single patches will be checked at the end of the month, just in case of regrowth. All of these plants are in small amounts, with the exception of one area of **SKW** on an area of river that is constantly in flood and shifting and. All are easily killed by spraying up to the point of flowering, when they are picked and sprayed.
- July 1 – 31, Summer Weed Program – Roadside spraying – **Sweet Clover** is going to be a focus this year on the Provincial Highways, with all shoulders getting covered as soon as it flowers. It's a hazard that reduces sightlines for driving but it also hides the ever increasing amount of regulated weeds spread by traffic (plants on the shoulders are brought in by traffic). While doing this, **CT** is getting 'knocked over', as it has mostly bolted and is somewhat visible. This will keep it from going to seed until later but won't kill it, but that is the ultimate goal with this weed. Knock it over to prevent seed set, then kill it in the fall. Noxious Weeds – Roadside spraying – there is an ever increasing amount of scattered plants, most visibly **BW**, but most commonly **YH**, that show up in our ditches. Other than **YH, OD, TB & WC**, which can be done with the Roadside Unit, these weeds require a spot spraying crew to get rid of them, and they are constantly pulling and spraying these as traffic and weather allows. Last year **WC** was late but its not this year and is mostly done, but **PS** is early this year so we're spraying it along with **OD, TB** and, new in 2021, **CM** which is spreading very fast this year and is almost out of control in the Park Lands. **CM, OD, YB & YH** are all out of control in the Forestry area and will take much of the \$60,000 contract dollars to bring back into control on certain areas this year. These species are widespread up there and can be done effectively by boom spraying. Quick mention, **DR** is late this year and was still being picked and sprayed by July 7th.
- July 1 – 31, Summer Weed Program – Noxious – Spot spraying – As mentioned, some weeds only respond to Spot Spraying. Some, like **SC**, tend to grow in developed areas and are best handled individually. Other reasons are that they need specific herbicides and rates and we are working to eradicate them, so personal attention is required. **BW** would be the best example of this, with it occurring in large amounts and difficult to kill, especially without killing the grass. If boom sprayed, this would result in more damage than good, so we only do that rarely. **LS, DT & HT** are mostly being dealt with by biocontrol, and we will spray small patches that can't support a release of bugs. **CM** is a problem on watercourses and showing up increasingly on roadways but can be boom sprayed there if done early enough. **HC** spring spraying is done, but mapped areas big enough to return to will be revisited in the fall with the intent of eradicating it.

- July 1 – 31, rental equipment, Premix sales (Thursdays), mowing crew still going with rains (July 6) getting grass growth started again – rental equipment has been slow, Premix has been busy, Kelly working hard to get MRF working seamlessly so records and billing can be completed
- July 1 – 31, Alberta Vacant Public Lands contract to be done and billed out by end of month
- July 1 – 31, Alberta Transportation roadside work (to be done and billed out by end of month), watercourses inspections and control (Drywood/Yarrow, Waterton River focus),
- July 1 – 31, divisional inspections and roadside control, spot spraying crews on Prohibited Noxious private control and Noxious roadside spot spraying
- July 1 – 31, Alberta Parks spraying for 2021 contract and inspections for 2022 contract funding
- July 5, CPR Inspections, roadside spraying, roadside seeding (raining)
- July 6, highway spraying (wet), Summerview work, Scentless Chamomile in Pincher Station
- July 7, AES Safety Meeting, roadside picking/spraying Hwy #3, crews on BW in acreages and hamlets, reporting
- July 8, Leafy Spurge Biocontrol, safety, Drywood/Yarrow
- July 12, Crop report, Ag Pests inspections, Clubroot/Blackleg inspections
- July 13, reporting, phone calls for BW, Roadside spraying, Nodding/Plumeless Thistle
- July 14, JHS meeting, Pincher Creek inspections, visits and control
- July 15, Lundbreck weeds, Premix, gravel pit inspections, Divisional road inspections
- July 19, Deadstock Bin sheets replacement
- July 19 – 29, the above mentioned Summer Weed Program
- July 29, grasshopper inspections beginning

Sincerely,

Shane Poulsen,
Agricultural Fieldman

Invasive Plant Acronyms – species listed in red are a problem in our MD,
in purple were here and were eradicated, in green are present but not yet a
problem, and the ones in black could become established in our MD at any
time. Get to know them all.

PROHIBITED NOXIOUS (must be eradicated)

<u>Autumn Olive</u>	– AOV	<u>Plumeless Thistle</u>	– PTH
<u>Bighead Knapweed</u>	– BHK	<u>Purple Loosestrife</u>	– PLS
<u>Common Crupina</u>	– CCR	<u>Russian Knapweed</u>	– RKW
<u>Diffuse Knapweed</u>	– DKW	<u>Saltcedar</u>	– SCD
<u>Dyer's Woad</u>	– DWD	<u>Spotted Knapweed</u>	– SKW
<u>Hoary Alyssum</u>	– HAL	<u>St John's Wort</u>	– SJW
<u>Marsh Thistle</u>	– MTH	<u>Sulfur Cinquefoil</u>	– SCF
<u>Meadow Hawkweed</u>	– MHW	<u>Tansy Ragwort</u>	– TRW
<u>Nodding Thistle</u>	– NTH	<u>Yellow Starthistle</u>	– YST
<u>Orange Hawkweed</u>	– OHW		

NOXIOUS (must be controlled)

<u>Baby's Breath</u>	– BB	<u>Houndstongue</u>	– HT
<u>Black Henbane</u>	– BH	<u>Japanese Brome</u>	– JB
<u>Blueweed</u>	– BW	<u>Leafy Spurge</u>	– LS
<u>Burdock</u>	– B	<u>Oxeye Daisy</u>	– OD
<u>Canada Thistle</u>	– CT	<u>Pepper Grass</u>	– PG
<u>Common Mullein</u>	– CM	<u>Perennial Sowthistle</u>	– PS
<u>Common Tansy</u>	– CTy	<u>Queen Anne's Lace</u>	– QA
<u>Creeping Bellflower</u>	– CB	<u>Scentless Chamomile</u>	– SC
<u>Dalmatian Toadflax</u>	– DT	<u>Tall Buttercup</u>	– TB
<u>Dame's Rocket</u>	– DR	<u>Wild Caraway</u>	– WC
<u>Downy Brome</u>	– DB	<u>White Cockle</u>	– WCK
<u>Field Bindweed</u>	– FB	<u>Yellow Clematis</u>	– YC
<u>Field Scabious</u>	– FS	<u>Yellow Hawkweeds</u>	– YH
<u>Hoary Cress</u>	– HC	<u>Yellow Toadflax</u>	– YT

Agriculture and Environmental Services Call Log

Call Log – Call #1

1. June 16, 2021, _____, complained that we sprayed some alfalfa in 2020, Land Location NE 21-6-2 W5, South side of road, respond and inspect by June 18. If damage done by MD, will determine extent and response needed (ie; alfalfa seed provided if damage done by us).
2. June 21, inspected by trees that were sprayed but could not find damage to alfalfa.
3. July 6, called _____ to go out and show me where the damage was done. He showed me a small area at the far west end of the field where the visible damage was done.
 - a. Damage was to new hay where we had sprayed some fence line brush causing drifting. Would have been nurse crop of grain in 2020. We sprayed Clearview and 2,4-D at 11:55 on July 7, 2020. Clear line of spray damage to brush, directly correlating to fence (dead on road side of fence, alive on field side of fence) but drift killed small area in two noticeable places.
 - i. Biggest area of damage was; half moon area about 2 metres by 10 metres – total area about 65 sq. m.
 - ii. Second biggest was; half moon area about 2 metres by 8 metres – total area about 50 sq. m.
 - iii. New hay ran for approx. 300 m, with small amounts of damage extending from 0 m to up to 0.5 m. Average amount damage being 0.25 m over the 300 m length (generous estimate, most of the area had no damage) – total area about 235 sq. m.
 1. TOTAL AREA OF DAMAGE – 350 SQ. M. OR 0.035 HA OR **0.086 acres** – round up to 0.1 acres for total area of damage.

An excellent price for alfalfa is about \$200.00 per acre (all in; ie; inoculant included). Time to seed 0.1 acres would be 30 minutes max. at \$50.00/hr (broadcast)
TOTAL COST = \$45.00

Call Log – Call #2

June 22nd, _____, father of landowner _____ (SW 2-6-28 W4) called to say that landowner to the west had sprayed in high winds days before, it drifted across their yard and that it had made him sick for a day. He took me out to show me the damage caused by the spray to the road grass (it was all brown but no dead yet). Subsequent calls have also brought up the overspray and dead grass.

This is a big problem, one where we spend a significant amount of time and money. I estimate a minimum of \$10,000 in herbicide costs alone each year cleaning up the mess left by grass killed off in our ditches by over spray. What comes back are weeds that we are expected to spray out. This time it was so bad the entire ditch (both sides of road) may have been sprayed out and it affected the landowner across the road as well.

The landowner was _____, _____ phoned and talked to him, I haven't yet. This will probably be one of the worst examples of overspray but it happens all over the MD

A. Subject – Detachment Boundaries

1. Crowsnest Pass Detachment.

B. References:

Crowsnest Pass Detachment Boundaries (as of 2007-04-01) are as follows:

Commencing at the point where the range line between Range 4 & 5 intersects with the Alberta/BC border north to the Carbondale River. Follow the Carbondale and Castle Rivers to where the Castle River intersects with Highway 507. South on Highway 507 then east on Township Road 6-3 then north on Range Road 2-0 to where it intersects with Township Road 6-4A (T-intersection). East on Township Road 6-4A then north on Range Road 1-5. Follow Range Road 1-5 north (and across Highway 3) to where it intersects with Township Road 8-4. East on Township Road 8-4 then north on Range Road 1-4 (known as Lank Bridge Road). Follow Range Road 1-4 (Lank Bridge Road) north to a T-intersection (at sections 4 and 33). Turn east onto Township Road 10-0 (Heath Creek Road) and continuing in a north-easterly direction. The road enters the MD of Ranchland No. 66 and the Forestry Reserve area where there are no official road designations. Follow Heath Creek Road in a northerly direction towards the Skyline Ranger Station. Then continue north on Skyline Road to Highway 520. Turn west on Highway 520 to Highway 22. North on Highway 22 to Willow Creek (south end of Chain Lakes Provincial Park). Follow Willow Creek in a north westerly direction to where it intersects with Highway 532. Follow Highway 532 in a westerly direction then continue to follow the boundary of the Kananaskis Country Integrated Resource Plan in a South westerly direction to where the baseline between townships 13 & 14 meets with the Alberta / BC border. Follow the Alberta / BC border south to the point of commencement.

**Crowsnest Pass Provincial Detachment
Crime Statistics (Actual)
January to March: 2017 - 2021**

All categories contain "Attempted" and/or "Completed"

April 8, 2021

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	2	N/A	N/A	0.4
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	2	1	1	2	N/A	100%	0.3
Other Sexual Offences		1	1	1	0	0	-100%	N/A	-0.3
Assault		5	11	18	18	25	400%	39%	4.7
Kidnapping/Hostage/Abduction		0	0	1	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		4	0	8	4	13	225%	225%	2.2
Uttering Threats		3	10	4	10	8	167%	-20%	1.0
TOTAL PERSONS		13	24	33	33	50	285%	52%	8.3
Break & Enter		3	8	6	8	3	0%	-63%	0.0
Theft of Motor Vehicle		5	5	2	5	3	-40%	-40%	-0.4
Theft Over \$5,000		1	0	0	1	1	0%	0%	0.1
Theft Under \$5,000		21	15	16	17	12	-43%	-29%	-1.6
Possn Stn Goods		4	0	4	4	5	25%	25%	0.6
Fraud		4	11	16	16	13	225%	-19%	2.3
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		0	0	0	10	8	N/A	-20%	2.6
Mischief - Other		15	12	21	11	3	-80%	-73%	-2.5
TOTAL PROPERTY		53	51	65	72	48	-9%	-33%	1.1
Offensive Weapons		0	0	2	1	3	N/A	200%	0.7
Disturbing the peace		7	6	7	6	7	0%	17%	0.0
Fail to Comply & Breaches		10	5	16	10	12	20%	20%	0.9
OTHER CRIMINAL CODE		8	6	10	10	9	13%	-10%	0.6
TOTAL OTHER CRIMINAL CODE		25	17	35	27	31	24%	15%	2.2
TOTAL CRIMINAL CODE		91	92	133	132	129	42%	-2%	11.6

**Crowsnest Pass Provincial Detachment
Crime Statistics (Actual)
January to March: 2017 - 2021**

All categories contain "Attempted" and/or "Completed"

April 8, 2021

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		5	1	1	1	4	-20%	300%	-0.2
Drug Enforcement - Trafficking		1	1	1	0	0	-100%	N/A	-0.3
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		6	2	2	1	4	-33%	300%	-0.5
Cannabis Enforcement		0	0	0	2	0	N/A	-100%	0.2
Federal - General		1	6	1	1	2	100%	100%	-0.3
TOTAL FEDERAL		7	8	3	4	6	-14%	50%	-0.6
Liquor Act		1	4	1	5	0	-100%	-100%	-0.1
Cannabis Act		0	0	1	2	0	N/A	-100%	0.2
Mental Health Act		6	20	21	21	11	83%	-48%	1.1
Other Provincial Stats		19	24	29	12	25	32%	108%	0.0
Total Provincial Stats		26	48	52	40	36	38%	-10%	1.2
Municipal By-laws Traffic		4	8	3	2	1	-75%	-50%	-1.2
Municipal By-laws		7	13	8	2	8	14%	300%	-0.9
Total Municipal		11	21	11	4	9	-18%	125%	-2.1
Fatals		1	0	0	1	0	-100%	-100%	-0.1
Injury MVC		6	7	4	3	2	-67%	-33%	-1.2
Property Damage MVC (Reportable)		65	89	56	59	34	-48%	-42%	-9.2
Property Damage MVC (Non Reportable)		8	22	14	18	14	75%	-22%	0.8
TOTAL MVC		80	118	74	81	50	-38%	-38%	-9.7
Roadside Suspension - Alcohol (Prov)		0	0	0	0	0	N/A	N/A	0.0
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		90	123	271	209	448	398%	114%	80.2
Other Traffic		3	0	1	2	0	-100%	-100%	-0.4
Criminal Code Traffic		13	7	8	12	3	-77%	-75%	-1.5
Common Police Activities									
False Alarms		24	22	10	9	9	-63%	0%	-4.3
False/Abandoned 911 Call and 911 Act		1	10	2	6	1	0%	-83%	-0.4
Suspicious Person/Vehicle/Property		15	30	25	39	15	0%	-62%	0.9
Persons Reported Missing		1	5	3	1	5	400%	400%	0.4
Search Warrants		1	0	0	0	0	-100%	N/A	-0.2
Spousal Abuse - Survey Code (Reported)		11	15	25	10	28	155%	180%	2.9
Form 10 (MHA) (Reported)		0	0	0	0	3	N/A	N/A	0.6

**Crowsnest Pass Provincial Detachment
Crime Statistics (Actual)
March: 2017 - 2021**

All categories contain "Attempted" and/or "Completed"

April 8, 2021

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	0	0	0	0	N/A	N/A	0.0
Other Sexual Offences		1	0	1	0	0	-100%	N/A	-0.2
Assault		1	4	2	7	11	1000%	57%	2.3
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		0	0	4	0	8	N/A	N/A	1.6
Uttering Threats		1	4	2	5	4	300%	-20%	0.7
TOTAL PERSONS		3	8	9	12	23	667%	92%	4.4
Break & Enter		1	4	0	2	0	-100%	-100%	-0.4
Theft of Motor Vehicle		1	1	1	2	1	0%	-50%	0.1
Theft Over \$5,000		0	0	0	1	0	N/A	-100%	0.1
Theft Under \$5,000		9	3	8	3	4	-56%	33%	-1.0
Possn Stn Goods		0	0	1	1	2	N/A	100%	0.5
Fraud		3	5	7	3	6	100%	100%	0.4
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		0	0	0	3	2	N/A	-33%	0.7
Mischief - Other		9	3	9	1	3	-67%	200%	-1.4
TOTAL PROPERTY		23	16	26	16	18	-22%	13%	-1.0
Offensive Weapons		0	0	0	1	0	N/A	-100%	0.1
Disturbing the peace		0	2	3	5	1	N/A	-80%	0.5
Fail to Comply & Breaches		0	3	7	4	7	N/A	75%	1.5
OTHER CRIMINAL CODE		4	0	5	5	3	-25%	-40%	0.3
TOTAL OTHER CRIMINAL CODE		4	5	15	15	11	175%	-27%	2.4
TOTAL CRIMINAL CODE		30	29	50	43	52	73%	21%	5.8

**Crowsnest Pass Provincial Detachment
Crime Statistics (Actual)
March: 2017 - 2021**

All categories contain "Attempted" and/or "Completed"

April 8, 2021

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		3	1	0	0	1	-67%	N/A	-0.5
Drug Enforcement - Trafficking		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		3	1	0	0	1	-67%	N/A	-0.5
Cannabis Enforcement		0	0	0	2	0	N/A	-100%	0.2
Federal - General		0	0	1	1	2	N/A	100%	0.5
TOTAL FEDERAL		3	1	1	3	3	0%	0%	0.2
Liquor Act		1	1	0	2	0	-100%	-100%	-0.1
Cannabis Act		0	0	0	1	0	N/A	-100%	0.1
Mental Health Act		3	6	4	5	7	133%	40%	0.7
Other Provincial Stats		8	7	9	4	8	0%	100%	-0.3
Total Provincial Stats		12	14	13	12	15	25%	25%	0.4
Municipal By-laws Traffic		2	2	2	1	0	-100%	-100%	-0.5
Municipal By-laws		3	3	1	0	3	0%	N/A	-0.3
Total Municipal		5	5	3	1	3	-40%	200%	-0.8
Fatals		0	0	0	1	0	N/A	-100%	0.1
Injury MVC		3	2	0	0	1	-67%	N/A	-0.6
Property Damage MVC (Reportable)		22	27	13	15	10	-55%	-33%	-3.6
Property Damage MVC (Non Reportable)		3	10	6	11	1	-67%	-91%	-0.3
TOTAL MVC		28	39	19	27	12	-57%	-56%	-4.4
Roadside Suspension - Alcohol (Prov)		0	0	0	0	0	N/A	N/A	0.0
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		29	38	91	41	172	493%	320%	28.9
Other Traffic		3	0	0	2	0	-100%	-100%	-0.4
Criminal Code Traffic		5	1	0	2	2	-60%	0%	-0.5
Common Police Activities									
False Alarms		5	11	3	4	3	-40%	-25%	-1.1
False/Abandoned 911 Call and 911 Act		0	2	0	0	1	N/A	N/A	0.0
Suspicious Person/Vehicle/Property		8	8	13	14	4	-50%	-71%	-0.2
Persons Reported Missing		0	0	0	0	1	N/A	N/A	0.2
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		3	8	11	5	14	367%	180%	1.9
Form 10 (MHA) (Reported)		0	0	0	0	2	N/A	N/A	0.4

**Crowsnest Pass Provincial Detachment
Crime Statistics (Actual)
January to March: 2017 - 2021**

All categories contain "Attempted" and/or "Completed"

April 8, 2021

Category	Trend	2017	2018	2019	2020	2021	FLAG
Theft Motor Vehicle (Total)		5	5	2	5	3	Within Norm
Auto		2	1	1	1	0	Within Norm
Truck		1	1	1	2	1	Within Norm
SUV		0	1	0	0	0	Within Norm
Van		0	0	0	1	1	Issue
Motorcycle		0	0	0	0	0	Within Norm
Other		1	1	0	1	0	Within Norm
Take Auto without Consent		1	1	0	0	1	Within Norm
Break and Enter (Total)*		3	8	6	8	3	Within Norm
Business		0	2	0	0	2	Issue
Residence		1	3	5	5	0	Within Norm
Cottage or Seasonal Residence		0	0	0	0	0	Within Norm
Other		2	1	1	0	1	Within Norm
Theft Over & Under \$5,000 (Total)		22	15	16	18	13	Within Norm
Theft from a motor vehicle		3	3	3	8	6	Within Norm
Shoplifting		3	1	1	0	1	Within Norm
Mail Theft (includes all Mail offences)		0	0	3	0	1	Within Norm
Theft of bicycle		1	0	0	0	0	Within Norm
Other Theft		15	11	11	10	6	Within Norm

Mischief To Property		15	12	21	21	11	Within Norm
Suspicious Person/ Vehicle/ Property		15	30	25	39	15	Within Norm
Fail to Comply/Breach		10	5	16	10	12	Within Norm
Wellbeing Check		3	10	10	12	15	Issue
Mental Health Act		6	20	21	21	11	Within Norm
False Alarms		24	22	10	9	9	Within Norm






Traffic	Trend	2017	2018	2019	2020	2021	FLAG
Roadside Suspensions - alcohol related - No grounds to charge*		0	0	0	0	0	Within Norm
Occupant Restraint/Seatbelt Violations*		0	4	2	1	13	Issue
Speeding Violations*		8	30	157	106	321	Issue
Intersection Related Violations*		3	0	4	5	4	Within Norm
Other Non-Moving Violation*		18	21	31	32	51	Issue
Pursuits**		0	0	0	0	1	Issue
Other CC Traffic**		0	0	2	3	0	Within Norm

"Actual" *"Reported"

Categories flagged with "Issue" only indicate that the current number of offences are higher the statistical norm based on previous years.

Recommendation to Council

G3c

TITLE: Road Closure Bylaw 1331-21 NE 12-7-3 W5M <i>(Road Closure Resolution 20/459)</i>			
PREPARED BY: Roland Milligan		DATE: July 5, 2021	
DEPARTMENT: Planning and Development			
		ATTACHMENTS:	
Department Supervisor	Date	<ol style="list-style-type: none"> 1. Surveyor's sketch of required road plan 2. Portion of new road plan to be registered 3. Road Closure Bylaw No. 1331-21 4. Sketch Showing road to be closed 	
APPROVALS:			
			
Department Director	Date	CAO	Date

RECOMMENDATION:

That Council give First Reading to Road Closure Bylaw No. 1331-21, being a bylaw to close a portion of Statutory Road Allowance lying adjacent to NE 12-7-3 W5M;

And further, that Council schedule the required Public Hearing for August 24, 2021, at 1:00 pm.

BACKGROUND:

Subdivision Application No. 2020-0-048 was originally presented to the Subdivision Authority at the May 5, 2020 meeting. At that meeting, the original configuration of the subdivision raised an issue with regards to a proposed ER lot adjacent to the Crowsnest River and the location of the MD road and the eroding bank of the river. Due to the concerns raised, the proposed subdivision was tabled pending further information.

After discussions with Public Works, an amended application that addressed the concerns was brought forward to the next SA meeting.

On June 2, 2020 the Subdivision Authority for the MD approved Subdivision Application No. 2020-0-048 to create a lot within the NE 12-7-3 W5M.

Conditions No. 4 through 5 of Approval 2020-0-048 are as follows:

4. *That 7.5m of land on the east side of Plan 4449K (as depicted in BOA sketch plan file 20-14903SK) be dedicated as road widening.*
5. *That proposed Lot 15ER be registered as roadway on a Road Plan.*

Recommendation to Council

6. *That a road closure bylaw be prepared for that portion of Government Road Allowance adjacent to the NE12 7-3 W5M as depicted in BOA sketch plan file 20-14903SK , with the bylaw being approved and adopted by the MD of Pincher Creek and subsequently consented to by the Minister of Transportation, prior to final registration of the subdivision. And that the portion of closed road be consolidated to the adjacent property in a manner such that the resulting Certificate of Title could not be subdivided without the approval of the Subdivision Authority.*

To satisfy the above conditions, the surveyor has prepared a proposed road plan that widens the existing MD road by 7.5m to the east (Condition 4) and widens the west side of the road to the river (Condition 5).

The MD agreed to close a portion of the adjacent unused statutory road allowance and exchange it with the applicants for the extra road required by the MD (*Attachment No. 1*).

The first step in proceeding with subdivision process, is to register a new road plan. The new road plan would include the portion of statutory road allowance to be closed and consolidated with the new lot (*Attachment No. 2*). The portion of Extra Road could then be closed by resolution as it is now a road plan and no longer a statutory road allowance. The required road closure resolution was prepared and presented to Council at the December 8, 2020 Council meeting. Council passed Resolution 20/459 at that meeting.

Once the circulation to the utility and pipeline companies in the area was done, the information was forwarded to Alberta Transportation for approval. On May 25, 2021, the MD received a denial due to deficiency of the closure from Alberta Transportation. The reason stated being that the portion of Statutory Road Allowance is required to be closed by bylaw.

The MD's surveyor had done this procedure numerous times in the past without issue. However, due to personnel changes at Alberta Transportation, the previous practice was not accepted and the portion of Road Allowance is required to be closed by bylaw.

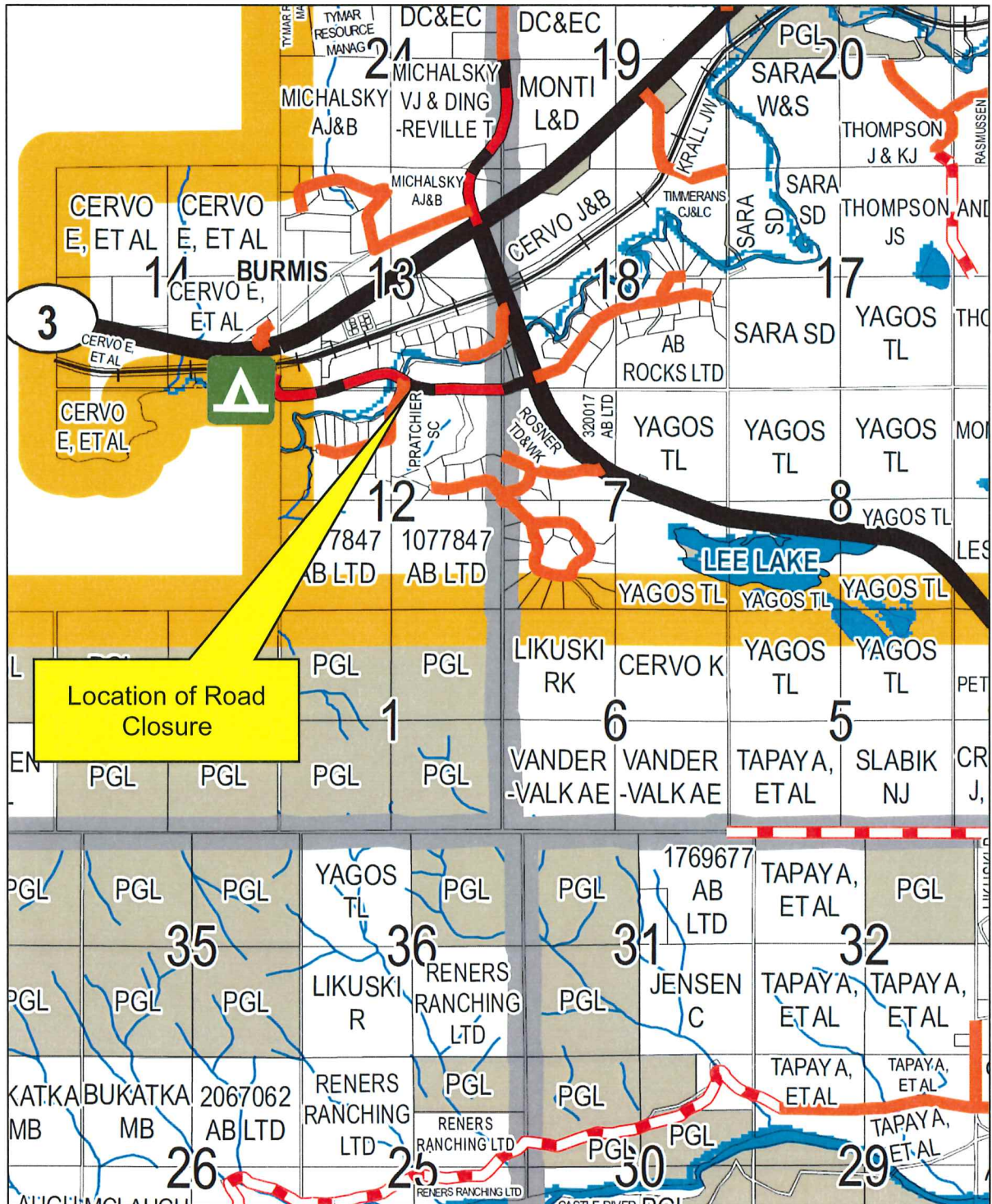
Bylaw No. 1331-21 has been prepared and is being presented for Council's consideration (*Attachment No. 3*). The area covered by the road closure bylaw is shown on *Attachment No. 4*.

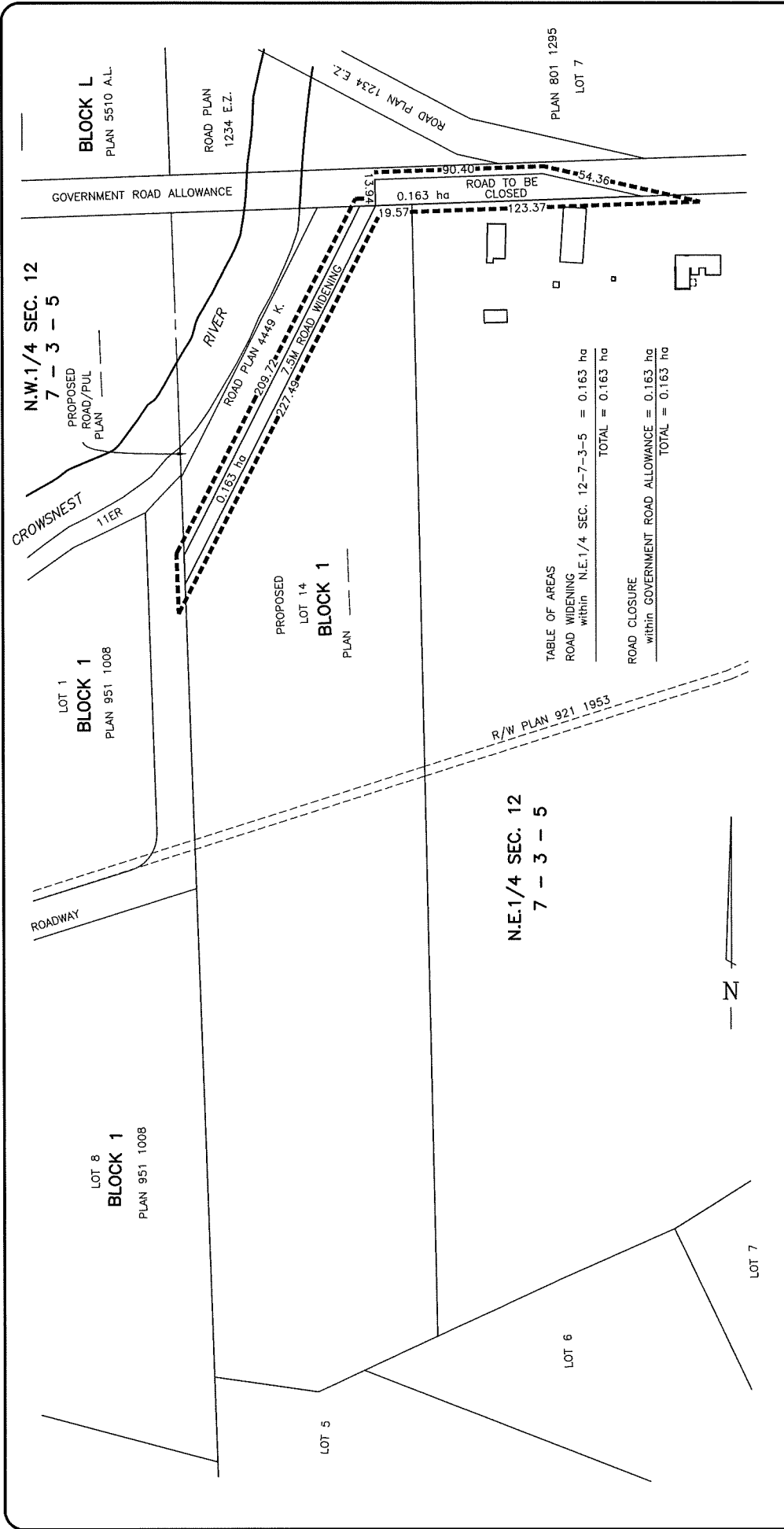
FINANCIAL IMPLICATIONS:

The MD is covering the cost of the road survey.

Recommendation to Council

Location Map





boa brown okamura & associates ltd.
 Professional Surveyors
 2830 - 12 Avenue North, Lethbridge, Alberta

APPROVED	DRAWN MJ	DATE MAY 28/20
	CHECKED TCP	JOB 20-14903
	SCALE	DRAWING 20-14903SK

T.C. Penner, A.L.S. 1:2000

M.D. OF PINCHER CREEK NO.9

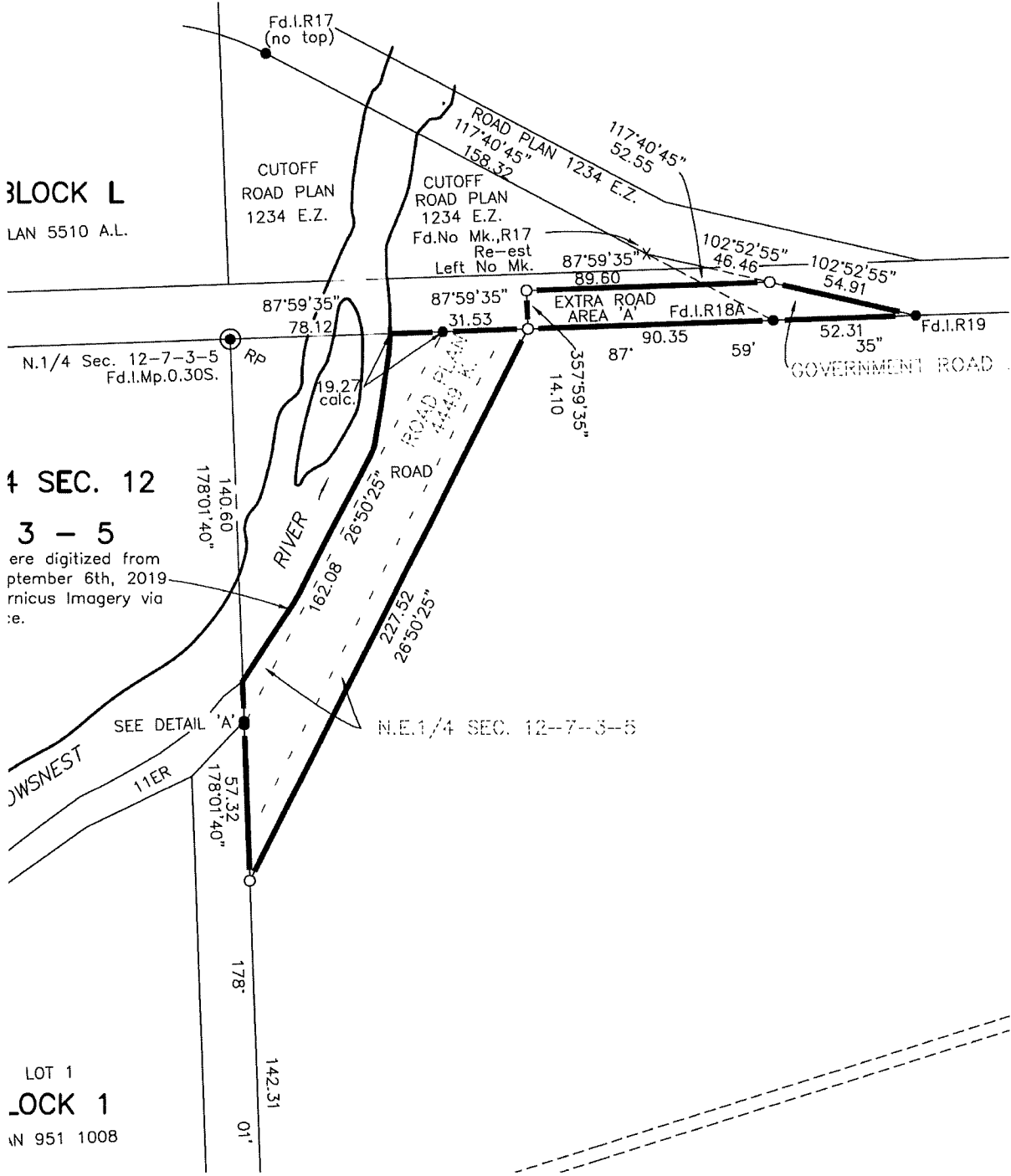
SKETCH PLAN SHOWING PROPOSED ROAD WIDENING AND ROAD CLOSURE of part of GOVERNMENT ROAD ALLOWANCE within N.E. 1/4 SEC. 13, TWP. 7, RGE. 3, W.5 M.

M.D. of Pincher Creek No.9

NO.	REVISION	DATE	BY

NOTE : Portion to be approved is outlined thus and contains approximately 0.326 ha. Distances are in metres and decimal parts thereof. Distances and areas are approximate and are subject to change upon final survey.

PORTION OF PLAN SHOWING SURVEY OF ROAD



MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

A BYLAW OF THE M.D. OF PINCHER CREEK NO. 9 FOR THE PURPOSE OF CLOSING TO PUBLIC TRAVEL AND CREATING TITLE TO AND DISPOSING OF PORTIONS OF A PUBLIC HIGHWAY IN ACCORDANCE WITH SECTION 22 OF THE MUNICIPAL GOVERNMENT ACT, CHAPTER M26, REVISED STATUTES OF ALBERTA 2000, AS AMENDED.

WHEREAS, the lands hereafter described are no longer required for public travel,

WHEREAS, application has been made to Council to have the roadway closed, and

WHEREAS, the Council of the M.D. OF PINCHER CREEK NO. 9 deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads or portions thereof, situated in the said municipality and thereafter creating title to and disposing of same, and

WHEREAS, notice of intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act, and

WHEREAS, Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw

NOW THEREFORE BE IT RESOLVED that the Council of M.D. OF PINCHER CREEK NO. 9 in the Province of Alberta does hereby close to Public Travel and creating title to and disposing of the following described highways, subject to rights of access granted by other legislation.

EXTRA ROAD AREA 'A', PLAN _____
CONTAINING 0.164 HECTARES (0.41 ACRES) MORE OR LESS
EXCEPTING THEREOUT ALL MINES AND MINERALS

Received first reading this _____ day of _____, 20__.

Chief Elected Official *Seal*

Chief Administrative Officer

Approved this ____ day of _____, 20__

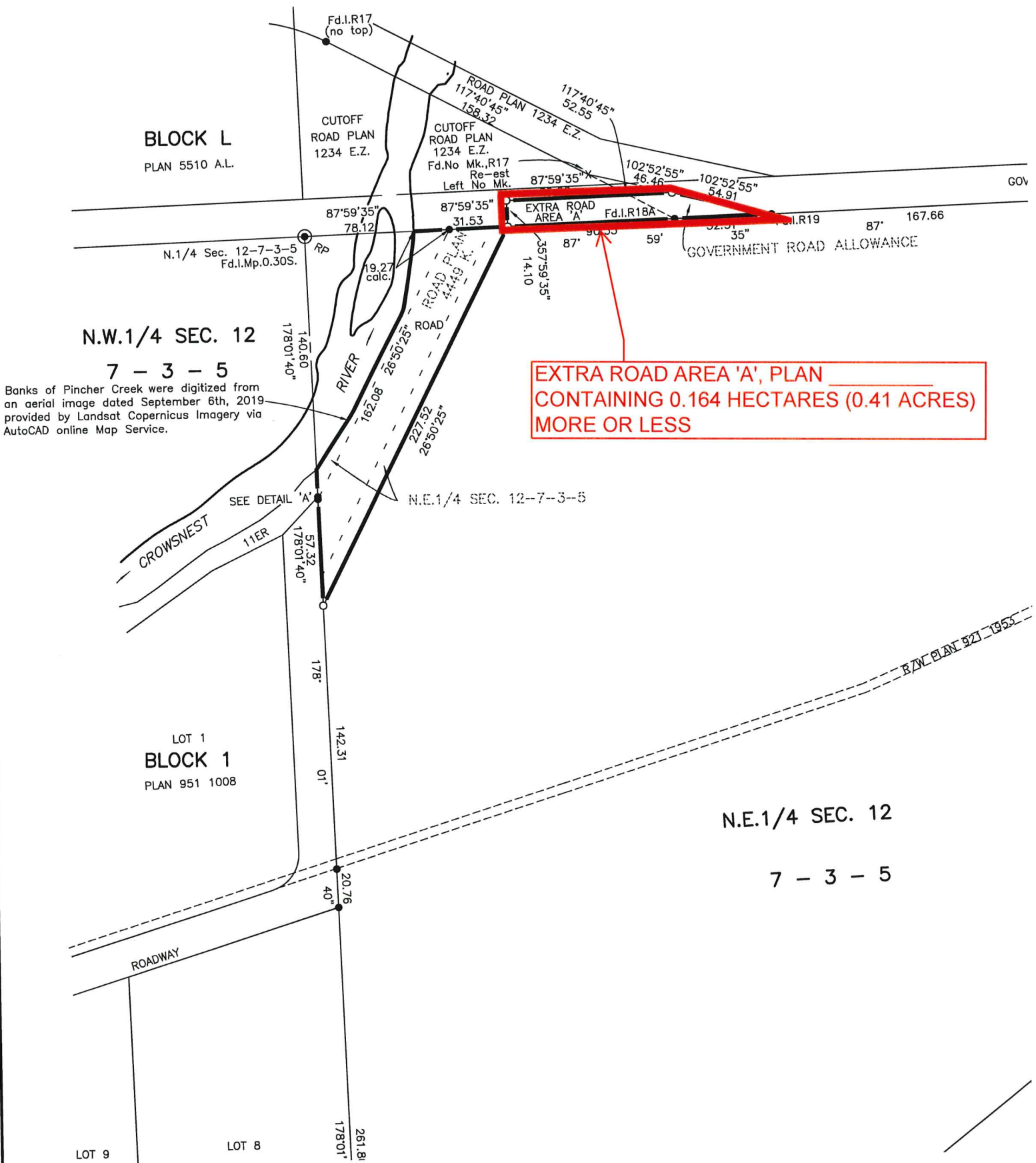
Minister of Transportation

Received second reading this _____ day of _____, 20__.

Received third reading and finally passed this _____ day of _____, 20__.


Chief Elected Official *Seal*

Chief Administrative Officer



**EXTRA ROAD AREA 'A', PLAN _____
CONTAINING 0.164 HECTARES (0.41 ACRES)
MORE OR LESS**

Recommendation to Council



TITLE: Southern Alberta Land Trust Society (SALTS) Conservation Easement – Ripley NE 7-4-29 W4M, S ½ of SE 18-4-29 W4M, NW 12-4-30 W4M, NE 12-4-30 W4M, and SW 12-4-30 W4M	
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PREPARED BY: Roland Milligan	DATE: July 6, 2021
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DEPARTMENT: Planning and Development

			ATTACHMENTS:
Department Supervisor	Date		<ol style="list-style-type: none"> 1. Letter from SALTS – Ripley 2. GIS Aerial

APPROVALS:

<u>Roland Milligan</u>	<u>2021-07-06</u>	<u>Troy MacCulloch</u>	<u>07 July, 2021</u>
			
Department Director	Date	CAO	Date

RECOMMENDATION:
That Council acknowledge the receipt of the notice of the Conservation Easements for Southern Alberta Land Trust Society’s Ripley project, and further;

That Council waive the 60-day notice period prior to registration for the Conservation Easement.

BACKGROUND:
 On May 28, 2021, the MD received the attached letter (*Attachment No. 1*) from the Southern Alberta Land Trust Society.

The letter is the Form 1, Notice Prior to Registration of a Conservation Easement for the following projects:

Ripley
 NE 7-4-29 W4M, S ½ of SE 18-4-29 W4M, NW 12-4-30 W4M, NE 12-4-30 W4M, and SW 12-4-30 W4M, containing 1291.4 hectares (720 acres) more or less.

Section 33(2)(a)(iii) of the Alberta Land Stewardship Act, states that the Council of the municipality must be given prior notice to the registration of a conservation easement.

SALTS is requesting that the Council of the MD acknowledge the receipt of Form 1 and agree to waive the 60-day notice period and that they may register the Conservation Easements immediately. While the MD can register an objection to the registering of the conservation easement, the easement may still be registered.

However, the request for acknowledgement of the receipt of Form 1, acts as the notification process for the municipality that the Conservation Easement is going to be placed on certain properties.



May 28, 2021

Municipal District of Pincher Creek No. 9
C/o Mr. Troy MacCulloch, CAO
1037 Herron Avenue
PO Box 279
Pincher Creek, Alberta T0K1W0

Re: **Conservation easement Form 1 – Ripley, MD of Pincher Creek No. 9**

Dear Mr. MacCulloch,

Please find attached a Form 1 document in accordance with Section 33 of the Alberta Land Stewardship Act. I would appreciate your completing the following and returning to SALTS to the address below with your response to the Form 1, at your earliest convenience.

Yours sincerely,

Justin Thompson
Executive Director

We acknowledge the receipt of Form 1 for the referenced proposed Conservation Easement and:

- We agree to waive the 60-day notice period and you may register the Conservation Easement immediately.
- We do not agree to waive the 60-day notice period.

Signed: _____

Dated this _____ day of _____, 2021



**Form 1
Notice Prior to Registration**

Notice to: Municipal District of Pincher Creek No. 9
C/o Mr. Troy MacCulloch, CAO
1037 Herron Avenue
PO Box 279
Pincher Creek, Alberta T0K1W0

This Notice is to advise you that:

1. We, the Southern Alberta Land Trust Society, P.O. Box 45016, High River, Alberta, T1V 1R7, 403-652-9998, intend to register an agreement under Section 33 of the *Alberta Land Stewardship Act* creating a conservation easement, not sooner than 60-days after the date that you receive this notice, or sooner if you agree to our request to waive the 60-day notice period in accordance with section 2(3) of the Act.
2. The conservation easement will affect the land described as:

MERIDIAN 4 RANGE 29 TOWNSHIP 4
SECTION 7
QUARTER NORTH EAST
EXCEPTING THEREOUT ALL MINES AND MINERALS
AND THE RIGHT TO WORK THE SAME
AREA: 64.7 HECTARES (160 ACRES) MORE OR LESS

MERIDIAN 4 RANGE 29 TOWNSHIP 4
SECTION 18
THE SOUTH HALF OF THE SOUTH EAST QUARTER
CONTAINING 32.4 HECTARES (80 ACRES) MORE OR LESS
EXCEPTING THEREOUT ALL MINES AND MINERALS

MERIDIAN 4 RANGE 30 TOWNSHIP 4
SECTION 12
QUARTER NORTH WEST
EXCEPTING THEREOUT ALL MINES AND MINERALS
AREA: 64.7 HECTARES (160 ACRES) MORE OR LESS

MERIDIAN 4 RANGE 30 TOWNSHIP 4
SECTION 12
QUARTER NORTH EAST
EXCEPTING THEREOUT ALL MINES AND MINERALS
AREA: 64.7 HECTARES (160 ACRES) MORE OR LESS

FIRST
MERIDIAN 4 RANGE 30 TOWNSHIP 4
SECTION 12
QUARTER SOUTH WEST



EXCEPTING THEREOUT ALL MINES AND MINERALS
AREA: 64.7 HECTARES (160 ACRES) MORE OR LESS

EXCEPTING THEREOUT ALL MINES AND MINERALS
ALL IN MUNICIPALITY: PINCHER CREEK NO. 9

3. The name and phone number of the registered owners of the affected land is Linda Ripley telephone: (403) 553-3871.
4. The purpose of the conservation easement is to protect, conserve and enhance the environment, including without limitation, the biological diversity, the natural, scenic, aesthetic, and ranching values of the Property, and other similar purposes.
5. A summary of the terms of the agreement creating the conservation easement relating to the use of the land includes: (please see attached Restrictions).

A handwritten signature in blue ink, appearing to read "Justin Thompson", is written over a light blue horizontal line.

Dated this 28th day of May, 2021

Justin Thompson
Executive Director



Part 1 - Restrictions

To maintain and conserve the Conservation Values of the Property, the Landowner agrees to the following Restrictions. Accordingly, the Landowner shall not conduct, pursue or permit any of the following.

1. **Subdivision** –The division, partition or subdivision of the Property, or any action which creates an actual or de facto subdivision of the Property.
2. **Construction** – The construction of buildings, structures, Roads, Trails, facilities, and/or the advertent or inadvertent creation of Trails, except for those identified in Part 2 of these Restrictions. The existing buildings, structures, Roads, Trails and facilities, described and located in the Baseline Report, may be replaced and repaired in their same size and location. New structures required for Ranching purposes such as calving shelters or wind breaks are permitted, with the prior written approval of SALTS. “**Ranching**” specifically means the practice of breeding and raising cattle, horses, sheep, goats and honeybees but excluding Game Farm Animals. “**Roads**” mean any path designed, built and intended for the passage of vehicles that is developed with either gravel or pavement and built-up in such a fashion to permit drainage off of the surface through ditches and culverts. “**Trails**” means any path designed, created and intended for the passage of vehicles, horses or foot traffic but has not been developed with gravel, pavement or built-up in a fashion to permit drainage off the surface.
3. **Fencing** –Any fencing that does not conform to the following fence designs:
 - (a) fencing that consists exclusively of up to four strands of non-electrified barbed or other wire or rails horizontally installed;
 - (b) fencing that consists exclusively of up to four strands of barbed or other wire horizontally installed only one of such wires electrified; or
 - (c) fencing that consists exclusively of up to two electrified wires.

Notwithstanding the foregoing, the above fencing restrictions shall not apply:

- (i) where some other fencing design is required by provincial or municipal highway standards for fences on the Property that borders provincial Highways or municipal roads;
- (ii) to fencing required for the purposes of excluding livestock at stream crossings, ravines or wash-out areas;
- (iii) to corrals for Ranching purposes,
- (iv) to bear proof fencing around attractants is possible with the permission of SALTS, and;
- (v) to fencing around existing stack yards identified in the Baseline Report to protect livestock feed.



4. **Cultivation** –The cultivation, breaking, or re-cultivation of any part of the Property, except within the Forage Management Area, if identified on map 2 of Schedule C and the Baseline Report. “**Forage Management Areas**” means the areas that may be cultivated periodically to rejuvenate lands for hay production.
5. **Waterbodies** –The draining or alteration of naturally occurring lakes, ponds, streams or wetlands or the alteration in any way of the topography of the surface of the ground on the Property. The development of natural springs and/or dugouts for the purpose of livestock watering is permitted, provided that the spring and any proximate riparian zones are protected from livestock damage. Dugouts will also be protected from livestock damage while allowing for access to a portion of the dugout for cattle watering. The drilling of wells for the purpose of livestock watering or domestic use is also permitted as is the construction of pump sheds located on top of the well casing.

Habitat enhancements to riparian or in-stream areas may be permitted with the prior written permission of SALTS, if these enhancements are being done in conjunction with a government or non-government agency specializing in this work and if all necessary approvals have been granted.

6. **Non-native Plants** –The intentional introduction of Non-native Species of plants including all those listed and designated in the Alberta Weed Control Act. The Landowner may practice livestock winter feeding on the Property but will endeavour to do so in the Forage Management Areas, tame grass areas, or areas already highly modified by invasive agronomic species so as not to introduce non-native plants into predominantly native areas. Further, the Landowner agrees to use reasonable efforts to avoid using winter feed that is contaminated with plants or seeds listed as Prohibitive Noxious or Noxious or any similar future designation under the Alberta Weed Control Act. “**Non-native Species**” means plants and animals that have been introduced to Alberta and are in direct competition with native species.
7. **Non-native Animals** –The intentional introduction of Non-native Species of animals except for those species associated with Ranching and those species that could be used as approved biological control agents for Non-native Species.
8. **Dumping and Contamination** –The dumping, release, disposing, or stockpiling of toxic and/or hazardous materials anywhere on the Property including non-compostable garbage or material or any garbage or material that threatens the Property’s Conservation Values.
9. **Motor Vehicles** –Use of motor vehicles, including without limitation off-highway vehicles of any sort, off of existing roads and travel-ways in a manner which may result in:
 - (d) erosion or compaction of the soil;
 - (e) impact on the natural appearance of the Property;
 - (f) interference with native vegetation or the natural habitats of those animal species occurring on the Property; or



(g) disturbance to riparian zones.

Responsible use of off-highway vehicles such as tractors, trucks, or ATV's for normal Ranching operations is allowed.

10. **Permanent or Seasonal Recreational Vehicles** –the parking of recreational vehicles or trailers on a permanent or seasonal basis anywhere on the Property. Occasional camping with a tent or RV is permitted subject to Restriction 2 regarding no construction of Trails.
11. **Confined Feeding Operations** –The establishment or maintenance of Confined Feeding Operations, except if identified as existing in the Baseline Report. “**Confined Feeding Operations**” means fenced or enclosed land or buildings where animals are confined for the purposes of growing, finishing or sustaining by means other than grazing and any other buildings or structures relating to that purpose, but does not include winter feeding. Confined Feeding Operations include, but are not limited to, beef or lamb feedlots, cattle backgrounding lots, dairy, farrow to finish hog operations and poultry operations.
12. **Surface Materials** –Excavation or exploration for, or extraction of Surface Materials. “**Surface Materials**” means any loam, clay, sand, gravel, rock, or other minerals or materials located on or near the surface of the Property that can be extracted for domestic or commercial purposes.
13. **Herbicides and Pesticides** –The broad use of chemical herbicides and/or pesticides except in the Forage Management Area, if any. Targeted spot spraying is permitted of individual plants or localized invasive weed or insect infestations to a maximum of eight acres of any one quarter section in any given year. For parcels smaller than a quarter section, the Landowner can spray up to five percent (5%) of the parcel area in any given year. Should the Landowner feel that they need to spray a larger area than described above it requires prior written permission of SALTS unless required by the local municipal district government operating in accordance with the *Weed Control Act* of Alberta. The Landowner agrees to take extra precaution when spraying near waterbodies or riparian areas and to follow provincial guidelines in this respect.
14. **Tree Removal** –The removal of trees except for: (a) the cutting of trees to ensure the protection of fence lines or along existing Roads and Trails, (b) cutting of dead trees for the Landowners personal firewood, (c) limited selective tree harvesting with prior written permission from SALTS.

Brushing to control the encroachment of woody species into grasslands is permitted, provided it is not detrimental to the Conservation Values of the Property in the opinion of SALTS acting reasonably. “**Brushing**” means the removal of willow brush or other tree species including young aspen that are encroaching on grasslands or fencing through the use of a mower, front-end loader, bobcat, or other appropriate equipment, or chemicals subject to Restriction 13.

15. **Commercial Facilities** – Commercial or industrial facilities or activities on the Property. On a case by case basis, certain low-impact activities may be permitted by SALTS. By way of



example, low-impact activities directly related to eco-tourism, scientific research, arts and crafts, and artist workshop activities may be permitted by SALTS provided they are not in conflict with the Restrictions and are not detrimental to the Conservation Values of the Property in the opinion of SALTS acting reasonably. No such activities will be undertaken until SALTS has given its prior written permission in respect thereof. Commercial activities conducted by the Landowner and exclusively within the farmstead, if defined in Part 2 of the Restrictions and in Schedule C, are allowed, except those creating noise or emissions that may impact the Conservation Values of the Property in the sole opinion of SALTS.

16. **Game Farms** – Constructing, conducting, or operating of a Game Farm, or the raising or holding of Game Farm Animals on the Property. “**Game Farm**” means land used for the business of domesticating, raising, keeping, herding or otherwise enclosing Game Farm Animals. “**Game Farm Animal**” means:
 - (h) any large mammal indigenous to Alberta, including but not limited to, whitetail deer, mule deer, moose, elk, bison, caribou, black bear, grizzly bear, mountain lion, wolf, cougar, antelope, bighorn sheep and mountain goat; and
 - (i) any other animal which could interbreed with any of the foregoing species.
17. **Aircraft Facilities** –Constructing, conducting, or operating aircraft facilities or aircraft landing facilities on the Property.
18. **Communication and Renewable Energy Structures** –The creation, construction or operation of Communication Structures and Renewable Energy Structures, as well as any associated buildings or access Roads or Trails, except for small-scale Renewable Energy Structures, and their associated Trails, that are intended for on-site usage on the Property and with the prior written approval of SALTS. “**Communication Structures**” means any communication facilities, structures and equipment including, but not limited to, any radio, cellular or other communication towers or structures whether or not supporting antennas or aerials for telecommunication and/or broadcasting that are intended for primarily off-site usage. “**Renewable Energy Structures**” means instrumentation, equipment, machinery, facilities and structures, that are designed and built to capture and convert the energy of the wind, water or sun into other forms of energy or power, including but not limited to, electrical energy and mechanical power. Renewable Energy Structures include, but are not limited to, items commonly known as windmills, wind turbines, wind or water pumps, solar panels, solar modules or solar arrays.
19. **Signs and Billboards** – Constructing, maintaining or erecting any notices or commercial signs or billboards on the Property, including those attached to a trailer or vehicle parked on the Property. Notwithstanding this restriction, limited signage of 2 square meters or less may be used for:
 - (j) stating the name of the owner of the Property;
 - (k) advising that the Property is protected by this Agreement;
 - (l) deterring any unauthorized entry or use; or



(m) advertisement for the sale of the Property.

20. **Utility Structures** –The installation of Utility Structures except:

(n) as required by law;

(o) as may be required by the Landowner for Ranching and domestic purposes.

“**Utility Structures**” means any item constructed, erected, or built that transmit electricity, oil, gas or water for commercial sale, including but not limited to transmission lines, gas lines, pipelines and/or water lines.

Part 2 – Exemptions to the Restrictions

Notwithstanding the above Restrictions, the Landowner is expressly permitted to:

1. Retain the right for two separate 5 acre cultivated commercial market garden and greenhouse areas for growing non-native plants, somewhere within the Forage Management Area identified in Map 2 of Schedule C. This includes a trail to the area, farm gate sales area adjacent to the municipal road and infrastructure necessary to maintain the operation.
2. Maintain beehives for honey production somewhere on the Property. Hives will need to be electrified to prevent bear conflicts.
3. Extend the rejuvenation period of Forage Management Areas to include several years (3-4) of annual cultivation before reseeding to forage species for hay production.
4. Collect seeds and plant material in a non-destructive manner from native plant communities for the purpose of native seed propagation and sale.

Any permits or approvals required for the activities described above will be the sole responsibility of the Landowner. The Landowner further agrees that, notwithstanding SALTS has permitted any of the foregoing to be exceptions to the Restrictions and notwithstanding anything to the contrary, SALTS shall have no responsibility or liability in connection with the Landowner undertaking any of the activities listed under Part 2 above. For greater certainty, the indemnity provisions of Section 15.1 shall be applicable to all such activities of the Landowner without exception.

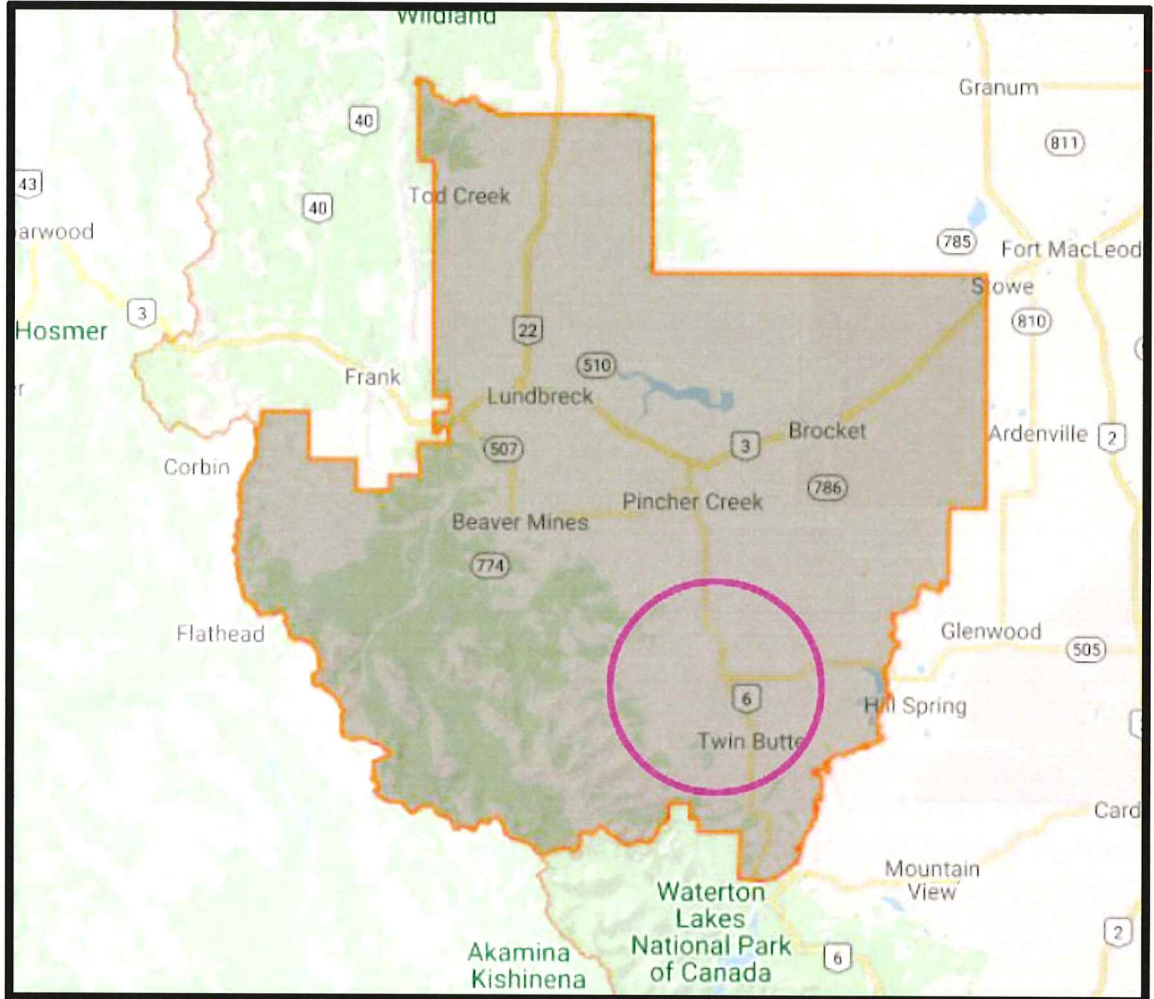


Map One (Property Map)



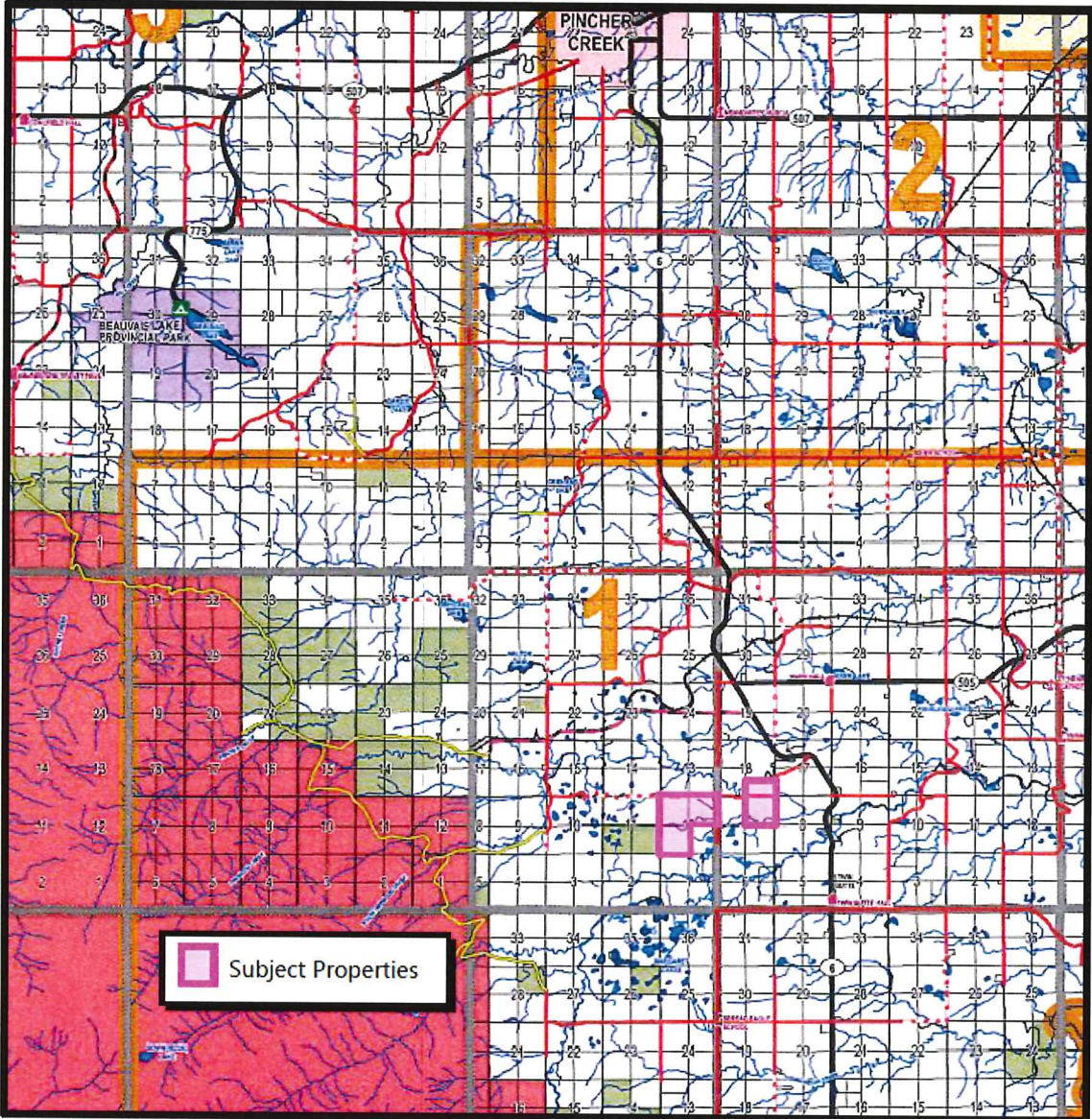


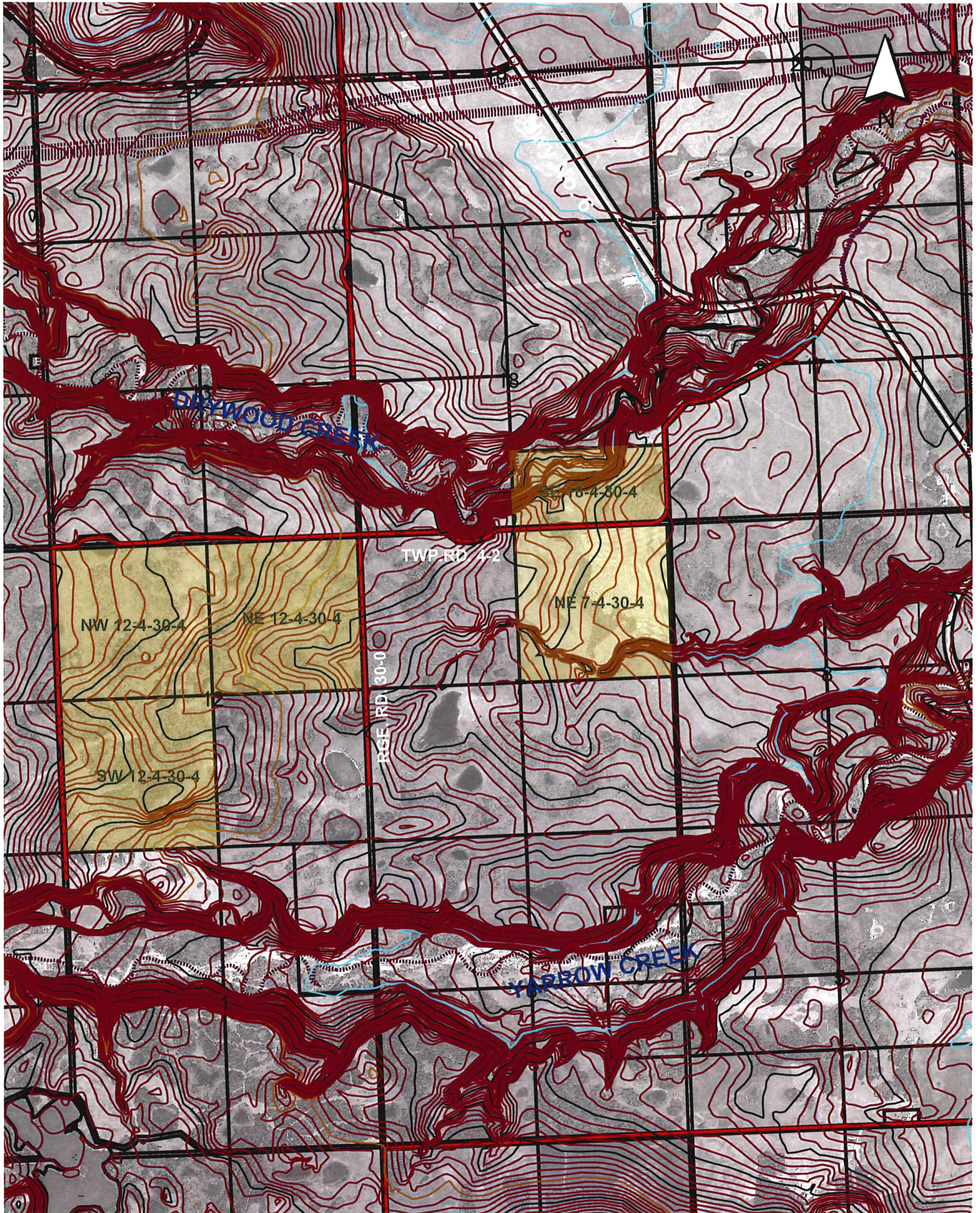
Map Two (Boundary Map of MD of Pincher Creek No. 9)





Map Three (Area Map)





Recommendation to Council

G3e

TITLE: REQUEST TO PLACE IRRIGATION PIPE WITHIN ROAD ALLOWANCE (Rge. Rd. 30-2A)			
PREPARED BY: Roland Milligan		DATE: July 7, 2021	
DEPARTMENT: Development and Community Services			
		ATTACHMENTS: 1. Email from Applicant 2. GIS Aerial	
Department Supervisor	Date		
APPROVALS:			
			
Roland Milligan	2021/07/07	CAO	07 July, 2021
Department Director	Date	CAO	Date

RECOMMENDATION:

That Council grant the applicant’s request to place a buried irrigation line and electrical service line within Range Road 30-2A, with a requirement that the applicant obtain a Utility Permit from the MD for the project.

BACKGROUND:

On June 2, 2021, the MD received an email from WC Ranching enquiring about getting approval from the MD to place a 16” irrigation line within Rge. Rd. 30-2A north of the Oldman Reservoir (*Attachment No. 1*). The applicant is wishing to have the project in place for the next growing season.

The applicant is the owner of a section of land, Section 3-8-30 W4M, and desires to irrigate the lands (*Attachment No. 2*).

The applicant will require approvals from both Alberta Transportation for the highway crossing, and Alberta Environment for the water license, and Albert Parks for the ability to place the required infrastructure within the Oldman Dam Recreation Area.

Rge. Rd. 30-2A, the road, is a maintained MD road that currently provides access to three existing residences, with the possibility of three further residential accesses on the north portion, as well as the main access road to the 510 Gravel Pit.

The plan was circulated to the PW Superintendent for comment. After a site visit, PW Superintendent Eric Blanchard, recommends that the applicant install the pipeline and the power line below ground between the bottom of the ditch and the property/fence line on the west side of the road. Installation of the pipeline above ground could potentially create conflict with any current or new approach accessing properties on the West side.

Recommendation to Council

The other main concern would be the noise of the pump as there are residences within close proximity. The applicant has stated that they are willing to do what is required to keep the noise levels down at the pump site.

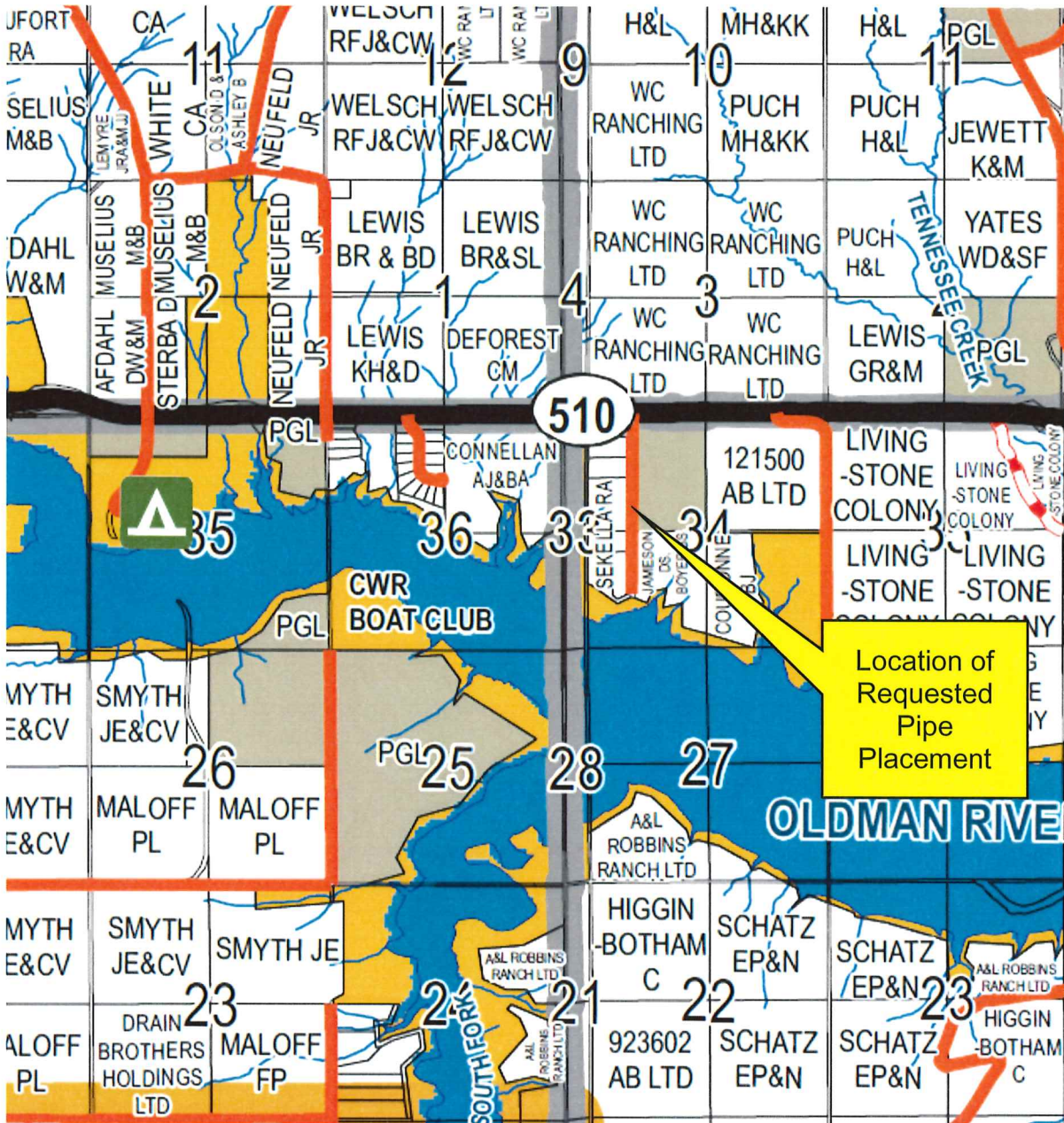
If approved by Council, we would require the applicant to obtain a utility permit from the MD as this would be pipeline and power line within our road right-of-way.

FINANCIAL IMPLICATIONS:

None

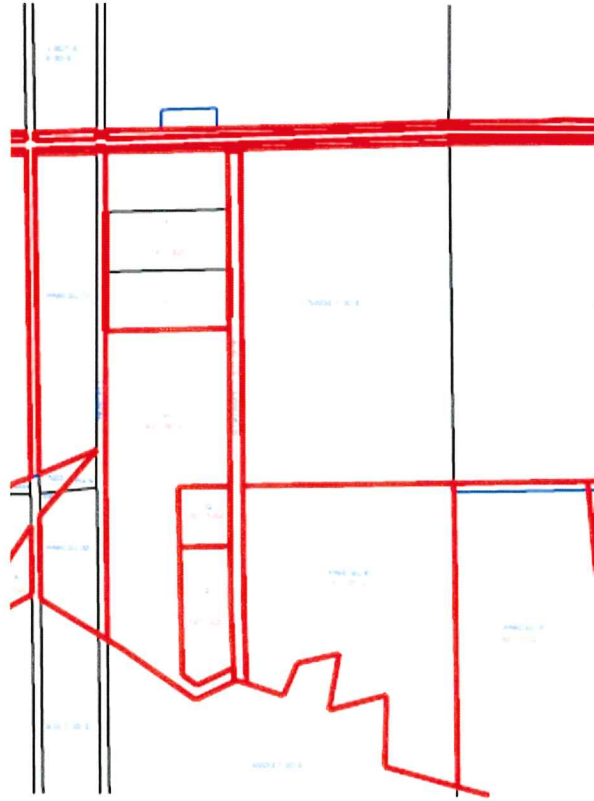
Recommendation to Council

Portion of MD Ownership Map



Recommendation to Council

Portion of SPIN Map showing parcels on the west side of Rge. Rd.



Attachment No. 1

From: [clay wolbert](#)
To: [Roland Milligan](#)
Subject: Fwd: WC Ranching irrigation project
Date: June 4, 2021 9:11:10 AM
Attachments: [Screenshot 2021-06-02 at 11.54.10 AM.png](#)

----- Forwarded message -----

From: [REDACTED]
Date: Wed, Jun 2, 2021 at 12:12 PM
Subject: WC Ranching irrigation project
To: robert wolbert [REDACTED]

To whom it may concern,

WC Ranching is planning to divert water from the old man reservoir to irrigate 4 quarters of owned land. We are requesting the M.D of Pincher Creek to allow us to construct our pipeline down the road allowance to the pump site at the point of diversion in the Old Man Reservoir. Our first choice will be to put the pipeline in the west ditch along road. What this will include will most likely be a 16" steel pipeline, either above ground or below, as well as a power line either above ground or below. The pump site will require 400hp to pump the amount of water required. We are willing to do what is necessary to keep noise levels down and to make the pump site as safe as possible.

Sincerely,

Robert Wolbert President of WC Ranching

Below is a map with red line being proposed pipeline

Sent from my iPhone

11:54 ↖

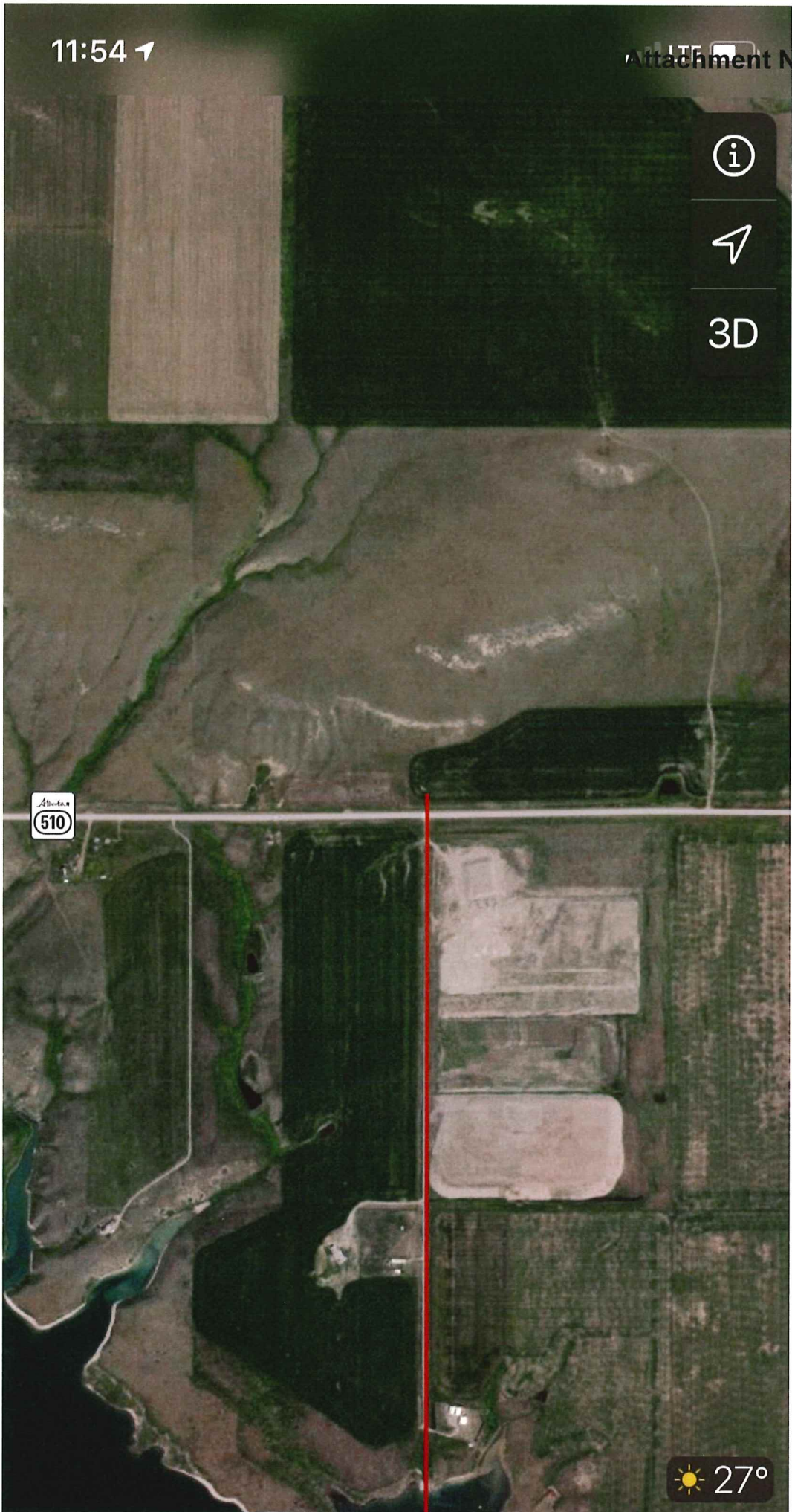
Attachment No. 1

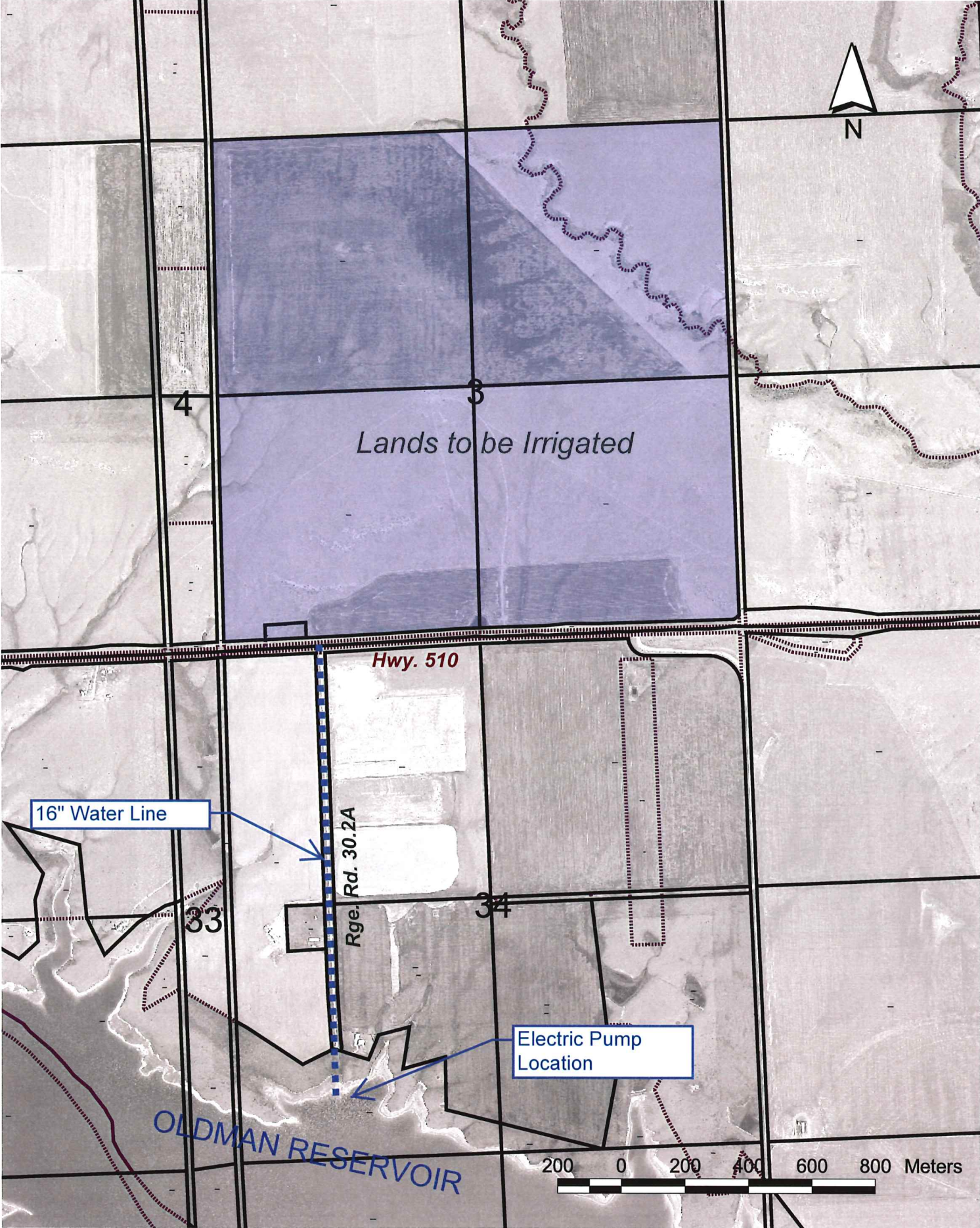


3D






☀️ 27°





Recommendation to Council

G3f

TITLE: REQUEST TO HARVEST TIMBER ON MD ROAD ALLOWANCES			
PREPARED BY: Roland Milligan		DATE: July 7, 2021	
DEPARTMENT: Planning and Development			
		ATTACHMENTS:	
Department Supervisor	Date	<ol style="list-style-type: none"> 1. Email from Applicant 2. GIS Map 3. Payment Proposal 	
APPROVALS:			
<u> Roland Milligan </u>		<u> Troy MacCulloch </u>	
	<u> 2021/07/07 </u>		<u> 07 July, 2021 </u>
Department Director	Date	CAO	Date

RECOMMENDATION:

That Council authorize the MD to enter into an agreement with BP Logging for the purpose of allowing the harvesting of timber within the portions of undeveloped road allowance between the SE 27-6-3 W5M, SW 26-6-3 W5M, NE 22-6-3 W5M, and NW 23-6-3 W5M, with payment provided to the MD in the amount of \$14,000.

BACKGROUND:

The MD received an email from BP Logging on June 27, 2021 requesting authorization to harvest timber on portions of undeveloped MD road allowances within an area they have been contracted to harvest (See Attachment No. 1).

Landowner Frank McLaughlin has hired BP Logging to harvest timber on portions of four quarter sections he owns on or near the Carbondale Road (See Attachment No. 2).

The timber block to be harvested has two undeveloped road allowances with in the outline of the proposed block.

The logging company is proposing to pay the MD \$14,000 for the timber harvested off the road allowances.

FINANCIAL IMPLICATIONS:

The MD will receive \$14,000 for timber harvested.

Attachment No. 1

From: [wes pinsent](#)
To: [Roland Milligan](#)
Cc: [Paul Heit](#); [Jay Metcalfe](#); [Eric Blanchard](#)
Subject: Timber harvesting road allowance NE 22,SW26, SE 27-Twp.6 Rge.3-W5M
Date: June 27, 2021 3:01:19 PM
Attachments: [image0.png](#)

Hello Roland

As per your last email please find attached a map showing harvest area. Map has quite a bit of detail on it, harvest boundaries are shown in orange.

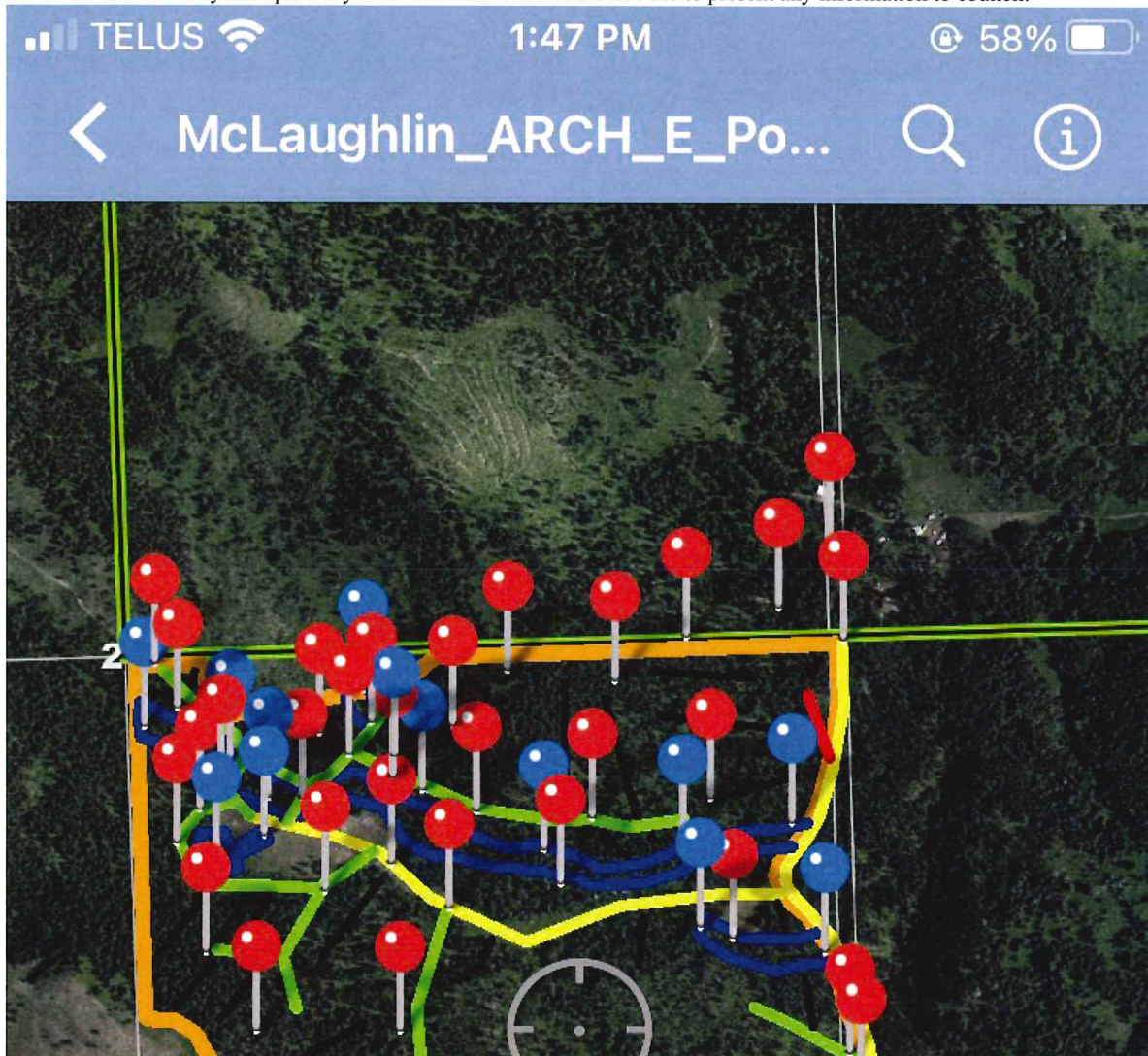
The road allowances are show in white. Their areas correspond with the highlighted map I previously sent you. Let me know if you want a map with less detail or need assistance deciphering map.

The area being harvested in total is 43.6 ha. In size. This will yield close to 10,000 m³ of timber which translates into 200 truck loads.

We plan to start felling timber on July 7th on areas outside road allowances. Job start to finish should take less than 2 months.

I have been contact with Eric Blanchard regarding road use agreement. We are meeting Eric this Tuesday at 1 pm on site to finalize road use.

Please let me know if you require anymore information or would like me to present any information to council.



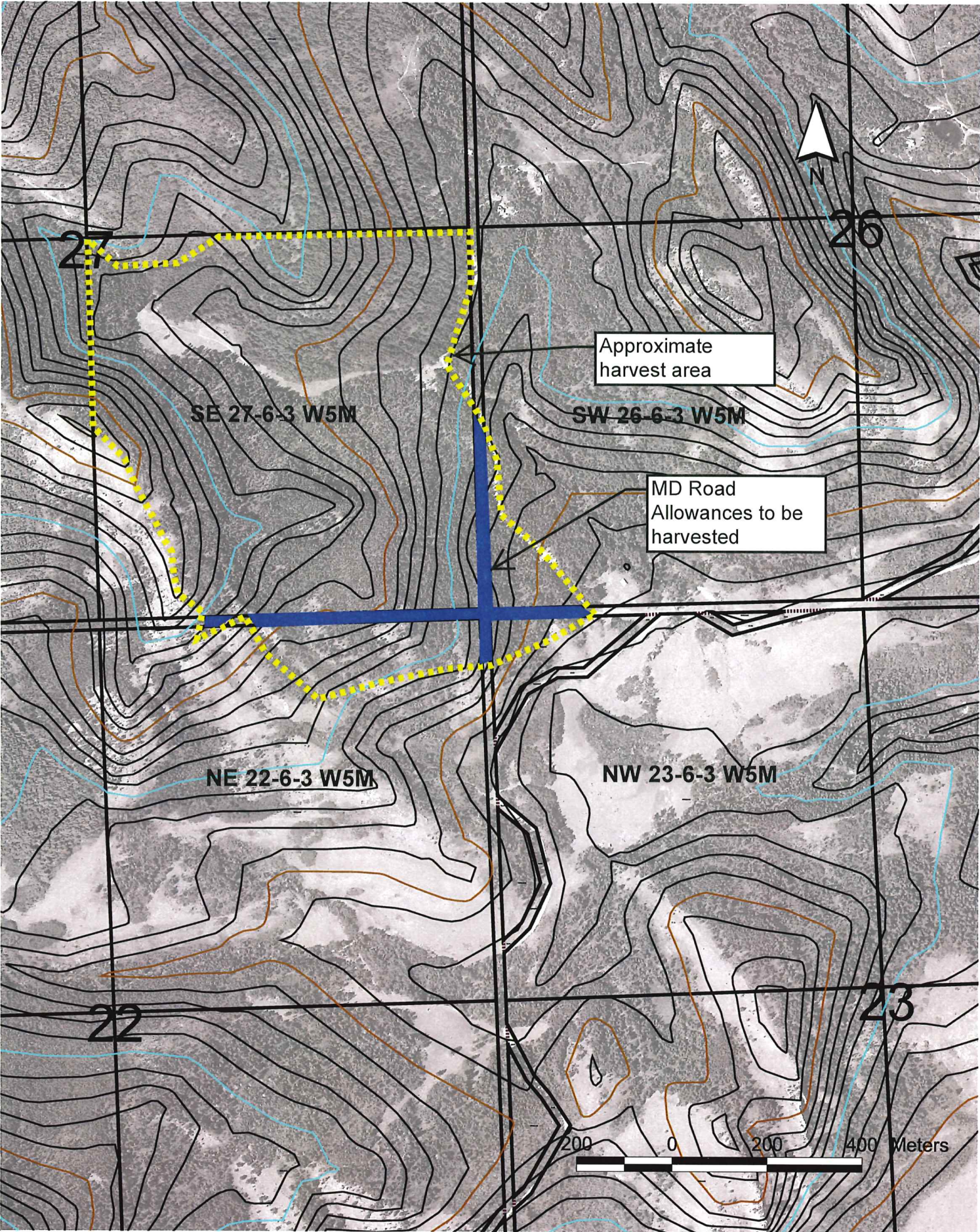


49.498467, -114.319127



Sincerely
Wes Pinsent

Sent from my iPhone



Attachment No. 3

From: [wes pinsent](#)
To: [Roland Milligan](#)
Subject: Payment for Timber on Portions of Road Allowances
Date: June 29, 2021 11:19:15 AM

Attn:
Roland Milligan
Director of Development and Community Services
M.D. of Pincher Creek No. 9
1037 Herron Avenue
PO Box 279, Pincher Creek, AB T0K 1W0

June 30, 2021

Re: Harvest timber located on portions of Road Allowances located
NE22,SW26,SE27 -Twp.6-RGE3-W5M

Dear Mr Milligan

We are proposing to pay the M.D of Pincher Creek the sum of \$14,000.00 for the value of the timber located on the portions of the road allowances indicated on the attached map.

Our calculations indicate a volume of
335 m3 based on 15/11 utilization standards

This calculation is based on a total area of 1.46 hectares with a volume of 230m3/ ha.
Area of road allowance to be harvested
731 m x 20 m = 1.46 ha.

Currently this timber is valued at \$42.00/m3
For a total value of \$14,000

We have spoken with the landowner and he has agreed to paying the sum of \$14,000 to the M.D of Pincher Creek.



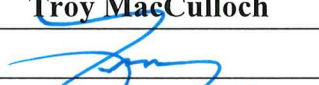

FB Logging will arrange to have a check sent once harvesting and delivery of the timber on the road allowances is completed

Sincerely

Paul Heit
FB Logging

Recommendation to Council

G3g

TITLE: UPDATE TO POLICY C-AES-001 LICENSE OF OCCUPATION		
PREPARED BY: Roland Milligan		DATE: July 7, 2021
DEPARTMENT: Planning and Development		
Department Supervisor	Date	ATTACHMENTS: 1. Policy No. C-AES-001
APPROVALS:		
Roland Milligan	Troy MacCulloch	
		
Department Director	CAO	Date
	2021/07/07	07 July, 2021
	Date	

RECOMMENDATION:

That Council amend Policy No. C-AES-001 License of Occupation to address the issue of license validity after the consenting landowner changes.

BACKGROUND:

The MD established Policy No. C-AES-001 (*Attachment No. 1*) for the purpose of establishing a fair and consistent policy for the use and occupation of undeveloped road allowances in the MD of Pincher Creek pursuant to Licences of Occupation (LOC) with adjacent landowners. To be used for agriculture purposes, grazing or crops.

One of the main foundations of the policy, is to ensure that the adjacent landowners are aware and have consented to the LOC.

In the past few months, the MD has received some calls about the use of road allowances adjacent to parcels that have recently changed ownership, with the new owner enquiring about the continued use by the neighbour.

In appendix B, Section 7, states:

7. Your new License of Occupation will remain in effect, provided that applicable fees are paid, as well as providing notice to the MD of Pincher Creek when circumstances change with respect to the License of Occupation (i.e. change of ownership, no longer require the use of the road allowance, etc.).

Change of ownership is addressed but only in the case of the license holder. There is no mention in the policy about the status of the adjacent landowner that originally consented to the LOC.

Recommendation to Council

It is being proposed that the policy be amended to address this situation. A simple amendment to the wording of Section 7, to include the phrase of "*either the Lessee or the consenting adjacent landowner*" would be sufficient.

As this is an Agriculture and Environmental Services policy, Council may wish to place it in front of the Agricultural Service Board for comment prior to finalizing any amendments.,

FINANCIAL IMPLICATIONS:



CORPORATE POLICY

C-AES-001

TITLE: LICENSE OF OCCUPATION

Approved by Council
Revised by Council
Revised by Council

Date: April 28, 2009
Date: October 13, 2015
Date: September 22, 2020

PURPOSE OF POLICY

The purpose of this policy is to establish a fair and consistent policy for the use and occupation of undeveloped road allowances in the MD of Pincher Creek pursuant to Licences of Occupation with adjacent landowners.

POLICY STATEMENT

The MD of Pincher Creek Council recognizes that there are some benefits derived from agricultural pursuits on undeveloped road allowances.

DEFINITIONS

1. For the purpose of this policy, the following definitions shall apply:
 - a. “MD” shall mean and refer to the Municipal District of Pincher Creek No. 9.

FEES

Fees are established per half mile or portion thereof, as per Policy C-FIN-529 – Fees and Charges.

CONDITIONS

Municipal road allowances, not presently required for road construction, may be leased under a “license of occupation”, Appendix B, by the landowner or interested party for agricultural use provided that where the road allowance borders two or more landowners, the applicant has approval of bordering landowner(s) prior to application, Appendix A.

Brian Hammond
Reeve

Troy A. MacCulloch
Chief Administrative Officer

Appendix A
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
APPLICATION FOR LICENSE OF OCCUPATION

Date: _____

I/We _____ of _____

Print

Address

Hereby apply for a permit to occupy:

a) The following described road allowance

b) The property described as follows:

for _____ purposes.

I control the following lands:

Portion Section Township Range Meridian

I/WE have reached an agreement with the occupants of lands adjoining said road allowance/property as to the erection and maintenance of line fences adjoining said road allowance. I/WE agree to be bound by the terms and conditions to the attached License of Occupation form. I/WE have included the prescribed fee established per half mile or portion thereof, as per Policy C-FIN-529 – Fees and Charges for this calendar year.

SIGNATURE OF APPLICANT: _____

CONSENT OF ADJOINING OWNER OR OCCUPANT

I/We _____ hereby consent to the granting of a permit to
_____ to occupy the above described road
allowance/property.

Signature

Print

This information is being collected under the authority of the Municipal Government Act, Part 3; Division 2; and the Freedom of Information and Protection of Privacy Act and will be used to issue a License of Occupation. If you have any questions about the collection of this information contact 403-627-3130.

Appendix B

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

LICENSE OF OCCUPATION

Date: _____

Between the Municipal District of Pincher Creek No. 9 (the Lessor) and _____
(the Lessee).

In consideration of the receipt of a license fee as established per half mile or portion thereof, as per Policy C-FIN-529 – Fees and Charges and subject to the terms and conditions stated below, the Lessor hereby grants a license of occupation to the Lessee on the following described road allowance(s):

_____ for agricultural purposes (e.g. livestock grazing or crop production) .

Terms and Conditions:

1. The Lessee hereby indemnifies and holds harmless the Lessor from any and all claims or causes of action, including personal injury, death, or property damage brought by the Lessee or his/her agent that may arise or result from or in connection with the Lessee’s use of the leased land under this license. Without restricting the generality of the foregoing, the Lessee indemnifies and holds harmless the Lessor from any and all claims that may arise as a result of use of the leased land by the Lessee for grazing of livestock.
2. The Lessee shall obtain general public liability insurance of not less than two million (\$2,000,000) dollars for claims brought as a result of personal injury, death, or property damage, occasioned as a result of the use of the road allowance by third parties, provided that such use was authorized by the Lessee and occasioned by or in connection with actions or responsibilities, including the grazing of livestock, of the Lessee.
3. The Lessee shall be responsible for managing and control of noxious and other weeds on the leased lands caused by or in connection with the Lessee’s use of the leased lands.
4. The Lessee shall be responsible for prevention and repair of any erosion to soil or waterways caused by or in connection with the Lessee’s use of the leased lands.
5. The Lessee may erect and maintain fences or other structures reasonably required in connection with their use of the leased lands under this license, provided that such fences or structures shall not unreasonably impede or prevent legal access by the public and are approved in advance.
6. The Lessee shall not prohibit or unreasonably restrict public access and passage over the road allowance, but may from time to time impose conditions or restrictions on access and use where such conditions are temporary in nature and reasonably necessary or appropriate to the Lessee’s operations and responsibilities under this agreement. The Lessee may install a sign to indicate to the public conditions of access.

7. Your new License of Occupation will remain in effect, provided that applicable fees are paid, as well as providing notice to the MD of Pincher Creek when circumstances change with respect to the License of Occupation (i.e. change of ownership, no longer require the use of the road allowance, etc.).

8. This license may be revoked or terminated for cause by the Lessor upon three day's written notice to the Lessee, and the Lessee shall immediately cease using and remove any livestock from the road allowance, and this agreement shall be terminated. The Lessee shall have no claim in connection with rightful termination by the Lessor under this section.

Lessee

Lessee

Municipal District of Pincher Creek No. 9

Shane Poulsen, Agricultural Fieldman

To be added:
*"of either the Lessee
or the consenting
adjacent
landowner"*

CHIEF ADMINISTRATIVE OFFICER'S REPORT

G4a

June 23 – July 13, 2021

Discussion

June 23 SMT (Senior Mgmt Team) Meeting – Post Council
Water Shortage Response Plan

June 24 Water Agreements with Randy and Katarina
Water Lead Project Meeting

June 25 Mediation Meeting with CAO of the Town and Mediator
ECO and Traffic Accommodations for BF 2224 and 74119
AEP Approval Meeting with Banner
New AEP License application for new Bulk Water Station outside Beaver Mines

June 28 Budget Meetings

June 29 Park Agreements (BM and Fishburn) with Dir Milligan

June 30 Followup meeting with M. Coombs regarding water crossing mapping in our MD

July 02 Councillor engagement and follow up with some resident issues.

July 05 Council/CAO Engagement report – attached “Shared Goals”
Leave Policy with Dir Finance

July 06 PW Monthly Safety Meeting
Planning Session – MDP process and Subdivision Meeting

July 07 Thompson Pit reclamation Project with CPP Environment (Project Engineers)
Site visit for Lundbreck paving project

July 08 Admin Bldg Inspection
MCCAC (Mun. Climate Change Action Comm) Meeting

July 10 Heritage Acres with the Reeve for the opening of the Blacksmith Shoppe

July 12 Water Plant Infrastructure Meeting
Coal Policy Committee Meeting

July 13 Committee and Council Meeting

- Numerous other meetings throughout this period to address any issues or tasks from the June 22nd meeting.

Upcoming Meetings

- July 14 – Energy Scan of MD Admin Bldg for MCCAC Project
- Joint Health & Safety Meeting
- July 15 – Retirement dinner for Kevin Stephenson – immediate past CAO of Co. of Newell
- July 19 – next check-in with AEP for our Lead Project in Lundbreck

RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period June 23, 2021 – July 13, 2021.

Prepared by: Troy MacCulloch, CAO  Date: July 07, 2021

Respectfully presented to: Council Date: July 13, 2021

Letters from last Council:

1. Letter of Support Pincher Creek & District Food Center
2. Thank you letter to Minister of Health, Hon. Tyler Shandro
3. Letter to High River regarding proposed Alberta Coal Restriction Policy (was shared with residents that requested letter be authorized)

Other Admin action items

Coal Policy Meeting Arranged for July 12

Confirmation of RMA Meeting on August 23, 2021

Confirmation of Reeves attendance at Heritage Acres for July 10, 2021

Shared Goals Progress

External

– Relationships with Neighbour Municipalities

The MD enjoys positive relationships with all of our rural neighbors as well as with the Village of Cowley, Municipality of Crowsnest Pass and the Town of Pincher Creek. Administration has open and regular communication with the each of these municipalities and even more so now, due to the procedures tied to our ICF's and IDP's.

Internal

- Sick Benefits

The MD Admin has put the plan in place, as per Council direction, to stop the accrual of the sick time at Dec 31, 2021. After Dec. 31 2021, no further sick time will accrue and whatever is in the bank for each employee will be paid out upon employee separation or as cash flow permits.

- Parks Discussion/Tourism Development

Both Admin and PW are actively in communication with GOA employee's regarding current work and potential growth areas within the Parks system. With the development of the Parks campgrounds utilizing our Castle Regional Water Line, these opportunities are only increasing.

- Transfer Station

As covered earlier in my report this project is well on its way to becoming a reality.

Long term

- Strat Plan

It is still my intention to run the Strat Plan sessions with the next council beginning in Q1 of 2022. This will begin with numerous community engagement sessions to see how our residents align with what our current policies are and how a shift may be required. Does the Vision reflect our MD's future best? Is our Vision reasonable to achieve? Are just a couple of the questions we will explore with these engagement sessions to build a base upon which to structure our plan.

We will, with our residents and Council together, develop key strategies. These *Strategies* will have key alignments to our desired vision. Within the strategies will be *Objectives* aligned to address each strategy and within the objectives will be *Targets* that will be key measurables that demonstrate our progress on any given objective.

- WECS (Wind Energy Conversion System)

The WECS and our MDP are well on their way and we will be beginning the public engagement sessions after this council meeting. WECS is a great example of how attitudes can change quite quickly. Wind in our area has experienced a change from where it was 15 years ago. There are some that still highly support it and desire continued growth of the industry, while others feel we have hit the saturation point. Again, these attitudes and points of view will all be considered in our attempt to find what we want to improve on today as well as what we want to be for tomorrow in our Strat Planning.

- Budget

Our budget will continue to be reviewed based on achievable tax revenue and desired level of service. As we continue to experience collection issues, cashflow remains a concern with the potential to impact service levels as well as inevitably staff count. This is an area of concern we are actively working on with our key stakeholders and it is our desire to find a long term sustainable option for collection of taxes owed and delivery of said services.

- Roads & Bridges

With Jon now leading our road crews, we are looking to develop a plan to address some of the more troublesome areas within our MD. It is our goal to address the root cause, not the symptom and find long term solutions instead of just annual patching or renewed surface work that will not last. Obviously with the amount of roads we have, this will be a long term project, but we have already identified a number of these areas that we will be looking to tackle over the next few years using our MD Road Crew.

There will be money requested in the 2022 Budget to develop the next 10 year plan for Bridge Repair, Removal and Maintenance. We will be looking to develop a policy with Council to determine the metrics for exploring bridge repair/removal to determine when and where do we need to repair because a bridge is deemed mandatory, or when do the situations dictate that alternate routes are acceptable and a bridge may be removed. There are numerous policies similar to this in other MD's throughout AB so we will take some time to pull it together and present to the Council sometime in 2022/23.

From: [MDInfo](#)
To: Blue Bridge
Subject: July 6, 2021 1:14:32 PM
Date:

H1a

MD Council,

I would like to bring your attention an issue at "Blue Bridge" on the Castle River. During last summer and now this summers recent heat wave the location has been very popular with people attending to cool off in the water. The sheer number of vehicles far exceeds what there is for safe parking areas. Recreationalists do not even attempt to park off the roadway.

On Saturday I was passing over the bridge with a 16 foot Mower. I could not even get to the Bridge to cross it. Vehicles parked on the North side of the bridge along the guardrails prevented me accessing the bridge. I had to dismount and walk out on the bridge, and after some conversing with all the swimmers under the bridge found the owners of the vehicles and asked them to move. When I returned to my mower, vehicles were lined up behind me preventing me from backing up to allow vehicles on the guardrails to move.

Once I crossed the bridge I had to drive extremely carefully to avoid numerous vehicles parked on both sides. At on point I had to lower my header to the ground to pass under the mirrors of vehicles on each side.

Numerous vehicles had people accessing them with doors open again blocking free access. Children crossing the bridge deck thought they could stand on the edge so I could pass. It was obvious very quickly that I have just inches on either side of my machine, so they returned to the open side of the bridge.

I the very near future I will be hauling wagon loads of hay home across the bridge. The wagons width will be close to 14 feet and 40 feet in length. This units travels fast and I may not be able to avoid vehicles parked too close to the main road surface. There is simply too many vehicles and people parked in an unsafe manner on either side of the bridge. I do not want to see anyone hurt. It must be recognized this is an MD road that must be kept clear of parked vehicles and pedestrians to provide free movement of traffic.

I cannot offer any solution but I worry about safety at this location!

Sincerely,
Brent Barbero

Sent from my Galaxy

From: Tasha Blumenthal <tasha@RMAlberta.com>
Sent: June 29, 2021 10:33 AM
Cc: RMA Board Dist <AAMDCBoardDist@aamdc.com>; Alex Mochid <alex@rmalberta.com>; Wyatt Skovron <wyatt@RMAlberta.com>
Subject: Seeking Input - RMA Submission on AER Directive XXX: Licensee Life-cycle Management

Good morning RMA Mayors, Reeves and CAOs,

In July 2020, the Government of Alberta announced [a new liability management framework](#) and directed the Alberta Energy Regulator (AER) to develop new liability management programs to implement the policy. The AER is building programs, systems, and processes to implement government's policy and help industry reduce liability in the oil and gas sector.

The AER has drafted a new directive and is seeking feedback on [Directive XXX: Licensee Life-cycle Management](#). Highlights under this directive are that it:

- introduces a holistic assessment of a licensee's capabilities and performance across the energy development life cycle, which will be supported by the licensee capability assessment (LCA) system;
- introduces the licensee management program, which outlines how licensee management will occur across the energy development life cycle;
- introduces the inventory reduction program, which sets mandatory closure spend targets for closure activities and spends by licensees (2022 industry mandatory targets were announced in [Bulletin 2021-23](#));
- updates application requirements related to the licence transfer process; and
- describes security collection under the directive.

The deadline for feedback on Directive XXX is **July 25, 2021** and the RMA is currently working on a submission. We are encouraging members to submit their thoughts and concerns which will help inform our feedback. The deadline to submit member feedback for the RMA submission is **July 18, 2021** and can be emailed to Alex Mochid at alex@RMAlberta.com.

Thank-you,

Tasha Blumenthal, MBA
Director of External Relations & Advocacy



Office: 780.955.4094
Cell: 780.716.5190
RMAlberta.com

2510 Sparrow Drive, Nisku, Alberta T9E 8N5 780.955.3639



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From: Brian Hammond <CouncilDiv4@mdpincercreek.ab.ca>
Sent: June 28, 2021 8:01 AM
To: Troy MacCulloch <AdminCAO@mdpincercreek.ab.ca>
Subject: Fwd: Eastern Slopes Mining

Sent from my smartphone – privacy limitations apply.

Begin forwarded message:

From: Kathleen Hancock
Date: June 27, 2021 at 6:31:43 PM MDT
To: "CouncilDiv4@mdpincercreek.ab.ca" <CouncilDiv4@mdpincercreek.ab.ca>
Cc: "CouncilDiv3@mdpincercreek.ab.ca" <CouncilDiv3@mdpincercreek.ab.ca>, "CouncilDiv5@mdpincercreek.ab.ca" <CouncilDiv5@mdpincercreek.ab.ca>, "CouncilDiv2@mdpincercreek.ab.ca" <CouncilDiv2@mdpincercreek.ab.ca>, "CouncilDiv1@mdpincercreek.ab.ca" <CouncilDiv1@mdpincercreek.ab.ca>
Subject: Eastern Slopes Mining

Dear Reeve and Council

We are very concerned about the proposed mining operations in our beautiful province. Our main concern is contamination of the water, destruction of lands for recreation and the tourist industry as well as air pollution. It has been proven that

mining in BC has impacted all these concerns.

We would urge you to support the Mayor of High River in his efforts to retain the beauty, living conditions and industries (eg. Tourism) in our province on which many people depend. Mining will only bring in a fraction of the revenue and job losses will outweigh any gains.

Below is an article outlining Craig Snodgrass's concerns. Please support him.

Thank you for considering this.

Kathleen and John Hancock

So far, 20 municipalities, one First Nation, five organizations and one business have endorsed High River's proposed Alberta Coal Restriction Policy (ACRP).

[Craig Snodgrass - Mayor of High River](#) will compile a list of everyone who has endorsed this policy and present it to the coal consultation committee, which is preparing a recommendation on the future of coal mining to the Alberta government.

The High River policy basically says there will be no new coal mining allowed anywhere on the Eastern Slopes, that all existing mines now in operation will be allowed to retire, and that all public land damaged by coal mine exploration must be fully reclaimed by the end of 2025.

If your municipality, First Nation, organization or business hasn't signed it yet, now's the time.

The policy itself appears at the bottom of this post.

If you'd like me to email a full copy, please contact me at bmasterman@highriver.ca.

Municipalities that have endorsed the policy to date are: High River, City of Lethbridge, County of Lethbridge, Longview, MD of Ranchland, Calmar, Wembley, Milo, Stavely, Warburg, Grimshaw, Tofield, Vegreville, Hanna, Coalhurst, Lamont, St. Paul, County of 40 Mile, Girouxville and Athabasca.

The [Town of High River](#) sent emails to all 344 Alberta municipalities and all First Nations inviting them to endorse the Coal Restriction Policy.

Is your municipality or First Nation not among the signatories included in this post?

It's time you asked your elected officials why not.

This is not only a provincial issue.

It impacts all Albertans and municipalities, especially those located downstream of Eastern Slopes watersheds that would be impacted by coal mining. Selenium poisoning of our water caused by coal mining should not be allowed to happen - ever!

So far, only one First Nation - Smith's Landing (in the Northwest Territories!) - has endorsed the High River policy.

Organizations that have endorsed it are: [Livingstone Landowners Group \(LLG\)](#), the Pekisko Group, Boundary Landowners Association in Cardston County, [Alberta](#)

[Backcountry Hunters & Anglers](#) and the [Alberta Hiking Association](#).

The only business so far is [Fish Tales Fly Shop](#) in Calgary.

Just because the Grassy Mountain project appears to be dead in the water, this is not the time to get complacent about the future of coal mining in Alberta.

We all need to send the Kenney government a clear message that we don't want coal mining of any kind on our Eastern Slopes, for reasons listed in the letter below, and that exploration lands must be fully reclaimed by the end of 2025.

We owe it to future generations to make the right decision today.

Here is High River's proposed Alberta Coal Restriction Policy, outlined in a letter from Mayor Snodgrass:

RE: Proposed Alberta Coal Restriction Policy

Your input on the future of the Eastern Slopes of the Rockies is important to the long-term health of our water resources and their ability to provide clean drinking water to all Alberta communities.

The Town of High River remains concerned about the negative impacts coal mining will have on our communities, landscapes, water resources and future generations. We request your support for our version of a new policy that reflects our desire to protect the Eastern Slopes and our water resources in perpetuity.

The Town of High River has met with the Coal Policy Committee and agreed to prepare a framework that would see coal exploration and development banned along the Eastern Slopes. At our May 10, 2021 Regular Meeting, Council unanimously supported the wording outlined below and we invite municipalities, organizations and businesses to join us in supporting the proposed policy

Specifically, the Town's proposed Alberta Coal Restriction Policy has three key principles:

1. No further coal exploration or development will be permitted on the Eastern Slopes of Alberta. There will no longer be categories within this area and, instead, there would only be one area defined today as the Eastern Slopes.
2. Existing coal mining operations in the Hinton / Grande Cache areas will be permitted to retire gracefully.

3. Reclamation of lands disturbed by coal exploration activities with coal exploration permits issued prior to February 8, 2021 must be reclaimed no later than December 31, 2025.

Our rationale for the three principles of the Alberta Coal Restriction Policy are as follows:

1. The inherent value of the Eastern Slopes only exists with the landscape remaining intact.
2. The headwaters and landscapes of the Eastern Slopes are critical to the future of our province. Our communities, agriculture production, food production, tourism and recreation all rely on these landscapes existing and their watersheds producing clean water. Water is a limited resource that we all require to exist. The Town is strongly opposed to any activity that increases the likelihood of water contamination. Once a waterway has been contaminated by coal mining, this action cannot be reversed. Our future generations depend on us protecting this resource.
3. The negative impacts on the environment, human health, animal health and existing economies far outweigh the new jobs, taxes, royalties or economics that may be generated as a result of coal development in this area.

The Town will collect all feedback received and present it to the Coal Policy Committee in July 2021.

If you support the proposed policy, please send me a signed letter or the signed endorsement below. Please send all letters and feedback to csnodgrass@highriver.ca, with a copy to legislativeservices@highriver.ca no later than July 15, 2021.

I will then present High River's policy to the Coal Policy Committee along with the feedback received. Organizations and businesses also are encouraged to make their own presentations to the Coal Policy Committee.

Thank you for considering supporting this important initiative.

If you have any questions, please contact me.

Sincerely,

Craig Snodgrass

Mayor of High River

Sent from [Mail](#) for Windows 10



June 24, 2021

Dear Mayor/Reeve:

Ponoka Town Council is reaching out to other smaller rural communities like ours to voice our concerns regarding the COVID-19 pandemic. We wish to share with you our concerns for our business community as we believe you may be experiencing similar issues. We would also like to propose a solution for these concerns and are requesting your support.

Over the last sixteen months, our small town businesses have experienced an extremely tough rollercoaster ride amid a long string of lockdowns and restrictions. As we all know they, unlike urban businesses, already face a different kind of challenge because they do not have the larger population base that businesses in the larger cities can draw on.

Even now that restrictions are being lifted, it takes much longer for these small, rural businesses to recover and bounce back; and given that they have been hit with successive waves of shut downs over the past several months, the damage has been cumulative. We worry that a number of our small businesses may not survive. And we worry about the terrible impact that losing these businesses would have on our community considering they are an integral part of our town's economy. They not only run businesses, they are consumers too. They buy houses and pay taxes. They are also an important part of our social fabric, as many of them sponsor sports teams, coach our young athletes, and are leaders, friends and neighbours in our community. We are deeply concerned about the potential loss of these businesses.

In response to these concerns, we have begun writing letters to the Premier, our MLA, and our MP. We are requesting additional funding be given to rural municipalities. This money would be specifically earmarked for small businesses and distributed to them through municipal councils. Our position is that local municipal councils understand the unique needs of their communities and their businesses, and therefore are in the best position to distribute these additional dollars most effectively.

Our frustration with government has been that their actions and solutions always appear to be a one-size-fits-all measure with the emphasis tilted toward the larger cities in our province. We understand that we are all hurting, but we also can see that there is a tone deafness in particular when it comes to small businesses in rural Alberta. Our concern is that these small, rural businesses are the lifeblood of this province yet they have always contributed disproportionately more to our GDP than they have ever received back in compensation. They are struggling and hurting now. It is time we do something for them or we will soon find that not only will some of them be gone, but small towns in this province may start to disappear along with them.

.../2

Follow Town of Ponoka online at:
www.ponoka.ca



Town of Ponoka
200, 5604 – 50 Street
Ponoka, AB T4J 1G5
Main: 403-783-4431
Fax: 403-783-6745



Rural Municipalities

June 24, 2021

Page 2.

Ponoka Town Council is asking for your support by simply requesting that you join us in writing letters to our Premier, your MLA and MP requesting more financial help for small, rural businesses. This will remind our provincial and federal governments that the rural communities in this province are hurting, and hurting badly.

Finally, please feel free to contact the Mayor's Office in the Town of Ponoka for further discussion on how we could collectively pursue other possible solutions in the future.

Yours sincerely,

Ponoka Town Council.

Follow Town of Ponoka online at:
www.ponoka.ca



Town of Ponoka
200, 5604 – 50 Street
Ponoka, AB T4J 1G5
Main: 403-783-4431
Fax: 403-783-6745



H1e

June 23, 2021

M.D. of Pincher Creek # 9
Box 279
Pincher Creek, Ab.
T0K 1W0
Att'n. Reeve Hammond and Council

Dear Reeve Hammond and Council Members,

Please be advised that Council passed the following resolution during a Special Council meeting of Tues. June 22, 2021:

McGillivray:

That Council for the Town of Pincher Creek defer the Pincher Creek Emergency Services Commission Funding Formula mediation to after the municipal election in October 2021, with new board members. Cd.

Thank you for your consideration of this resolution made by Town Council.

Yours Truly,

Laurie Wilgosh

Laurie Wilgosh – LGA, CAO
Town of Pincher Creek



TOWN OF PINCHER CREEK

962 St. John Ave (Box 159) Pincher Creek, AB T0K 1W0
Phone 403 627 3156 Fax 403 627 4784
reception@pinchercreek.ca www.pinchercreek.ca

From: [Loza-Fanous, Amel](#)
To: [Loza-Fanous, Amel](#)
Cc: [Maimone, Sacha](#); [Clayton, Natalie](#)
Subject: RE: Input Requested: Draft Pan-Canadian Rural Crime Strategic Framework | Demande d'avis : Ébauche du cadre stratégique pancanadien sur la criminalité rurale
Date: June 29, 2021 2:52:50 PM
Attachments: [image001.png](#)
[Engagement Survey Draft Pan-Canadian Strategic Framework on Rural Crime_EN.pdf](#)
[Sondage de consultation_Ebauche du Cadre stratégique pancanadien sur la criminalité en milieu rural_FR.pdf](#)

(Le français suit l'anglais)

Hello,

Your knowledge and expertise in rural and remote communities across Canada is important to ensure our efforts are focused on addressing the elements of rural crime which impact Canadians the most. As such, we are contacting you to seek your input on a draft Pan-Canadian Rural Crime Strategic Framework; your feedback will strengthen the Framework by reviewing the strategic areas of focus and identifying possible gaps.

This Framework is being drafted in response to the increasing rates of criminal activity in rural and remote communities since 2014. Its development is being led by a Working Group on Rural Crime, co-chaired by the Alberta Justice and Solicitor General and the Associate Deputy Minister of Public Safety Canada, with participation from Justice Canada and provincial and territorial governments: Manitoba, Newfoundland and Labrador, Ontario, Prince Edward Island, Saskatchewan, and Yukon.

We would appreciate your input by responding to the questions at the following link by July 20th, 2021:

EN : <https://report-rapport.ps-sp.gc.ca/s.asp?k=162498902604>

FR : <https://report-rapport.ps-sp.gc.ca/s.asp?k=162498894249>

We have attached a PDF version of the survey for you to use to consult on behalf of your organization. However, we request that **only one survey be submitted** using the above link.

Who is invited to participate?

National organizations that represent the interests of rural and remote residents including: victims, offenders, law enforcement services, community services, legislators, and organizations that represent the interests of women, Indigenous Peoples, racialized groups, as well as agricultural and energy sectors that operate in rural/remote areas.

This survey is available from **June 29th, 2021 until July 20th, 2021.**

How we will use your input?

Input received will be analyzed to identify key concerns, ideas and suggestions. Your name or organization will not be identified in result summaries or external communications. Findings will be compiled with input from similar organizations in order to determine trends.

Please note that this survey is voluntary. Information collected will be used to inform key priorities and next steps for the Working Group on Rural Crime. If significant gaps in the draft Framework are

identified, further engagement may be required to better understand key issues and/or revisions may be made to address identified gaps. Results may also be used to inform federal, provincial and territorial government outreach and communications materials.

Contact

If you have any additional questions about the engagement, please direct them to Amel Loza-Fanous (Amel.Loza-Fanous@PS-SP.GC.CA).

Thank you for your participation and taking the time to complete this survey

Draft Pan-Canadian Strategic Framework on Rural Crime: Stakeholder Engagement Survey

Thank you for taking the time to provide your input on the draft Pan-Canadian Strategic Framework on Rural Crime. Your feedback will strengthen the Framework by assessing the strategic areas of focus and identifying gaps.

Please consult with the appropriate members of your organization (for example, those who are aware of the issues in rural and remote communities) and submit one completed survey on behalf of your organization.

Context

In recent years, there has been a growing need to examine and address the issue of rural crime in greater depth. While overall crime trends have been decreasing across the country over the last 10 years, and there is considerable variation between rural and urban crime rates in some regions, there has been an increase in rates of criminal activity in rural and remote communities since 2014. Accordingly, Federal, Provincial and Territorial (FPT) Ministers responsible for public safety have approved the development of a national framework to address rural crime.

The overall objective of the Pan-Canadian Strategic Framework on Rural Crime is for Canadians living in rural and remote communities to feel safe, secure and protected in their communities. To undertake the development of a national framework, an FPT Working Group on Rural Crime was established. The Framework is currently centred around seven key strategic areas of focus that have been identified through research and engagement activities with Canadians living in rural and remote communities, including on issues relevant to rural crime (e.g., gender-based violence, the state of the criminal justice system, and anti-racism initiatives). We are currently seeking your input on this draft Framework.

Instructions

For the purposes of this Framework, rural crime is defined as crime in rural and remote communities. This includes, but is not limited to, small towns, farming, or fishing communities, Indigenous, and northern communities.

The scope of this Framework is limited to justice and public safety systems. However, it is acknowledged that addressing crime in rural and remote communities will require a comprehensive and holistic approach that includes social services and ministries at multiple levels of government.

Please respond to the following questions based on your organization's knowledge and experience with the issues and interests your organization represents in rural and remote communities. **You will be asked about the relevance of, and helpfulness of potential activities within, the seven key strategic areas of focus identified in the draft Framework. For areas of focus and activities outside of your area of expertise, please respond 'Unsure'. Note that we are not asking your organization to undertake these activities, only how helpful each activity would be.**

We ask that no personal information (e.g., names, personal contact information) be provided in the open text boxes. Should personal information be received, it will not be considered and disposed of. Results will only be shared in aggregate form.

Section 1: Respondent Information

Q1 Name of Organization:

Q2 Contact information* for your **organization** (e.g., organizational e-mail address):

**Please do not provide any personal information, such as a personal phone number or e-mail address.*

Q3 What issues or interests does your organization represent in rural or remote communities? (Select all that apply)

- Rural or remote communities/citizens
- Indigenous Peoples
- Victims of crime and/or their families
- Past or current criminal justice-involved persons
- Law enforcement
- Farmers/agricultural workers
- Social services (e.g., health services)
- Agricultural or energy sector industry
- Other

If 'Other', please specify:

Q4

What region(s) does your organization represent? (Select all that apply)

- Canada (national organization)
- Newfoundland and Labrador
- Prince Edward Island
- Nova Scotia
- New Brunswick
- Québec
- Ontario
- Manitoba
- Saskatchewan
- Alberta
- British Columbia
- Yukon
- Northwest Territories
- Nunavut

Section 2. Strategic Framework for Input

Strategic Area of Focus 1: Knowledge Development

Definition: Addressing the knowledge and data gaps that currently exist with regard to understanding rural crime and how to address it.

Q5 For the issues or interests that your organization represents in rural/remote communities, how relevant is this strategic area of focus?

- Not at all relevant Low relevance Somewhat relevant Very relevant Extremely relevant Unsure

Q6 Based on your knowledge and expertise, how helpful would each of the following possible activities be for addressing the “Knowledge Development” strategic area of focus in rural and remote communities?

	Not at all helpful	Slightly helpful	Somewhat helpful	Very helpful	Extremely helpful	Unsure
Assess national and regional rural crime patterns on an ongoing basis	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Research the risk factors and root drivers of rural crime	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Research the characteristics of incidents, victims and offenders	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Develop a standardized methodology to measure crime across rural, remote, farming, or fishing communities, Indigenous communities, and the northern territories	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Collect data that is informed by gendered, intersectional, anti-racism, and anti-colonial lenses	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Q7 If certain activities would only be slightly helpful or not at all helpful, please explain.

Q8

Are there other potentially helpful activities that have not been included in this list? If so, please explain.

A large, empty rectangular box with a thin black border, intended for the user to provide an answer to the question above. The box is currently blank.

Strategic Area of Focus 2: Prevention

Definition: Implementing community-based prevention and early intervention measures to deter crime and address, where possible, the underlying drivers and risk factors for rural crime.

Q9 For the issues or interests that your organization represents in rural/remote communities, how relevant is this strategic area of focus?

- Not at all relevant Low relevance Somewhat relevant Very relevant Extremely relevant Unsure

Q10 Based on your knowledge and expertise, how helpful would each of the following possible activities be for addressing the “Prevention” strategic area of focus in rural and remote communities?

	Not at all helpful	Slightly helpful	Somewhat helpful	Very helpful	Extremely helpful	Unsure
Support evidence-based crime prevention interventions for youth and young adults in rural and remote communities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Support the use of innovative technology (e.g., GPS tracking technology), to delay/disrupt/avoid crime, such as theft and vandalism	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Develop and deploy mobile applications to improve communication and the flow of information among rural property owners and police services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Inform citizens, through targeted information campaigns, about their rights and the resources at their disposal to combat rural crime	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Q11 If certain activities would only be slightly helpful or not at all helpful, please explain.

Q12

Are there other potentially helpful activities that have not been included in this list? If so, please explain.

Strategic Area of Focus 3: Drug Interdiction

Definition: Reducing the flow of drugs, and materials used to make drugs, into the country and across provincial borders.

Q13 For the issues or interests that your organization represents in rural/remote communities, how relevant is this strategic area of focus?

- Not at all relevant Low relevance Somewhat relevant Very relevant Extremely relevant Unsure

Q14 Based on your knowledge and expertise, how helpful would the following possible activity be for addressing the “Drug Interdiction” strategic area of focus in rural and remote communities?

- | | Not at all helpful | Slightly helpful | Somewhat helpful | Very helpful | Extremely helpful | Unsure |
|-----------------------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Develop inter-provincial drug interdiction measures | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

Q15 If this activity would only be slightly helpful or not at all helpful, please explain.

Q16 Are there other potentially helpful activities that have not been included in this list? If so, please explain.

Strategic Area of Focus 4: Addressing Victim Needs

Definition: Providing services and supports to address the needs of individuals and their families living in rural and remote areas who have been victimized by crime.

Q17 For the issues or interests that your organization represents in rural/remote communities, how relevant is this strategic area of focus?

- Not at all relevant Low relevance Somewhat relevant Very relevant Extremely relevant Unsure

Q18 Based on your knowledge and expertise, how helpful would each of the following possible activities be for addressing the “Addressing Victim Needs” strategic area of focus in rural and remote communities?

	Not at all helpful	Slightly helpful	Somewhat helpful	Very helpful	Extremely helpful	Unsure
Reduce barriers to accessing supports (e.g., transportation or communication technology)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Expand specialized, trauma-informed services for victims of intimate partner violence and human trafficking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Expand specialized, trauma-informed services for Indigenous women and girls	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Q19 If certain activities would only be slightly helpful or not at all helpful, please explain.

Q20

Are there other potentially helpful activities that have not been included in this list? If so, please explain.

Strategic Area of Focus 5: Offender Management

Definition: Measures to manage offender risk of recidivism and to promote rehabilitation.

Q21 For the issues or interests that your organization represents in rural/remote communities, how relevant is this strategic area of focus?

- Not at all relevant Low relevance Somewhat relevant Very relevant Extremely relevant Unsure

Q22 Based on your knowledge and expertise, how helpful would each of the following possible activities be for addressing the “Offender Management” strategic area of focus in rural and remote communities?

	Not at all helpful	Slightly helpful	Somewhat helpful	Very helpful	Extremely helpful	Unsure
Increase use of specialized courts, such as drug treatment and domestic violence courts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Increase use of restorative justice measures	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Increase access to culturally relevant intimate partner violence intervention programs for perpetrators	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Expand specialized reintegration supports for Indigenous people involved with the criminal justice system	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Q23 If certain activities would only be slightly helpful or not at all helpful, please explain.

Q24

Are there other potentially helpful activities that have not been included in this list? If so, please explain.

Strategic Area of Focus 6: Criminal Law Reform

Definition: Review and consider potential amendments to the Criminal Code of Canada that better reflect the nature of rural crime.

Q25 For the issues or interests that your organization represents in rural/remote communities, how relevant is this strategic area of focus?

- Not at all relevant Low relevance Somewhat relevant Very relevant Extremely relevant Unsure

Q26 Based on your knowledge and expertise, how helpful would the following possible activity be for addressing the “Criminal Law Reform” strategic area of focus in rural and remote communities?

- Not at all helpful Slightly helpful Somewhat helpful Very helpful Extremely helpful Unsure

Consider addition of a sentencing consideration that requires a court to consider increased vulnerability of populations living in rural and remote geographical locations.

-

Q27 If this activity would only be slightly helpful or not at all helpful, please explain.

Q28 Are there other potentially helpful activities that have not been included in this list? If so, please explain.

Strategic Area of Focus 7: Enhanced Enforcement Practices

Definition: Enhance the ability of law enforcement and the community to prevent, impede and efficiently respond to, incidents of crime in rural and remote areas

Q29 For the issues or interests that your organization represents in rural/remote communities, how relevant is this strategic area of focus?

- Not at all relevant Low relevance Somewhat relevant Very relevant Extremely relevant Unsure

Q30 Based on your knowledge and expertise, how helpful would each of the following possible activities be for addressing the “Enhanced Enforcement Practices” strategic area of focus in rural and remote communities?

	Not at all helpful	Slightly helpful	Somewhat helpful	Very helpful	Extremely helpful	Unsure
Develop community safety plans and community-led public safety initiatives	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Integrate law enforcement and peace officer services to improve police ratios in rural and remote areas	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Address disparities in funding for First Nations Police Services compared to other police services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Train law enforcement personnel to identify and investigate specific issues related to crime in rural and remote communities, such as human trafficking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Q31 If certain activities would only be slightly helpful or not at all helpful, please explain.

Q32

Are there other potentially helpful activities that have not been included in this list? If so, please explain.

Q33

Please **rank** the strategic areas of focus in terms of their relevance to the issues or interests your organization represents in rural/remote communities (1 = most relevant, 7 = least relevant). If two areas are equally important, you may assign them the same rank.

Knowledge development: Addressing the knowledge and data gaps that currently exist with regard to understanding rural crime and how to address it.

Prevention: Implementing community-based prevention and early intervention measures to deter crime and address, where possible, the underlying drivers and risk factors for rural crime.

Drug interdiction: Reducing the flow of drugs, and materials used to make drugs, into the country and across provincial borders.

Addressing victim needs: Providing services and supports to address the needs of individuals and their families living in rural and remote areas who have been victimized by crime.

Offender management: Measures to manage offender risk of recidivism and to promote rehabilitation.

Criminal law reform: Review and consider potential amendments to the Criminal Code of Canada that better reflect the nature of rural crime.

Enhanced enforcement practices: Enhance the ability of law enforcement and the community to prevent, impede, and efficiently respond to incidents of crime in rural and remote areas.

Q34

Should any of the strategic areas of focus be excluded from the Framework?

	Include	Exclude
Knowledge development	<input type="radio"/>	<input type="radio"/>
Prevention	<input type="radio"/>	<input type="radio"/>
Drug interdiction	<input type="radio"/>	<input type="radio"/>
Addressing victim needs	<input type="radio"/>	<input type="radio"/>
Offender management	<input type="radio"/>	<input type="radio"/>
Criminal law reform	<input type="radio"/>	<input type="radio"/>
Enhanced enforcement practices	<input type="radio"/>	<input type="radio"/>

Q35 If you indicated that any of the seven strategic areas of focus should be excluded, please explain.

Q36 Are there any other strategic areas of focus that should be included?

- No
- Yes

If 'Yes', please explain.

Q37 Please share any additional comments on the Framework.

A large, empty rectangular box with a thin black border, intended for the user to provide additional comments on the Framework.

H1g

From: [economic](#)
To: [Jessica McClelland](#)
Subject: Pincher Creek Parade
Date: July 8, 2021 10:23:12 AM
Attachments: [image001.png](#)

Hi Jessica,

The Pincher Creek Parade 2021 is a GO! Saturday, Aug 21st. Invites coming to MD Reeve & Council shortly, however I wanted to give you a heads up. I am also working with the Humane Society to see if they want to do the pancake breakfast.

Stay tuned for a flipping invitation!

Cheers,

Marie Everts

Marketing, Events & Economic Development Officer
Town of Pincher Creek
Office 403 627 3156
www.PincherCreek.ca
#PincherCreek



STARS[®]

June 22, 2021

Reeve & Council
Municipal District of Pincher Creek No. 9
PO Box 279
Pincher Creek, AB T0K 1W0

RECEIVED

JUN 28 2021

M.D. OF PINCHER CREEK

Dear Reeve & Council,

Thank you for your donation. When you support **STARS**, you ride along with us on every mission. Your gift of \$5,930.00 will help us give our next patient hope.

Your donation helps us quickly respond to critically ill and injured patients in their time of need. You put the most advanced technology in our hands. You help ensure our crew receives the top training. Your support gives us the time, tools, and talent we need to provide care to those who needs us most. Since 1985, **STARS** has flown more than 40,000 missions across Western Canada.

Allies like you make it possible for **STARS** to be there for the next patient, like we were for our Very Important Patient (VIP) Ron Diller. Ron arrived at a rural hospital looking to treat his sudden and severe back pain when he took a turn for the worse. He went into cardiac arrest, needing nearly five minutes of CPR to be revived. After determining that Ron needed more advanced care, **STARS** was called to provide him with critical care and transport him to the nearest major trauma centre for the specialized care he needed.

It is because of your support that we were able to help Ron. It is because of you that Ron is able to live his best life today.

Before a helicopter can lift off, before a crew member can don a flight suit, before a ventilator can be turned on, we rely on the support of allies like you. Thank you for being part of our continuing fight to save lives.

Sincerely,



Andrea Robertson
President and CEO
STARS



H2b

RECEIVED

JUN 25 2021

M.D. OF PINCHER CREEK

June 21, 2021

AR 85587

Mr. Brian Hammond
Reeve
Municipal District of Pincher Creek No. 9
PO Box 279
Pincher Creek, AB T0K 1W0

Dear Reeve Hammond:

I am pleased to advise your council that the following project will be funded under the Strategic Transportation Infrastructure Program (STIP).

Local Road Bridges:

Based on your submitted application, the approved grant is 75 per cent of the eligible project cost.

- BF 75009 - Bridge Culvert Replacement, maximum grant: \$454,238

The final grant amount will be based on the actual eligible costs at the time of project completion, up to the approved maximum grant. Given the current fiscal situation, no cost increases can be considered. Please do not publicly communicate this project approval until provincial announcements are made.

Budget 2021 focuses on protecting lives and livelihoods. Our government continues to make investments in hospitals, schools, roads, bridges, transit, and water infrastructure to support municipalities in improving critical local transportation infrastructure, creating jobs, and stimulating the economy.

Alberta Transportation staff will be in contact with your administration to formalize the funding agreement to undertake this work.

Sincerely,

Ric McIver
Minister

cc: Roger Reid, MLA, Livingstone-Macleod
Darren Davidson, Regional Director, Southern Region



RECEIVED
JUN 22 2021
M.D. OF PINCHER CREEK

JUN 11 2021

Mr. Ron Davis
Reeve
Municipal District of Ranchland No. 66
P.O. Box 1060
Nanton AB T0L 1R0

Mr. Brian Hammond
Reeve
Municipal District of Pincher Creek No. 9
P.O. Box 279
Pincher Creek AB T0K 1W0

Dear Messrs. Davis and Mr. Hammond:

Thank you for your correspondence of March 25, 2021, concerning the protection of the Rocky Mountains' eastern slopes and watersheds from water contamination and excessive water use. I regret the delay in responding.

Freshwater protection is a shared priority among federal, provincial/territorial, municipal, rural governments, and Indigenous Peoples. The Government of Canada continues to work closely with its partners and all levels of government on freshwater protection to safeguard Canada's freshwater resources for generations to come. Environment and Climate Change Canada's Transboundary Waters Unit supports domestic and international transboundary water management, and houses the Secretariat that supports the Prairie Provinces Water Board.

As you know, the Board has a long and successful history of collaborative transboundary water management within the prairie region. The Oldman River watershed is located within this region. The mandate of the Board is to ensure that transboundary waters are protected and equitably apportioned in accordance with the terms of the Master Agreement on Apportionment, an intergovernmental governance mechanism signed in 1969 by the governments of Canada, Alberta, Saskatchewan, and Manitoba. The Board is accountable to administer the Master Agreement and to report to ministers. The Master Agreement protects water quality and provides for an equitable sharing of available waters for all eastward flowing streams, including transboundary lakes that cross provincial boundaries. This agreement consists of five schedules that specify the amount and quality of water that shall pass from Alberta to Saskatchewan, and from Saskatchewan to Manitoba.

.../2



A key role for the Prairie Provinces Water Board is to provide a forum for the exchange of information. This includes changes in policy and regulation in order to prevent and resolve transboundary water management conflicts, and to promote co-operation in this management. The Board is aware of the recent changes to Alberta's coal policy that are being contemplated and is discussing the potential implications with respect to the Master Agreement on Apportionment. I note that all signatory governments are accountable for meeting the terms of the Master Agreement, and the provinces have the responsibility to ensure that apportionment and water quality requirements are met at the provincial boundaries.

At present, Environment and Climate Change Canada is participating as a federal authority in the assessment of the Grassy Mountain Coal Project, which is located in the Oldman River watershed. The Department will also participate in the assessment of other proposed coal mines if they are designated for federal review. Under the federal impact assessment regime, Environment and Climate Change Canada provides expert information and knowledge to project assessments on subjects within its mandate, including climate change, air and water quality, biodiversity, environmental preparedness, and emergencies. This work includes reviewing the proponents' characterization of environmental effects and mitigation measures, and providing advice to decision-makers on activities to mitigate these effects. Environment and Climate Change Canada's science and technical advice is grounded in the *Canadian Environmental Protection Act, 1999*, the pollution prevention provisions in the *Fisheries Act*, the *Migratory Birds Convention Act, 1994*, and the *Species at Risk Act*.

In August 2019, the federal *Impact Assessment Act* and the accompanying *Physical Activities Regulations* came into force with the aim of enabling projects to move forward in a responsible, timely and transparent way that protects the environment. Major projects (e.g., the construction, expansion and operation of coal mines), provided they meet certain thresholds described in the Regulations, are subject to the new impact assessment regime. Coal mining projects not designated under this act may still require assessment under provincial legislation. If a project proceeds, it will continue to be subject to all applicable provincial and federal regulations. In addition, the Government of Canada has launched the Strategic Assessment of Thermal Coal Mining, which will guide decision-makers on how new thermal coal mine projects will be considered under the *Impact Assessment Act*. The draft terms of reference were published on July 30, 2020. Environment and Climate Change Canada is currently

developing an engagement plan, and more information will be made available when the final terms of reference are published later this year. Work is also under way to develop the proposed Coal Mining Effluent Regulations under the federal *Fisheries Act* to reduce the risks posed by harmful substances from coal mining effluent in order to protect the aquatic environment.

Furthermore, Mr. Terry Duguid, my Parliamentary Secretary (Canada Water Agency), is working along me, the Honourable Marie-Claude Bibeau, Minister of Agriculture and Agri-Food, the Honourable Seamus O'Regan, Minister of Natural Resources, and the Honourable Jim Carr, Special Representative for the Prairies, to create the new Canada Water Agency. It will work together with provinces and territories, Indigenous communities, local authorities, scientists, and others to find the best ways to keep water in Canada safe, clean and well-managed. The mandate of the Agency has not yet been defined and has been the subject of pre-engagement and engagement with Indigenous Peoples, provincial and territorial governments, stakeholders, and the public.

I appreciate your sharing your concerns about the protection of fresh water in southern Alberta. This is a complex and important issue locally and regionally to ensure that quality fresh water in the Oldman River watershed and downstream watersheds into Saskatchewan and Manitoba will be sustainable and protected for future generations.

Please accept my best regards.

Sincerely,



The Honourable Jonathan Wilkinson, P.C., M.P.

c.c.: Mr. John Barlow, M.P.

From: Jamie Bruha <Jamie.Bruha@gov.ab.ca>
Sent: July 5, 2021 2:39 PM
To: Troy MacCulloch <AdminCAO@mdpincercreek.ab.ca>
Subject: Trails Act Update

Dear Troy MacCulloch,

As you are aware, Bill 64 was passed in May to enable government to collect fees for recreation activities and put the Kananaskis Conservation Pass and Public Lands Camping Pass in place. Government also committed to introduce an Alberta Trails Act this fall to enable trail planning, trail designation to protect trails, and more effective partnerships. The platform commitment was:

“Introduce the Alberta Trails Act to protect trails for today’s generations and future generations.”

While nothing is finalized, key components of an Alberta Trails Act may include:

- Designating trails through trail management planning
- Grandfathering well-established trails
- Enabling partnerships
- Recreation management support tools
 - o Trail Development Guidelines for Alberta’s Public Lands for trail standards
 - o Area closures and restoration – defining when to close an area or trail for safety or environmental protection

Please email Amanda Halawell at Amanda.Halawell@gov.ab.ca if you would like more details about the proposed Trails Act or if you would like to set up a meeting to discuss this work.

Sincerely,
Jamie Bruha

Director Land and Environmental Planning
Planning Branch, Alberta Environment and Parks
South Petroleum Plaza, 3rd floor, 9915-108st, Edmonton, T5K2G8
780-415-8561 (O)
780-886-5594 (C) Dear Troy MacCulloch,

Classification: Protected A



MISSISSAUGA

RESOLUTION 0155-2021
 adopted by the Council of
 The Corporation of the City of Mississauga
 at its meeting on June 30, 2021

0155-2021

Moved by: P. Saito

Seconded by: C. Parrish

WHEREAS The City of Mississauga operates on the Treaty and Traditional Territory of the Mississaugas of the Credit First Nation and Anishinaabe peoples, the Haudenosaunee Confederacy and the Huron-Wendat First Nation. We recognize that these peoples, and their ancestors live and lived on these lands since time immemorial on these lands called Turtle Island. The City of Mississauga is home to many First Nations, Métis and Inuit peoples; and

WHEREAS the residents of the Town, now City, of Mississauga chose for their name an anishinaabemowim name which speaks to the shared settler and Indigenous history within these lands; and

WHEREAS the City of Mississauga has committed to a path towards Reconciliation with Indigenous Peoples and has responded to the Truth and Reconciliation Commission's Calls to Action; and

WHEREAS the City of Mississauga is committed to speaking truths about our history to further our collective understanding of the past to help create a better future; and

WHEREAS the terrible uncovering of over one thousand unmarked and forgotten children burials at residential schools which have been reported over the past month is a truth about Canada's past; and

WHEREAS because of these truths the government of Canada has declared this year's Canada Day should be a time of reflection and focus on reconciliation; and

WHEREAS Gimaa Stacey LaForme of the Mississaugas of the Credit First Nation has called for this to be a time for supporting each other and contemplating the legacy and future of Canada; and

THEREFORE BE IT RESOLVED that the City of Mississauga will mark Canada Day virtually this year in a manner that provides an opportunity for reflection on our shared history and commitment to a better future:

- Singing of National Anthem
- Greetings and Opening Remarks, Mayor Bonnie Crombie
- Comments from Mayor of Kariya, Japan Takeshi Inagaki
- Comments from Gimaa Stacey LaForme
- Oath of Reaffirmation performed by Members of Council
- Closing Remarks, Mayor Bonnie Crombie
- Lighting the Clock Tower orange to remember those lives lost and changed forever as a result of residential schools

- Changing the digital signage at the Square to “As we mark Canada Day, the City of Mississauga stands in solidarity with Indigenous communities across Canada.”

AND FURTHER to mark this Canada Day:

That the Council of the City of Mississauga call upon the Government of Canada to terminate its appeal of the 2019 Human Rights Tribunal Ruling, ordering Ottawa to pay compensation to First Nations Children and their families, separated in a chronically underfunded child welfare system that sees Indigenous children making up more than half the children in foster care even though they comprise only 7% of all the children under the age of 15 in Canada.

AND That this Resolution be sent to all municipalities in Canada.

Recorded Vote	YES	NO	ABSENT	ABSTAIN
Mayor B. Crombie	X			
Councillor S. Dasko	X			
Councillor K. Ras	X			
Councillor C. Fonseca	X			
Councillor J. Kovac	X			
Councillor C. Parrish	X			
Councillor R. Starr	X			
Councillor D. Damerla	X			
Councillor M. Mahoney	X			
Councillor P. Saito	X			
Councillor S. McFadden	X			
Councillor G. Carlson	X			

Unanimous (12, 0)



Town of Fairview
P.O. Box 730, Fairview, Alberta T0H 1L0
Provincial Building, 101, 10209 – 109 Street
Phone: 780-835-5461 Fax: 780-835-3576
Email: reception@fairview.ca Web: www.fairview.ca

June 7, 2021

Premier Jason Kenney
Office of the Premier
307 Legislature Building
10800-97 Avenue
Edmonton, Alberta
T5K 2B6

Dear Premier Kenney,

Re: Town of Fairview Support for the Royal Canadian Mounted Police

At the June 1st, 2021 regular meeting of Council, the many letters of support received from across the province in support of the RCMP were discussed. Council of the Town of Fairview would also like to express their support for the RCMP. The RCMP has, for decades, provided policing to Alberta. The Town of Fairview has a very good relationship with the local detachment and appreciates the care and commitment these members show in the community.

Rather than starting an entirely new police service and the burden of cost and management that would come with that, we believe it would be better for the Alberta government to investigate ways that the RCMP could receive more support. From 1917 to 1932, Alberta had its own provincial police force, called the Alberta Provincial Police. Economic hardships led to this police force being unsustainable and the RCMP policing services taking over. We believe that financial realities would also end up with the same result if this were tried again.

Our local RCMP detachment is well respected in our community. They are visible in the community and take part in community events and initiatives. Recently, the detachment Sergeant held a Town hall on Facebook to allow the region to submit questions and concerns and have them answered during the meeting. One of the most common comments during the meeting was expressions of appreciation for our detachment and all they do for the community.

Moreover, with many municipalities, including our own, indicating a good relationship with the current RCMP detachments in their area, we do not feel that a new police service would serve the best interests of our

residents. With only 35% of respondents supporting the recommendation to create an Alberta Police Service, we believe that Albertans as whole have also shown their support for the RCMP. We ask for the Provincial government to listen to the voice of the people and redirect the time, energy and funds being used to investigate an Alberta Police Service be used for other needs, such as RCMP support or enhanced social supports.

Sincerely,



Gordon MacLeod
Mayor, Town of Fairview

Cc: Ric McIver, Minister of Municipal Affairs
Kacee Madu, Minister of Justice & Solicitor General
Todd Loewen, MLA, Central Peace-Notley
Rachel Notley, Leader of the Opposition
RCMP, Fairview Detachment
AUMA Member Municipalities



County of Forty Mile No. 8

June 23, 2021

Honorable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislative Building
10800-97 Avenue
Edmonton, Alberta T5K 2B6

Dear Minister Madu;

RE: SUPPORT FOR THE ROYAL CANADIAN MOUNTED POLICE

The County of Forty Mile No. 8 Council stand alongside our neighboring municipalities in the province in saying we strongly oppose the creation of an Alberta Provincial Police Service and feel that working towards revising the current Police Act would be far more advantageous for Albertans in improving current policing strategies in the province. Council is also concerned that despite the fact that 65% of respondents are not in support of creating an Alberta Provincial Police Service that the current level of funding being provided by the federal government will, along with transitioning costs which are unknown at this time, be borne by municipalities, whom are already bearing additional policing costs.

The County of Forty Mile has developed a positive relationship with the local detachments in our community and are satisfied with their efforts towards response times and the level of service currently provided, we continue to look forward to collaborating with the RCMP and urge the Government of Alberta to abandon the study to transition to a Provincial Police Service and put their efforts into working towards improving the current RCMP service.

Sincerely,

Steve Wikkerink, REEVE
County of Forty Mile No. 8



County of Forty Mile No. 8

SW/jv

Cc: Premier Jason Kenny
Minister of Municipal Affairs, Ric McIver
Minister of Finance, Travis Toews
MLA Warner -Taber, Grant Hunter
RMA Members



VILLAGE OF STANDARD

P.O. Box 249 Standard, Alberta T0J 3G0
Tel: (403) 644-3968
email: cao@villageofstandard.ca

May 9, 2021

Minister of Justice and Solicitor General
The Honorable Kaycee Madu
424 Legislature Building
10800-97 Avenue
Edmonton, AB
T5K 2B6

Re: Village of Standard Support for the RCMP

On Behalf of Council I am sending you this letter joining our municipal neighbors in confirming support for our current policing system.

Council has no issues with the current service we are receiving from our RCMP detachment. A new system would be a burden on our economic system and we do not see where a new police force would improve efficiency or quality of life for the Village and surrounding area. We see it being costly and discouraging to our rate payers to have them replaced.

Council agrees with other municipalities whose letters have been copied to us that the focus should be on working with the RCMP not replacing them.

Sincerely,

Joe Pedersen
Mayor,
Village of Standard



Lac La Biche County
welcoming by nature.

Office of the Mayor

June 23, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800 – 97 Avenue
Edmonton AB T5K 2B6

Dear Minister Madu:

On behalf of Lac La Biche County Council, I wish to express our support for the continuance of the Royal Canadian Mounted Police (RCMP) service as Alberta's primary law enforcement agency. The RCMP are an iconic and well-respected law enforcement agency that Canadians turn to in times of need throughout our country—Alberta should not be an exception to this rule.

Moreover, we are concerned that the change from RCMP services to provincial police would mean a significant increase in the amount of taxes for the average citizen, whether through a rise in provincial taxes or a new burden placed on municipalities to pay for the policing that they need. This is especially important as we aim for a significant economic recovery as the end of the COVID-19 pandemic nears.

Lac La Biche County has also spent a significant amount of time building a collaborative, productive and positive relationship with the local RCMP detachment. Introducing a new police force at this time would put the fruitful dialogue and significant improvements in our local policing in jeopardy.

We look forward to having an open dialogue with the Province as to the outcome of the continuance of the Royal Canadian Mounted Police. Thank you for taking our concerns into consideration

Sincerely,

Omer Moghrabi
Mayor, Lac La Biche County

cc: Lac La Biche County Council

Ken Van Buul, Chief Administrative Officer

Premier Jason Kenney

MLA Laila Goodridge, Fort McMurray – Lac La Biche

MP David Yurdiga, Fort McMurray – Cold Lake

Barry Morishita, President, Alberta Urban Municipalities Association (AUMA)

Paul McLauchlin, President, Rural Municipalities of Alberta (RMA)

Honourable Ric McIver, Minister of Municipal Affairs

RMA Members

AUMA Members

OFFICE OF THE MAYOR

June 16, 2021

Honorable Kaycee Mandu
Minister of Justice and Solicitor General
424 Legislature Building
10800 – 97 Street
Edmonton, Alberta
T5K 2B6

Dear Minister Mandu:

Re: Town of Turner Valley Support for RCMP

On behalf of Council, I am sending this letter to confirm support of the current policing services that are provided by the RCMP. The Town of Turner Valley has a good relationship with our RCMP detachment and Council is very satisfied with the level of service and degree of responsiveness we receive in our community.

Our Council has reviewed the information for the proposed provincial police service (APPS) and is quite concerned with the plans to replace the RCMP with the APPS, especially regarding the potential financial burden this may cause both municipalities and ratepayers in these unprecedented times. In addition to the economic impacts of this proposal, there is no evidence that making this change will improve the current levels of service received in our community and this region.

We strongly encourage the Government of Alberta to focus their efforts to working with the RCMP to achieve the desired results that our communities and residents deserve and need.

Sincerely,



Barry Crane, Mayor

cc: Premier Jason Kenney
Council, Town of Turner Valley





Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800-97 Avenue
Edmonton, Alberta

Re: Proposed Provincial Police Force

The Village of Holden joins the many other communities, both urban and rural in voicing their opposition over the proposed Provincial Police Force. The RCMP have been a core in the Village of Holden for many years and have served our community with great distinction. They are a vital part of our community.

The Provincial Government's is reducing the MSI funding in the near future. Municipalities are already stretched thin and the cost of funding a Provincially controlled Police force would far exceed what our municipality could afford. It is our view that attention be spent on ways to tweak what is already in place in the way of making it better rather than starting with a whole new policing service.

Our Council supports the continuation of the RCMP, and opposes the APPS. It is our view there is not adequate proof to suggest that a Provincial Police Force would be better equipped and/or provide a better service to our community than the RCMP. Therefore, justification for the increased costs that would be associated with this new policing service is highly questionable.

In closing, the Village of Holden Council does not support the Fair Deal Panel recommendation to establish a provincial police force. It is our wish to protect our community from this burden due to this endeavor.

The Village of Holden stands with:

- The 65% of the respondents to the Fair Deal Panel survey that voiced opposition to a Provincial Police Force
- The County of Paintearth No. 18
- The County of St. Paul
- Municipality of Crowsnest Pass
- Town of Didsbury
- Town of Magrath
- Town of Edson
- Village of Hill Spring

Village of Holden
4810 50st Holden AB
T0B 2C0
780-688-3928

- Town of Morniville
- Town of Redcliff
- Village of Rycroft
- Town of Claresholm
- Town of Mayerthorpe
- Smokey Lake County
- Any and all other citizens, municipalities, and organizations who have yet to voice their opinions.

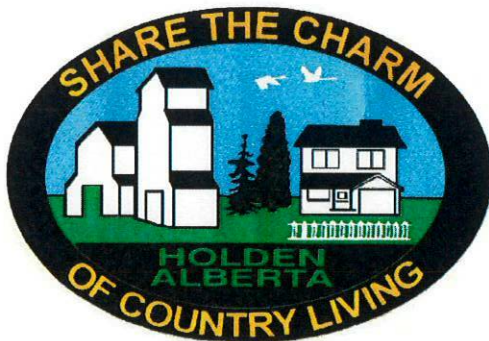
Respectfully,

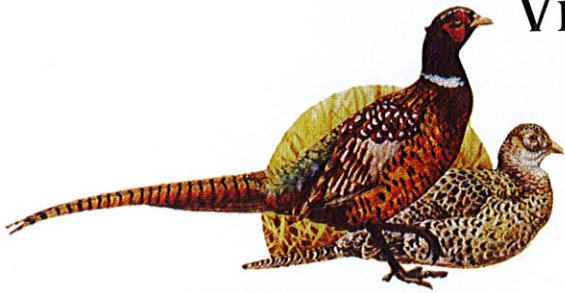


Amanda Cox
CAO for Village of Holden

cc:

The Honourable Jason Kenny, Premier
The Honourable Rick McIver, Minister of Municipal Affairs
Alberta Municipalities





Village of Rockyford

Box 294, Rockyford, Alberta T0J 2R0
Telephone: (403) 533-3950
Fax: (403) 533-3744
Email: villageofrockyford@gmail.com

June 14, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister Madu

RE: Support for RCMP

The Council of the Village of Rockyford has chosen to add our voices to the multiple municipalities that have spoken out in full support of the RCMP. We have an excellent working relationship with our local detachment and the costs associated with replacing them with a provincial police service are not measured in dollars alone.

We have recently had to add the cost of policing into our annual operating budget because of the funding changes and that was difficult enough, if we are now going to be expected to help bear the costs of implementing a new police service, it will stretch us beyond our ability, with no indication of what the excessive costs will actually achieve. There is no indication that a new police force will improve any aspect of policing for the citizens or the municipalities but will in fact cost us all.

The Fair Deal Panel's recommendation does not factor in any public opinion that we can see, as the number of letters that we are receiving speaking out against the proposal is indicative that a majority of the municipalities are against it. The municipal leaders are the ones that hear directly from the taxpayers on a base level and are sharing those views with you through these letters.

Respectfully,

Mayor Darcy J. Burke
Mayor
Village of Rockyford

cc: The Honourable Jason Kenney, Premier – premier@gov.ab.ca
The Honourable Ric McIver, Minister of Municipal Affairs – minister.municipalaffairs@gov.ab.ca
Nathan Cooper, MLA Olds, Didsbury, Three Hills – Nathan.Cooper@assembly.ab.ca
Mr. Martin Shields, MP – martin.shields.c1b@parl.gc.ca
K-Division, RCMP
AUMA and RMA members



www.viking.ca

Town of Viking Office of the CAO
5120-45 Street,
Viking, AB, T0B 4N0
Phone: 780-336-3466
Email: don.mcleod@viking.ca

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800-97 Avenue
Edmonton, Alberta T5K 2R6

Re: Proposed Provincial Police Force.

The Town of Viking joins the many other communities, both urban and rural voicing their opposition over the proposed Provincial Police Force. The RCMP have been a core in Viking for many years and have served our community with great distinction. They coach our sports teams, belong to clubs, and participate in various Town activities.

The Provincial Government's is reducing the MSI funding for the foreseeable future. Many urban areas are struggling with infrastructure maintenance deficits over the coming years. Most local government budgets are already being stretched beyond their limits. How are we going to fund a Provincial Police Force? The Province will mandate municipalities to pay, thereby forcing local councils to increase municipal taxes to fund Provincial downloading.

The Town of Viking respectfully suggests that there are much more serious issues that your government should be dealing with. This council does not see the current policing model as broken. Therefore, why does your government see the need to fix it? It is our opinion that the Provincial government needs to seriously re-evaluate its priorities.

Many other Towns expressed the following sentiment, and this Council endorses the statement:

The Provincial Government continually encourages (and legislatively mandates) that municipal governments work together in a cohesive manner, perhaps they should take a page from their own book rerouting the funds allocated for research of an Alberta Police Service towards building stronger relationships with the RCMP and with Federal Partners.

The Town of Viking also council stands with:

- The 65% of respondents to the Fair Deal Panel survey that voiced opposition to a Provincial Police Force.
- The County of Paintearth No. 18
- The County of St. Paul
- Municipality of Crowsnest Pass
- Town of Didsbury
- Town of Magrath
- Town of Edson



www.viking.ca

Town of Viking Office of the CAO
5120-45 Street,
Viking, AB, T0B 4N0
Phone: 780-336-3466
Email: don.mcleod@viking.ca

- Village of Hill Spring
- Town of Morinville
- Town of Redcliff
- Village of Rycroft
- Town of Edson
- Town of Claresholm
- Town of Mayerthorpe
- Smokey Lake County
- Any and all other citizens, municipalities, and organizations who have not voiced their opinions, yet.

Respectfully

Don R. McLeod
CAO

A handwritten signature in black ink that reads "Don R. McLeod".

cc

The Honourable Jason Kenney, Premier
The Honourable Ric McIver, Minister of Municipal Affairs
Rachel Notley, Leader of the Official Opposition
Jackie Lovely, MLA Camrose
AUMA Members
RMA Members



May 31, 2021

Premier Jason Kenney
Office of the Premier
307 Legislature Building
10800 – 97 Avenue
Edmonton, Alberta T5K 2B6

Dear Premier Kenney,

RE: Royal Canadian Mounted Police and Provincial Policing

This letter is presented as a token of support on behalf of the Town of Thorsby towards the Royal Canadian Mounted Police (RCMP) and also as a motion of opposition to the Provincial Government's recent proposal for an Alberta Provincial Police force.

After reviewing the Fair Deal Panel's Report to Government (as well as the many letters currently circulating from Municipal elected officials) the Council of Town of Thorsby is voicing its firm opposition to the APPS (Alberta Provincial Police Service).

There are several particularly concerning items identified in the Fair Deal Panel's report, namely:

- The Fair Deal Panel's recommendation to proceed with developing a proposal for a Provincial Police force, despite only 35% of Albertans believing the police force would contribute to the desired outcome of helping Alberta better assert itself with the Canadian federation.
- Provincial and municipal governments possibly absorbing \$112.4 million policing costs currently covered by the federal government (which would be in addition to the increasing policing costs incurred by municipalities under the Police Funding Model).

Furthermore, and perhaps most importantly, we have an excellent relationship with our local RCMP detachment and feel no need to replace them with a Provincial force. The RCMP in Town of Thorsby have always been responsive to community needs and feedback, and have consistently delivered professional, quality public safety services in our communities. In addition, ongoing collaboration between both Detachment and Thorsby's Council has resulted in a positive and adaptive presence in the region.

We have not been provided with adequate proof that the formation of the APPS would result in better outcomes for Albertans, especially when considering the Provincial Government's reduction into MSI funding over the next few years and considering the infrastructure maintenance investments that all Canadian municipalities face over the coming years. Town of Thorsby Council is urging the Government of Alberta to listen to Municipal Leaders as well as the results of the Fair Deal Panel's report and shift efforts to Improving RCMP relationships and resource in the Province. Please do not hesitate to contact me with any comments or concerns.

Respectfully,

Rod Raymond
Mayor



cc.

- The Honourable Jason Kenney, Premier premier@gov.ab.ca
- Ric McIver, Minister of Municipal Affairs minister.municipalaffairs@gov.ab.ca
- Kacee Madu, Minister of Justice and Solicitor General
- Barry Morishita, president of Alberta Urban Municipalities Association
- Paul McLaughlin, President of Rural Municipalities Association
- RCMP Town of Thorsby Detachment: Dwayne.A.MOORE@rcmp-grc.gc.ca
- Mark Smith, MLA & Constituency, Drayton Valley-Devon: mark.smith@assembly.ab.ca
- Alberta Municipalities

Feb 25, 2021

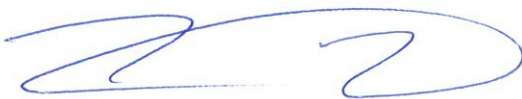
Honorable Premier Jason Kenney
307 Legislature Building
10800-97 Ave NW
Edmonton, AB
T5K 2B6

Dear Honourable Premier Kenney,

At the February 22 Town of Beaverlodge Council meeting, Council passed a resolution to forward a letter in support of the RCMP. Specifically, Council wanted to express its satisfaction for the level of service our community receives from the RCMP detachment in Beaverlodge and the regional support from the detachment in Grande Prairie. Additionally, the Town of Beaverlodge strongly believes that the RCMP should remain as the foremost policing force in the Province of Alberta and that Alberta should not transition to a Provincial Police Service.

We strongly believe that there is opportunity to greatly improve our Province's Judicial System and the apparent gaps due to the lack of Prosecutors and the subsequent return of repeat offenders to our community.

Respectfully,



Gary Rycroft, Mayor, Town of Beaverlodge

cc: Minister of Justice and Solicitor General Kaycee Madu
cc: Minister of Finance and MLA Travis Toews
cc: AUMA President & Chair Barry Morishita



CYPRESS COUNTY

816 - 2nd Avenue, Dunmore, Alberta T1B 0K3

Phone: (403) 526-2888

Fax: (403) 526-8958

www.cypress.ab.ca

June 16, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800-97 Avenue
Edmonton, Alberta T5K 2B6

RE: Cypress County Support for the RCMP

Dear Minister Madu:

On behalf of Cypress County Council, I am writing to express our support for the continuation of the Royal Canadian Mounted Police as our provincial police force.

After reviewing the Fair Deal Panel: Report to Government, along with the many letters we have now received from other municipalities, Cypress County will stand with those municipalities in opposition of creating an Alberta Provincial Police Service.

The recommendation to create a provincial police service despite only 35% of respondents supporting the idea is troubling, especially coupled with an increase in cost to our ratepayers with no guarantee of any advancement in service. Alberta is a democracy, asking Albertans to fund a police service they are opposed to goes against the basic definition of democracy, to 'rule by the people'. We ask you to listen to your constituents and be our voice.

In Cypress County we are appreciative of the relationship we have with our local RCMP detachment and enhanced officer. We wish to continue this relationship for many years. We ask the Government of Alberta to listen to Albertans, continue forward with the RCMP and build an improved more cohesive relationship.

Sincerely,

Dan Hamilton, Reeve
Cypress County

cc. The Honourable Jason Kenney, Premier
The Honourable Ric McIver, Minister of Municipal Affairs
Drew Barnes, MLA Cypress-Medicine Hat
Michaela Glasgow, MLA Brooks-Medicine Hat
RMA Members

From: [Ash Info](#)
To: [MDInfo](#)
Subject: New provincial vaping regulations
Date: July 7, 2021 11:11:27 AM
Attachments: [ASH Update on TSVRA July 2021.pdf](#)
[ASH Model Smoking Bylaw 2020.docx](#)

H2g



Reeve Brian Hammond
Municipal District of Pincher Creek No. 9
Pincher Creek AB TOK 1W0

July 7, 2021

Dear Reeve Hammond;

Re: **New provincial vaping regulations**

Attached you will find an ASH Update on Alberta Bill 19 which was proclaimed by Cabinet last month and will take effect on July 31.

This new provincial legislation regulates the sale, promotion, display and consumption of vaping products and there are several implications for municipalities.

You can find numerous municipal resources on tobacco, smoking and vaping on our **policy hub** at www.ash.ca including a model smoking/vaping bylaw.

If you need any assistance with your local smoking/vaping bylaws or policies please reply to this email or call our office at 780-426-7867.

Tobacco use is the leading avoidable cause of disease, disability and premature death in Canada and your municipality can play an important role in reducing public smoking and vaping.

We look forward to providing any assistance you may require.

Sincerely,

Disha Panchal (she/her) MPH, BDS
Alberta Policy Specialist (Edmonton)
[Action on Smoking & Health \(ASH Canada\)](#)
PO Box 52117 RPO Garneau
Edmonton, Alberta T6G 2T5
Tel: 780-426-7867
Mobile: 587-568-4931
Email: panchal@ash.ca

Alberta's amended *Tobacco, Smoking and Vaping Reduction Act*: Municipal Update

July 2021

The Alberta government recently proclaimed [Bill 19](#) which made several amendments to the *Tobacco and Smoking Reduction Act* including new restrictions on vaping products. These changes will take effect on July 31, 2021. The amendments have implications for Alberta municipalities but they do not interfere with the ability of local councils to pass bylaws to control tobacco, smoking, and nicotine vaping and to regulate the sale of these products. Section 7(a) of the *Municipal Government Act* provides local councils with broad authority over public health and safety including the authority to pass smoking and vaping bylaws.

Here are the major amendments to Alberta's tobacco (and vaping) legislation:

1. Alberta has aligned provincial restrictions on the sale, advertising, display, and consumption of vaping products with those on tobacco.
2. Alberta has become the first province in Canada to align public restrictions on smoking and vaping with provincial restrictions on cannabis consumption.
3. The new regulations provide an exemption for cigar lounges in indoor establishments including restaurants, bars and cigar stores.

Based on these new amendments, we urge local councils to:

1. **Ensure that your local bylaws align restrictions on the smoking and vaping of tobacco with any local restrictions on the smoking and vaping of cannabis.** Tobacco kills 50 times more Canadians than cannabis and local restrictions on tobacco use should mesh with restrictions on cannabis consumption. The Alberta government has aligned *provincial* restrictions on the use of

tobacco, vaping and cannabis which we applaud. However these restrictions do not extend to many public spaces such as parks, outdoor gatherings, public events, markets and hookah/shisha bars. Municipalities can close these loopholes with local bylaws. The alignment of these restrictions will help to reduce the social acceptability of public smoking and vaping and will protect youth and nonsmokers from exposure. This alignment will also help to improve compliance and simplify enforcement because the rules will be clear and consistent (i.e., no smoking or vaping of any substance in public spaces).

2. **Adopt local bylaws to fill gaps in the provincial legislation.** The provincial smoking restrictions do not adequately protect workers and users of *group living facilities, hotel and motel guest rooms, public housing* or public establishments that allow *hookah smoking*. The provincial law does not regulate smoking or vaping in many outdoor areas as listed above and it does not require tobacco or vaping retailers to be licensed. Various Alberta municipalities have adopted bylaws to address these omissions and we urge local councils to continue doing so.
3. **Close the cigar lounge loophole.** Unfortunately, the Alberta government has created a disturbing loophole for cigar lounges which can be closed by municipal councils. A number of local councils have passed bylaws that prohibit the creation of smoking lounges including Edmonton and Calgary. We encourage your council to pass a bylaw to prevent the creation of smoking lounges in your community by prohibiting all forms of smoking and vaping (including cannabis use) in indoor public places with no exemptions for cigar, shisha or cannabis lounges.

MODEL SMOKING BYLAW FOR ALBERTA MUNICIPALITIES

BYLAW NO. X OF THE (MUNICIPALITY) IN THE PROVINCE OF ALBERTA

Being a bylaw respecting smoke-free public places and workplaces.

WHEREAS health officials have determined that secondhand tobacco smoke (exhaled smoke and the smoke from idling cigarettes, cigars and pipes) and smoking is a health hazard or discomfort for many persons;

AND WHEREAS the Council of the (Municipality) deems it expedient and appropriate to limit the effects of secondhand smoke and smoking for residents and visitors to the municipality and to protect youth and other vulnerable populations from these public health hazards;

AND WHEREAS the Council deems it expedient and appropriate to regulate smoking and tobacco use in public places and workplaces within the (Municipality); and in accordance with the *Municipal Government Act R.S.A. 2000 c. M-26 as amended*, has the authority to pass bylaws respecting:

- a) the safety, health and welfare of people and the protection of people and property;
- b) people, activities and things in, on or near a public place or place that is open to the public;
- c) businesses, business activities and persons engaged in business;

NOW THEREFORE, the Council of the (Municipality), duly assembled, hereby enacts as follows:

SECTION 1 - SHORT TITLE

1.1 This Bylaw may be cited as the "Smoking Bylaw".

SECTION 2 - DEFINITIONS

In this Bylaw:

2.1 "**Ashtray**" means a receptacle for tobacco ashes and for cigar and cigarette butts;

2.2 "**Building**" includes anything constructed or placed on, in, over or under land, whether permanent or temporary, into which a Person could enter;

2.3 "**Council**" means the Council of the Municipality of (name);

2.4 "**Designated Public Place**" means a place prescribed in Section 3;

MODEL SMOKING BYLAW FOR ALBERTA MUNICIPALITIES

- 2.5 “**Educational Institution**” means a public or private school or post-secondary institution;
- 2.6 “**Employee**” includes a person who performs any work for or supplies any services to any Employer;
- 2.7 “**Employer**” includes any person who as the owner, proprietor, manager, superintendent or overseer of any activity, business, work, trade, occupation or profession, has control over or direction of, or is directly or indirectly responsible for the employment of a person therein;
- 2.8 “**Enclosed Walkway**” means any pedway, bridge, hallway, connecting stairway, or similar structure that is physically enclosed;
- 2.9 “**Grandstand**” means an open air seating facility primarily but not exclusively limited to use in watching sporting events.
- 2.10 “**Hotel**” includes hotels, motels and inns.
- 2.11 “**Municipal Building**” means any of the buildings owned, leased, operated or occupied by the Municipality of (community);
- 2.12 “**Municipal Manager**” means the chief administrative officer or his delegate;
- 2.13 “**Municipal Tag**” means a ticket or similar document issued by the Municipal pursuant to the *Municipal Government Act R.S.A. 2000, c. M-26 as amended*, and as referred to in Section 8 below;
- 2.14 “**Municipality**” means the Municipality of (community);
- 2.15 “**Outdoor Patio**” means an area outside of a building intended for the consumption of food or beverages by patrons of a business providing such food or beverages, and includes;
- a) a public premises where food or beverages are served that is not fully contained within an enclosed building; and
 - b) an outside extension of an eating or drinking establishment regardless of whether it is covered.
- 2.16 “**Outdoor Public Event**” means an outdoor market, festival, fair, display, exhibition, fundraiser, race, concert or parade requiring a municipal permit, and to which the public is invited or permitted to attend.
- 2.17 “**Outdoor Public Place**” means an outdoor
- (i) Beach;
 - (ii) Grandstand;

MODEL SMOKING BYLAW FOR ALBERTA MUNICIPALITIES

- (iii) Park;
- (iv) Playground;
- (v) Pool;
- (vi) Seasonal Multipurpose Pad;
- (vii) Skate or Bicycle Park;
- (viii) Sports Field;
- (ix) Trail;
- (x) Water Playground;

open to the public from time to time.

- 2.18 "**Park**" means public space controlled by the Municipality and set aside as a park to be used for rest, recreation, exercise, pleasure, amusement and enjoyment, and includes municipal trails;
- 2.19 "**Peace Officer**" means a person appointed as a Bylaw Enforcement Officer pursuant to the Municipal Government Act, to do any act or perform any duties under this bylaw and includes a member of the Royal Canadian Mounted Police, municipal police service and, when authorized, a Special Constable;
- 2.20 "**Person**" includes an individual, proprietorship, corporation or society;
- 2.21 "**Playground**" means a structure or collection of structures designed and intended for recreational use by children and, where mounted in a distinct material such as sand, rubber, gravel, or wood chips, includes the material in which those structures are mounted;
- 2.22 "**Private Residence**" means a self-contained living premise for domestic use of one or more persons and is provided with a separate private entrance from the exterior of a building or from a common hall, lobby or stairway;
- a) a private residence is a workplace if a home business is operated from the residence and the owner of the business has employees who work in the residence but do not live in the residence; and
 - b) only that part of a private residence in which the business is operated is a workplace for the purposes of this bylaw.
- 2.23 "**Proprietor**" means the owner, or his agent or representative of a Designated Public Place referred to in this bylaw, and includes any person in charge thereof or anyone who controls, governs or directs the activity carried on therein, where applicable includes;
- a) the person who ultimately controls, governs or directs the activity carried on within any premises referred to in this Bylaw and includes the person usually in charge thereof;
 - b) a Regional Health Authority Board appointed pursuant to the provisions of the Regional Health Authority Act; and

MODEL SMOKING BYLAW FOR ALBERTA MUNICIPALITIES

c) the Board of Governors, Board of Trustees, or President of an Educational Institution;

2.24 “**Public**” means any person other than the owner, lessee, proprietor or employer of a particular building or place;

2.25 “**Public Building**” means any enclosed building or structure as defined in this bylaw to which the public can and does have access by right or by invitation, whether or not:

- a) all classes of the public are invited;
- b) the proprietor has the right to exclude any particular person;
- c) payment, membership or the performance of some formality is required prior to access;
- d) the public has access to the building only at certain times, or from time to time;
- e) a member of the public has access only if they are a member or if they are accompanied by a member;
- f) Subject to subsection g) and h) below, if the public has access only to a portion of the building or structure, the entire building or structure shall be deemed to be a Public Building;

Where a building includes a private residence, the following shall apply:

- g) that portion of the building containing the private residence shall be deemed to not be a public building;
- h) If a building contains two or more private residences, those common areas of the building including patios, pools, other recreational areas, washrooms, corridors, reception areas, elevators, escalators, foyers, hallways, stairways, lobbies, laundry rooms and enclosed parking garages shall be deemed to be a public building;

“Public Housing Structure” means any type of residential building, including single family homes, duplexes, or other multi-unit structure that is, wholly or partly, funded by a municipality.

2.26 “**Public Transportation Vehicle**” means a school bus, a bus, a taxicab, limousine or other similar vehicle which is being used by a passenger or passengers for hire or which is being offered for hire;

2.27 “**Public Transportation Vehicle Shelter**” means any structure with a roof designed to protect a passenger from the elements while waiting for a school bus, a bus, a taxicab, limousine or other similar vehicles;

2.28 “**Seasonal Multi-Purpose Pad**” means a surface on which members of the public are permitted to skate or engage in other physical activities, whether on payment of a fee or not, and includes, public lakes, ponds, outdoor rinks with boards or other ice support infrastructure and outdoor basketball courts;

MODEL SMOKING BYLAW FOR ALBERTA MUNICIPALITIES

- 2.29 "**Skate or Bicycle Park**" means an area designed and intended specifically for the use of one or more of the following:
- (i) skateboards;
 - (ii) bicycles;
 - (iii) in-line skates; or
 - (iv) similar devices;
- 2.30 "**Sign**" means a sign as prescribed in Section 5;
- 2.31 "**Sports Field**" means an area designed and intended for use in a specific sporting event, including spectator seating areas, and includes a soccer pitch, football field, rugby pitch, baseball diamond, tennis court and similar areas.
- 2.32 "**Smoke**" or "**Smoking**" means to inhale, exhale, burn, or have control over a lighted cigarette, cigar, pipe, hookah pipe, or other lighted or heated device or apparatus designed to burn or heat tobacco, cannabis, shisha or any other weed or substance for the purpose of inhaling or tasting its emissions.
- 2.33 "**Violation Ticket**" means a ticket issued pursuant to *Part II of the Provincial Offences Procedure Act, R.S.A. 2000 c. P-34, as amended* and regulations thereunder, and as referred to in Section 9 of this bylaw.
- 2.34 "**Water Playground**" means a structure or collection of structures that spray or release water which is designed and intended for recreational use.
- 2.35 "**Workplace**" means any enclosed area of a building or structure in which an employee performs the duties of their employment, whether or not members of the public have access to the building, structure or area as of right or by express or implied invitation and includes hotel rooms, washrooms, corridors, lounges, eating areas, outdoor patios, reception areas, elevators, escalators, foyers, hallways, stairways, enclosed walkways, amenity areas, lobbies, laundry rooms, enclosed parking garages and work vehicles. Without limiting the generality of the foregoing:
- a) a place is a workplace whether or not the employee is employed by the proprietor of the premises at which the employee works;
 - b) subject to clause c) below, if an employee works in any portion of a building for any period of time, the entire building shall be deemed to be a workplace;
 - c) a private residence shall not be deemed to be a workplace but that part of a private residence in which a home business is operated is a workplace if the home business is operated from the residence and the owner of the business has employees who work in the residence but do not live in the residence.
 - d) a workplace includes any group living facility and all of its adjoining units, rooms and apartments.

MODEL SMOKING BYLAW FOR ALBERTA MUNICIPALITIES

2.36 “**Window**” means a window that can be opened to admit air.

2.37 “**Work Vehicle**” means a vehicle owned or leased by an employer and used by employees during the course of employment.

MODEL SMOKING BYLAW FOR ALBERTA MUNICIPALITIES

SECTION 3 - GENERAL PROVISIONS

3.1 Subject to Section 3.2, the following are Designated Public Places for the purposes of this bylaw:

- a) Public Buildings and those areas within 5m of an entrance or exit to a Public Building;
- b) Municipal Buildings and those areas within 5m of an entrance or exit to a Municipal Building;
- c) Public Transportation Vehicles and Public Transportation Vehicle Shelters;
- d) Outdoor Public Events as described in Section 2.16;
- e) Outdoor Public Places as described in Section 2.17; and
- f) Workplaces and those areas within 5m of an entrance or exit to a Workplace.
- g) Public Housing and those areas within 5m of an entrance or exit to a Public Housing residence.

3.2 No person shall Smoke in a Designated Public Place, whether or not a “No Smoking” sign is posted or visible.

3.3 No proprietor or employer shall permit smoking in a Designated Public Place, whether or not a “No Smoking” sign is posted or visible.

SECTION 4 - ASHTRAYS

4.1 The proprietor and employer of every Designated Public Place shall ensure that no ashtrays are placed or allowed to remain in any Designated Public Place.

4.2 The proprietor and employer of every Designated Public Place shall, if employees or members of the public from time to time gather to smoke at a location outside the Designated Public Place, ensure that ashtrays are placed more than 5m from the entrance or exit of the Designated Public Place.

SECTION 5 - SIGNS

5.1 The proprietor and employer of every Designated Public Place shall ensure that signs are posted conspicuously and in accordance with this bylaw so as to clearly identify that smoking is prohibited.

5.2 The proprietor and employer of every Workplace, Public Housing Structure, Public Building or Municipal Building shall ensure that:

- a) signs are posted at every entrance, window or air intake to the Workplace, Public Building, Municipal Building, Public Housing Structure, Public Vehicles and work vehicles and in the case of a public place or workplace, at a height of not less than 1m and not more than 2.4m, as measured from the floor of the entrance;

MODEL SMOKING BYLAW FOR ALBERTA MUNICIPALITIES

- b) be posted inside each public place, workplace or public vehicle in such numbers and locations as the manager of the public place, workplace or public vehicle reasonably considers adequate to ensure that the public and employees are aware of the prohibition;
- c) signs are posted at the entrance to each washroom where said washroom is not fully contained within a Workplace, Public Housing Structure, Public Building or Municipal Building that has been signed in accordance with Section 5.2(a);
- d) signs are posted in the vicinity of any seating area where food or beverages are sold or consumed where said seating area is not fully contained within a Workplace, Public Housing Structure, Public Building or Municipal Building that has been signed in accordance with Section 5.2(a);
- e) Where there is no public entrance to a place or premises mentioned in Section 3, signs prohibiting smoking shall be posted in a prominent location on or near the premises in such manner as to be readily visible to any member of the public using such place or premises.

5.3 The signs referred to in this bylaw shall:

- a) include the following graphic symbol to indicate the areas where smoking is prohibited pursuant to this bylaw: It must depict the symbol in black or red on a contrasting background that makes the symbol clearly legible in whatever lighting is used in the public place, workplace or public vehicle.
- b) contain the text “no smoking” in capital or lower case letters, which must be set out in a style and size that is clearly legible and be set out on a contrasting background that makes the text clearly legible in whatever lighting is used in the public place, workplace or public vehicle.

5.4 Size of Signs

- a) A sign posted under this Bylaw in a public place or a workplace other than a work vehicle must be at least 20 cm by 26 cm and must have a surface area of not less than 520 cm².
- b) A sign posted under the Bylaw in a public vehicle or work vehicle must be at least 10 cm by 10 cm and must have a surface area of not less than 100 cm².

5.5 Notwithstanding that the graphic symbol in Subsection 5.3 is a cigarette, it shall be deemed to include a reference to a lighted cigar, cigarette, pipe or other lighted smoking equipment.

5.6 No person shall remove, alter, conceal, deface or destroy any sign posted pursuant to this bylaw.

SECTION 6 – PENALTIES

MODEL SMOKING BYLAW FOR ALBERTA MUNICIPALITIES

- 6.1 Any corporation which fails or neglects to perform the duties or requirements imposed upon it under the provisions of this bylaw is guilty of an offence and liable on summary conviction to a fine not exceeding ten thousand dollars (\$10,000).
- 6.2 Any individual, other than a corporation, who contravenes this bylaw is guilty of an offence and liable on summary conviction to a fine not exceeding one thousand dollars (\$1,000) and for a second subsequent offence, to a fine of not more than five thousand (\$5,000) dollars.
- 6.3 The specified fine for an offence committed pursuant to this bylaw is established at:
- a) Individual \$ 250
 - b) Corporations \$ 1,000
- 6.4 In the case of an offence that is of a continuing nature, a contravention shall constitute a separate offence in respect of each day, or part of a day, on which that offence continues.

SECTION 7 - MUNICIPAL TAGS

- 7.1 A Peace Officer is hereby authorized and empowered to issue a municipal tag to any person who the Peace Officer has reasonable and probable grounds to believe has contravened any provision of this bylaw.
- 7.2 A municipal tag may be issued to such person:
- a) either personally;
 - b) by mailing a copy to such person at his last known post office address, or
 - c) if upon a corporation, by serving the municipal tag by mailing a copy by registered mail, or serving a person who is the agent, representative, or a person in charge of the Designated Public Place.
- 7.3 The municipal tag shall be in a form approved by the Municipal Manager and shall state:
- a) the name of the person;
 - b) the offence;
 - c) the municipal or legal description of the land on or near where the offence took place;
 - d) the appropriate penalty for the offence as specified in Section 6 of this bylaw;
 - e) that the penalty shall be paid within 30 days of the issuance of the municipal tag;
 - f) any other information as may be required by the Municipal Manager.
- 7.4 Where a municipal tag is issued pursuant to Section 7 of this bylaw, the person to whom the municipal tag is issued may, in lieu of being prosecuted for the offence,

MODEL SMOKING BYLAW FOR ALBERTA MUNICIPALITIES

pay the penalty to the Municipality the penalty specified within the time period indicated on the municipal tag.

7.5 Nothing in this bylaw shall prevent a Peace Officer from immediately issuing a violation ticket.

SECTION 8 - VIOLATION TICKET

8.1 In those cases where a municipal tag has been issued and if the penalty specified on a municipal tag has not been paid within the prescribed time, then a Peace Officer is hereby authorized and empowered to issue a violation ticket pursuant to *Part II of the Provincial Offences Procedure Act, R.S.A. 2000, c. P-34 as amended.*

8.2 Notwithstanding Section 7 of this bylaw, a Peace Officer is hereby authorized and empowered to immediately issue a violation ticket pursuant to *Part II of the Provincial Offences Procedure Act, R.S.A. 2000, c. P-34 as amended*, to any person who the Peace Officer has reasonable grounds to believe has contravened any provision of this bylaw.

SECTION 9 - SEVERABILITY

9.1 If any section or sections of this bylaw or parts thereof are found in any court of law to be illegal or beyond the power of Council to enact, such section or sections or parts thereof shall be deemed to be severable and all other sections or parts of this bylaw shall be deemed to be separate and independent therefrom and to be enacted as such.

SECTION 10 – ENFORCEMENT

10.1 For the enforcement of this bylaw, a Peace Officer, upon producing proper identification, may at all reasonable hours, enter any Designated Public Place and may make examinations, investigations and inquiries.

10.2 A Peace Officer is a Designated Officer for the purposes of *ss. 542 - 545 of the Municipal Government Act, R.S.A. 2000, c.M-26 as amended.*

SECTION 11 - EFFECTIVE DATE

11.1 This bylaw shall come into effect all as of (date).